

LITTLE MARLOW PARISH COUNCIL

**Community Office, The Pavilion, Church Road, Little Marlow, Bucks. SL7 3RS
01628 890301**

Notice of the Meeting of Parish Council

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above named Parish will be held at THE PAVILION on **Tuesday – 12th January at 8.00pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Emma Marsden

Mrs E L Marsden - Clerk to the Council

Dated 22nd December 2015

To Cllr

BUSINESS TO BE TRANSACTED

All members of the press and public are invited to attend.

1. To receive and accept any apologies for absence.
2. Declarations of Interest – personal or prejudicial
3. To approve the Minutes of Meeting on the 1st December 2015
4. To take Reports from those Minutes for NOTE.
5. Finance
 - a) To approve Income and Expenditure report for November & December 2015
 - b) confirmation of WDC Council Tax Support Grant 2016/17
6. Planning Report- a) Consideration of planning applications and decisions
7. Burial Ground
 - a) Update on work completed – Trees
8. The Pavilion and Recreation Ground
 - a) Consideration of repairs to concrete path around the back of the Pavilion
9. Abbotsbrook Hall
 - a) Consideration of Lighting Quote
 - b) Update on Audio Visual installation
 - c). Consideration of curtain cleaning.
 - d) Consideration of next action in regards to payment of AB licence for usage of the car park.
10. Thames Water – update regarding donation.
11. Website – Update regarding new design
12. Devolved Services - a) Expenditure against budget – for NOTE
13. Reports from Meetings at Outside bodies
 - a) SLCC Meeting 3rd December
 - b) LM Working Party 12th January
 - c) WDALC AGM
14. Correspondence to the Council. –
15. Public Participation – maximum 15 minutes
16. Items to be included on next Agenda.
17. Dates of Future Meetings:- 23rd February 2016, 5th April 2016, 17th May Annual Council Meeting & Parish Meeting, 27th May Annual Parish Meeting

NOV 2015

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Bank Reconciliation Statement as at: 30/11/2015 for Cash Book 1 Bank Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	30/11/2015	39	6,363.93
			<u>6,363.93</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
20/10/2015 003872 Emma Marsden			67.75
10/11/2015 003882 Emma Marsden			263.90
10/11/2015 003883 Thames Water			255.08
18/11/2015 003884 Ovenproud (M Bailey)			120.00
18/11/2015 003886 Swift Digital Services			55.09
20/11/2015 003888 Techniclean			106.20
25/11/2015 003889 Gregg Taylor			435.00
25/11/2015 003890 Gregg Taylor			175.00
25/11/2015 003891 Society of Local Council clerk			149.00
25/11/2015 003892 Techniclean			14.09
			<u>1,641.11</u>
			4,722.82
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			4,722.82
Balance per Cash Book is :-			4,722.82
Difference is :-			0.00

DECEMBER ACCOUNTS AVAILABLE FROM JANUARY 8TH
AS AGENDA HAS BEEN PUBLISHED ON THE 22ND DEC
TO ACCOMMODATE CHRISTMAS HOLIDAYS.

NOV 2015

Date: 11/12/2015

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Cash Book 1

User : ELM

Bank Current Account

For Month No : 8

Receipts for Month 8

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		6,447.75				6,447.75	
Banked on : 06/11/2015		1,845.40					
500146	REDACTED	19.50			3180 301	19.50	Allotment Rent
500146	Little Marlow Cricket Club	299.90			3980 309	299.90	Cricket loam - LMCC
500146	REDACTED	435.00			3581 305	435.00	Memorial -
500146	Highworth Memorials	645.00			3581 305	645.00	REDACTED
500146	Abbotsbrook Bridge Club	30.00			2180 201	30.00	outstanding payment
500146	Arnold Funeral Svs Loudwater	220.00			3580 305	220.00	Burial - Innocent
500146		36.00			3981 309	36.00	Pavilion Hire
500146	REDACTED	35.00			3581 305	35.00	Inscription on Memorial
500146		125.00			3180 301	125.00	Allotment Rent
Banked on : 07/11/2015		2,040.50					
500148		330.00			3581 305	330.00	Memorial
500148	REDACTED	735.00			3580 305	735.00	Burial Ashes + Grave Digger
500148		35.25			3981 309	35.25	Pavilion Hire
500148		144.00			2180 201	144.00	Hire of AB Hall
500148		131.00			3981 309	131.00	Hire of Pavilion
500148	Abbotsbrook Hire Income	658.25			2180 201	658.25	AB October Hire Income
500148	REDACTED	7.00			3981 309	7.00	Pav Hire over payment
Banked on : 17/11/2015		50.00					
500147	REDACTED	50.00			3981 309	50.00	Deposit for Pav
Banked on : 24/11/2015		30.20					
BACS	REDACTED	30.20			3981 309	30.20	Painting Course - Pavilion
Banked on : 25/11/2015		125.00					
500149	REDACTED	125.00			3981 309	125.00	Additional cost for hire
Total Receipts for Month		4,091.10	0.00	0.00		4,091.10	
Cash Book Totals		10,538.85	0.00	0.00		10,538.85	

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Cash Book 1

User : ELM

Bank Current Account

For Month No : 8

Payments for Month 8

Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
02/11/2015	Christine Samuels (AB Admin)	SO	79.65			2101 201	79.65	Wages - Oct 15
04/11/2015	Agrovista UK Ltd	003873	359.88		59.98	3959 309	299.90	Cricket Loam for LMCC
04/11/2015	Gregg Taylor	003874	360.00			3536 305	360.00	Burial Ground rubbish removal
04/11/2015	mh-p internet ltd	003875	114.00		19.00	1132 101	95.00	Additional work to update web
04/11/2015	Adrian Griffin	003876	350.00			3136 301	350.00	Allotment grass cut
04/11/2015	Swift Digital Services	003877	54.00		9.00	1170 101	45.00	Printer - rental - Nov -Feb 16
05/11/2015	Staples	DD	12.74		2.12	1123 101	10.62	Stationery
10/11/2015	Allectric	003878	87.50			2136 201	87.50	replacement tube light AB Hall
10/11/2015	E & R Meakes Limited	003879	141.00		23.50	3936 309	117.50	Attached new barrier at Pav
10/11/2015	O2 (Telefonica)	003880	18.60		3.10	1121 101	15.50	Broadband
10/11/2015	ABA Construction -ARD	003881	42.00		7.00	3972 309	35.00	Playground Qrt inspection
10/11/2015	Emma Marsden	003882	263.90		43.98	1170 101	219.92	Office refurbishment
10/11/2015	Thames Water	003883	255.08			3512 305	13.22	Water Cemetery
						3915 309	241.86	Water Pavilion
16/11/2015	Bucks County Council	DD	252.77			1101 101	252.77	Pension clerk Nov
18/11/2015	Ovenproud (M Bailey)	003884	120.00			3936 309	60.00	Oven Clean Pavilion
						2136 201	60.00	Oven Clean AB Hall
18/11/2015	Swift Digital Services	003886	55.09		9.18	1170 101	45.91	Meter reading Aug - Nov 15
20/11/2015	Contract Natural Gas	DD	61.64		2.94	3915 309	58.70	Gas - Pavilion
20/11/2015	Contract Natural Gas	DD	36.48		1.74	2115 201	34.74	Gas - Abbotsbrook
20/11/2015	EF Clean (Peter Lovell)	003887	195.00			3905 309	195.00	cleaning Pav & more due party
20/11/2015	Techniclean	003888	106.20		17.70	3916 309	45.00	Cleaning products Pav
						2116 201	43.50	Cleaning products AB
25/11/2015	Gregg Taylor	003889	435.00			5553 505	300.00	LM Village 3 months
						3959 309	60.00	Strim Rec Grd & Noticeboards
						3572 305	75.00	Grave Dig Ashes
25/11/2015	Gregg Taylor	003890	175.00			3536 305	175.00	Install new post at BG
25/11/2015	Society of Local Council clerk	003891	149.00			1124 101	149.00	2016 SLCC Membership
25/11/2015	Techniclean	003892	14.09		2.35	2116 201	11.74	Cleaning Materials AB
26/11/2015	BT	DD	110.16		18.36	1121 101	91.80	phone line rental etc
28/11/2015	Veolia Environmental Services	DD	291.20		48.53	3917 309	121.34	Refuse collection Pav/AB Hall
						2117 201	121.33	Refuse collection AB Hall

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