

EGERTON PARISH COUNCIL
14th May 2019

The meeting of the Parish Council was held on Tuesday 14th May 2019 AGM
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Claire Foinette, Jeff Hopkins, Tim Oliver, Pat Parr, Peter Rawlinson, Lois Tilden, Ken Mulholland (Ward Councillor) and Heather James (Clerk).

5 members of the public were present

1. Election of officers:

The Clerk took the chair and invited nominations for the Chairman of the Council.

Claire Foinette **proposed** Richard King as Chairman, Tim Oliver **seconded**; There being no other nominations the vote was carried unanimously and Richard King* accepted the role of Chairman.

Claire Foinette **proposed** and Tim Oliver **seconded** Peter Rawlinson as Vice Chairman. There being no other nominations Peter Rawlinson was elected unanimously as Vice Chairman.

The following sub-committees and representatives were agreed, **proposed:** Pat Parr **seconded:** Tim Oliver

Committee/organisation	Representatives
Finance	Richard King*, Peter Rawlinson, Tim Oliver, Claire Foinette
Local Needs Housing	Pat Parr, Claire Foinette, Jeff Hopkins
Youth matters	Claire Foinette, Peter Rawlinson, Sarah Elworthy*
Highways/Traffic/Transport	John Lawton*, Sarah Elworthy
Development projects	Richard King*, Lois Tilden, Peter Rawlinson
Communications/Publicity	Peter Rawlinson, John Lawton*
Maintenance	Tim Oliver, Peter Rawlinson, Graham Howland^
Games Barn	Claire Foinette, Tim Oliver, Lois Tilden
Computer Centre	Richard King
EPFA	Tim Oliver, Jeff Hopkins
KALC	Claire Foinette
Hall Committee	Pat Parr
ABC Parish Forum	Claire Foinette
Footpaths	Pat Parr
Egerton School Governors	Richard King*, Ambrose Oliver^
Glebe mowing	Graham Howland^
Tree Warden	Graham Howland^
Neighbourhood Plan	Richard King*, Peter Rawlinson, Lois Tilden
Snow/Emergency Plan	Pat Parr, Claire Foinette
Risk Assessments	Sarah Elworthy, Claire Foinette
Planning	Lois Tilden
Web Site	Sarah Elworthy*
Welcome Pack	Pat Parr, Claire Foinette, Peter Rawlinson

*Already indicated acceptance, if proposed, in advance of the meeting

^ co-opted

2. **Apologies:** Richard King-ill, Sarah Elworthy-holiday, John Lawton-work

3. **Declarations of interest:** Pat Parr- Gift of land

4. The minutes of the meeting on 2nd April 2019: The minutes were approved and signed as a true record of proceedings.
Proposed: Pat Parr; **Seconded:** Tim Oliver

5. **Matters Arising from 2nd April 2019**

Report No. 109 of the Egerton Footpaths Representative – May 2019

a) **Outstanding Footpath Issues:**

1. **PROW981700 and 599699.** *“Inspected – Landowner Action”* KCC have removed this from their list. Pat hasn't checked recently if the landowner has remedied it but will try to do so before next meeting.
2. **PROW297375.** *“Awaiting Allocation”* Still outstanding. KCC have removed from their list without giving an explanation, Pat will query.
3. **PROW469187.** *“Work Added to Forward Maintenance Plan”* SUCCESSFULLY REPLACED BY KCC.
4. Regarding flytipping at the end of Iden Lane, Pat is communicating with Mark Goodman, Environmental Contracts and Enforcement Manager of Ashford Borough Council regarding the use of CCTV at remote sites where flytipping is a regular occurrence. The Iden Lane site has been added to their list of sites under assessment and they will come back to us when this has been done. Elaine Harding is the contact for this area of service. No reply yet, Pat will contact before the next meeting.
5. **PROW241068.** (Shirley Missing). Reported 20/03/19. AW69. Footpath at bottom of Tim Oliver's garden leading across the field towards “Rockdale”. The fingerpost finger has snapped off. The post is metal but the finger was thick plastic. Seven-eighths of the sign has broken off. *“Not Actioned”* Sounds like they won't replace this but Pat is checking with KCC.

New Footpath Issues:

b) **HIGHWAYS**

Outstanding Highways Issues:

1. **411169.** *“Works being programmed”*
2. **David Hopkins** asked for reversion of the name plate sign back to Nos. 1 and 2 New Road leading to Elm Close. ABC agreed to this and are making up a new sign. *ABC say that the list for new nameplates will be put to contractors in April so it will be a while yet.*
3. **403901 (10/1/19).** *Not Highways. Passed to Others. Removed from KCC listing.*
4. **407207.** (Heather). 29th January 2019. Complaint about the bad condition of the footpath down Crockenhill Road from Egerton adjacent to the Crockenhill houses on the left. ABC say the grass areas are unadopted and they offered to come and cut it twice a year for £50 each cut. This was felt to be high for the small area so Graham offered to cut it for £20 per cut as long as all vehicles were removed from the area while work is carried out.
5. **414010.** (Heather). *“Works being programmed”*. This report number has been removed from KCC portal. Has this work been done does anyone know?

6. **389358 and 415968.** (Heather). 5th March 2019. At the Parish Council meeting it was reported that KCC had resolved the first report **389358** of a dip/depression on part of Greenhill Lane near to the property Appleby Grange by putting up signage to say there was a dip in the road and to be cautious. A further complaint was made **415968** that residents felt the response was not acceptable, Charlie Simkins was asked to investigate and received a response from Lisa Willoughby of KCC that appropriate action was taken but that damage to vehicles due to the depression can be claimed for from KCC.
7. **416280.** (Richard King). *“Enquiry under investigation”*
8. Richard Wall emailed on 10th March 2019 regarding strong gales having brought down one of a large number of poplar trees believed to be owned by John Lumley of Stonebridge Barn and he asked that we discuss the fact that *“these trees have been neglected and now represent a serious threat to life were they to fall on vehicles. Can we get Highways to speak to the owner? I trust that you would all agree that these trees need either to be removed or at least brought down to a height that would be appropriate to protect an orchard should one be replanted.”* The Clerk will write to John Lumley.
The Clerk has written to John Lumley whose land the trees are on. John has replied that he will be looking into what work needs to be carried out. Graham has visited the site and it is a conservation area so John will have to contact ABC to obtain necessary permission before works can be carried out.

New Highways Issues:

- c) **Mobile phone signal:** Peter will report at next meeting
Action: Peter Rawlinson
- d) **Notice boards:** The Clerk has received a quote from Maypole Construction Ltd who had constructed the notice board for Stalisfield Parish Council outside Stalisfield hall. £1350 + VAT has been accepted and a provisional order placed while funds are sourced. The Clerk had contacted the Hawksnest trust who unfortunately will not supply funding. Pat contacted Charlie Simkins who advised that he should be able to provide £500 towards the cost. Ken Mulholland will be asked if he could also supply some funding.
Action: Pat Parr, Clerk
- e) **Older people’s accommodation:** Moving along slowly. A meeting is to be held on Thursday 16th May. Attending will be Richard King, Peter Rawlinson, Lois Tilden, Elaine Graham, Gary Reeve-Wing (Court Royal), with architects, representatives from ABC and the Clerk. Richard will update the Council following the meeting.
Action: Richard King
- f) **Village sign opposite Barrow House:** Work is progressing.
- g) **Extension to Games Barn:** This is ongoing with prices being sourced for various options. Report next month.
Action: Clerk
- h) **Saplings:** Graham will check with Kent Woodland Trust ready for next year. **Action:** Graham Howland,
- i) **Red Phone Box:** Peter has offered to change the light bulb for a new one, assisted by Richard.
Action: Peter Rawlinson, Richard King

- j) **Willow trees in lower rec:** Graham has checked trees closest to the road and they look ok at the moment. There are some that need checking but are not on Parish land.
- k) **Sign on Rock Hill Road:** The Clerk has contacted the owner of the sign who will look into moving the sign. Lois will check with highways in case sign is deemed a distraction to road users. **Action:** Lois Tilden
- l) **30 MPH sign:** Charlie Simkins, Richard and Darren Hickman ABC were to hold a meeting to consider the possibility of moving the 30 mph sign away from Stone Hill Road along New Road nearer to Pluckley to help slow vehicles before entering Egerton. Due to illness Richard was unable to attend so the meeting was postponed to a later date.
5. **PCSO:** A report has been received and circulated to all Cllrs. Another meeting is planned with PCSO'S and Parish Council representatives have been invited. Claire will attend the meeting on 11th July at Tenterden Town Hall. Peter suggested inviting Crime Commissioner Matthew Scott to a PC meeting, the Clerk will contact his office. **Action:** Claire Foinette, Clerk
6. **Neighbourhood Plan Update:** Lois Tilden gave a progress report on the Neighbourhood Plan. Policy statements are being drafted based on research, earlier consultation sessions, additional input from residents and advice from ABC and the appointed planning consultants. The draft policies will be further backed up by field studies being carried out on green spaces, heritage assets, views and vistas, trees, footpaths, the overall environment and the efficacy of the Parish Design Statement. The draft criteria for development are being tested as to their validity and objectivity, using some of the sites that have been offered, purely as a trial mechanism. At this stage no sites have been identified for development. Once fine-tuned and checked with the consultants, the criteria for development and the draft policy statements will first be shared with EPC, then with the public. The opportunity for a meeting with EPC is either 11 or 12 July, subject to the majority of councillors being available on one of the dates, and provisionally an event for the public (as part of the consultation process) on 13 July. Publicity will be issued nearer the time. Meanwhile the website continues to be updated and anyone in the village is invited to add their ideas.
7. **Sale of shop:** Going ahead slowly. Hopefully a conclusion is in sight.
8. **Sale of Barrow House:** The pub is on the market as freehold so the price is in the public domain. The Clerk will check if the pub is still under a village asset. **Action:** Clerk
9. **Correspondence**

All circulated by email in advance unless marked with a *

Action

*Merchant Navy Day: **The Clerk will ask Martin Chapman to raise the flag and will contact Sarah Widd, whose husband Peter passed away recently and was formerly a captain in the navy, and more recently a Thames Pilot.**

Declaration of Acceptance of Office & Disclosable Pecuniary Interest Forms - POST ELECTION: **The Clerk will deliver completed forms to ABC**

VE day celebration 2020

PCSO Rural Police Forum Meeting on Thursday 11th July 2019 at 19:00 to be held at Tenterden Town Hall:
Claire will attend

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Note

Kent Police - Rural Matters magazine and Rural Liaison Team report: All 4/4

Some Kent Tree and Pond Warden activities: Graham 16/4 **A certificate of attendance has been presented to Graham**

KALC events [Audit Workshop: Booking for Communication and Social Media Networking Event](#)

KALC News April 2019: All 30/4

Dynamic Councillor events: All 9/5 –**Sarah wishes to attend 1/6/19**

Sunstone ARC: All 14/5 : **Information on CCTV, broadband etc- Notes to be given to John Lawton communications Cllr**

PCSO Information on dogs and livestock: All 14/5

Web Items

March minutes

May AGM agenda

Draft April minutes

10. Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Claire Foinette; **Seconded:** Jeff Hopkins;

Expenditure		Cheque No	£
CPRE	Membership renewal	BACS	36.00
KALC	Annual subscription	BACS	436.01
Graham Howland	Tree work	BACS	80.00
Graham Howland	Petrol mower Glebe grass	BACS	6.50
Captivewebs	NHP web site	BACS	141.00
Mrs H James reimburse	Goods/stationery	BACS	66.74
Mrs H James	May salary	BACS	731.89
HMRC	May	BACS	217.67
Wealden wheels	Donation	1331	500.00
Playing fields	Donation	BACS	400.00
Church clock/Floodlighting	Donation	BACS	250.00
Village hall	Donation	1332	30.00
Computer Centre	Donation	BACS	500.00
			3395.81

Income			
Ben Hope	Lower rec rent	500049	130.00
Bi-annual precept		BACS	9770.00
			9900.00

Bank Reconciliation: Balance as at 30th April 2019 £13,954.64 less un-presented cheques as follows:

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Actual balance = £13,954.64 as at 30th April 2019

Accounts for Egerton update magazine

Expenditure		Cheque No	£

Income			
Advertising			958.75
			958.75

Bank Reconciliation: Balance as at 30th April 2019 £6,458.70 Less un-presented cheques as follows:

Actual balance = £6,458.70 as at 30th April 2019

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Interest		BACS	0.78
			0.78

Bank Reconciliation Balance as at 30th April 2019 £19,841.93 Less un-presented cheques as follows:

Actual balance = £19,841.93 as at 30th April 2019

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Village Projects fund	
Pre-school move	= £10,675.65
Village Hall	= £ 9,166.28

Total	= £19,841.93

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£

Income			

a) **Section 1 Annual Governance Statement 2018/19**

To be read out, completed, approved and signed

b) **Section 2 Accounting Statements 2018/19**

To be approved and signed

c) Total Budget 2019-2020 £37,055

d) Precept and Grant £19,540

Actual amount spent to date is £1,483.38

12. **Public Discussion**

Peter Rawlinson closed the meeting at 9.20pm for the public discussion, the meeting re-opened at 9.40pm.

13. **Planning**

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

19/00570/AS	Egerton	Weald North	Long Ridge, Egerton House Road, Egerton, Ashford, Kent, TN27 9BD Proposed replacement garage with one bedroom annexe over.
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Lois to comment also to request a site visit with ABC

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19/00564/AS	Egerton	Weald North	New Stonehill Farm, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU The addition of a Glass Canopy to the rear elevation of the property.
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No Comment

Awaiting decision:

19/00306/AS	Egerton	Weald North	Appleby Grange, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Proposed agricultural barn and access track
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Decided planning applications:

19/00148/AS Withdrawn By Applicant	Egerton	Weald North	Barn west of Amherst Court, Bedlam Lane, Egerton, Kent Proposed demolition of existing barn and erection of two detached residential dwellings and change of use of land to residential use, with associated landscape enhancements
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14. Any other business/information:

- Newly elected Cllrs for Update magazine- **Lois suggested all Cllrs do a small article to introduce themselves to residents.**
- Pat-Welcome pack to Egerton House
- Sanctuary Housing- **A request has been made for the PC to check with Sanctuary housing on maintenance contracts, Claire and the Clerk will follow up.**
- New email address for each Cllr- **Due to GDPR all Cllrs must have an email address solely for council emails. The Clerk will ask Sarah Elworthy to assist as new web site Cllr.**
- Lois requested that a welcome pack be delivered to Shielings-**Pat will deliver.**
- Welcome Pack- **Thank you to Peter for printing and binding all packs it is much appreciated.**

The meeting closed at 10.00pm

Next meeting: Tuesday 4th June