

**Minutes of the Parish Council Meeting
held on Monday 7th September 2020
Online (Zoom Meeting)**

Present:

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 5 Members of the public

All or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Clerk before the start of or during the meeting.

MIN REF	ITEM
20/070	APOLOGIES FOR ABSENCE
	<p>Gill Sellars (GS) Councillor Hilary Fenton (HF) WODC District Councillor – no apologies received Steve Good (SG) WODC District Councillor – no apologies received</p> <p>It was decided that CM/TG to write to DC's regarding their attendance at the meetings.</p>
20/071	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> CM owns property near the Leys, the Green and the School
20/072	APPROVAL OF MINUTES OF 6th JULY & 3rd AUGUST 2020
	<p>The Minutes were approved.</p> <p>Matters Arising: 20/069: The ditch on New Road, Sutton had now been cleared.</p>
20/073	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: No DCs present.</p>
	<p>COUNTY: Discussions taking place regarding Unitary, which may mean postponing the 2021 Elections.</p> <p>CM confirmed that Ashley Smith of WASP would be speaking on Tuesday at a County Council meeting. A White Paper to prevent further pollution in all watercourse in the UK is currently being prepared for the House of Commons.</p>

MIN REF	ITEM
20/074	PLANNING
	<p><i>Current Planning Applications:</i> APPLICATION NO: 20/02016/HHD PROPOSAL: Erection of single storey garage on side of house. Town and Country Planning Act LOCATION: 25 The Green Stanton Harcourt Witney</p> <p>Application had been circulated for comment – the PC has no objections.</p> <p>APPLICATION NO: 20/01971/FUL PROPOSAL: Demolition and replacement of an existing dwelling with a new dwelling being of high quality with associated parking and landscaping. Town and Country Planning Act LOCATION: Pummys Cottage 57 Sutton Lane Sutton</p> <p>Concerns were raised regarding this application, TG to compile a response for approval.</p>
20/075	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
20/076	COVID-19
	<p>Volunteer Group – update:</p> <ul style="list-style-type: none"> • There had been no requests to the group, CM suggested that the group remain active to be in a position to deal with any future requests during this very uncertain time. <p>Playground Closure:</p> <ul style="list-style-type: none"> • M confirmed that no issues had been reported and the playgrounds had been widely used. CM thanked MJ for all his work on the playgrounds. <p>Implications on the PC:</p> <ul style="list-style-type: none"> • The PC would continue to review Government guidance on holding public meetings including Annual Meeting.
20/077	VILLAGE MAINTENANCE
	<p>MJ to draft correspondence for householders whose property has a hedge next to a public right of way, asking them to cut back where necessary.</p> <p>MJ confirmed that Mick Hill had indicated that he would be stepping down; <u>it</u> is hoped that Robin or John will take on the cemetery maintenance.</p> <p>CM asked TG to obtain quotes for refurbishment of the stocks. TG to action.</p>
20/078	VILLAGE PLANTING
	<p>Trees: CM confirmed that he had 2 oak trees for planting, the PC agreed a date of 7th November to plant the trees and install the commemorative plaques. TG to circulate the agreed locations to all for final approval.</p>

MIN REF	ITEM
	Bulbs: CM proposed the PC purchased Snowdrops for planting on the green. TG to circulate the bulb maps created by MJ for the PC to identify any other areas for planting.
20/079	VILLAGE VOICE
	<p>CM expressed his thanks to Joe Deane for all his work on Village Voice and the most recent 'logo free' edition. It is with regret that the PC accepted JD's resignation.</p> <p>It was confirmed that the PC would welcome a replacement Editor who would be willing to work with the PC, adhering to the PC's Village Voice Policy and Guidelines, with a view to increasing income from adverts to cover the printing costs and avoid on all counts anything political or anything which may raise concern from the residents. It was confirmed that the PC would continue to fund the printing and delivery costs under these conditions.</p>
20/080	COUNCILLOR RESPONSIBILITIES
JE	<p>Cemetery: The parking spaces provided by Hayfield Homes don't appear to be wide enough, which will result in car doors being opened onto the road.</p> <p>The hole in the hedge requires replacements planting – CM confirmed that he had planted 3 plants from his own supply.</p>
GDB	Expressed concern that the signage had not been repaired at the roundabout and debris had not been cleared following an accident there – TG to write to Highways.
MJ	Nothing to report.
CM	<p>Quoits Close: TG to write to Cottsway regarding grass cutting and trimming of hedge at the top of Blackditch.</p> <p>Hayfield Homes: TG asked to follow up for reply to email regarding memorial.</p> <p>Butts Piece: TG to write to David Bury to request an update on sale of land and outline planning application.</p>
20/081	CORRESPONDENCE
	Nothing to report
20/065	OTHER BUSINESS (for information only)
	Nothing to report
	NEXT MEETING
	The next ordinary Meeting of the Parish Council Monday 5 th October 2020 - details to be confirmed nearer the date of the meeting.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Litter Picking:

Permission was sought from the PC for Litter Picks to recommence. CM thanked Steve Tuck for all his efforts and asked for notice of the litter picks.

The next pick would take place on 12th September and would be monthly thereafter.