

CLIVE ANNUAL PARISH MEETING

Thursday 16 May 2019 at 7.30pm in
Clive Village Hall

MINUTES

	<p>Present: Chairman of the Parish Council, Cllr Slark. Parish Clerk: Lydia Bardsley, minute taker. Speakers: Shropshire Councillor Simon Jones, Renee Wallace, Shropshire Rural Communities Charity Members of the public: 27 The meeting commenced at 7.35pm.</p>
01/19	<p>Welcome by the Chairman of the Parish Council The Chairman of the Parish Council, Cllr Slark took the meeting and welcomed all present.</p>
02/19	<p>To receive apologies for absence None received</p>
03/19	<p>Minutes to approve: It was RESOLVED to approve and sign the minutes of:</p> <ul style="list-style-type: none">• 2018 Annual Parish Meeting, held 17th May 2018• Local Plan Review Parish Meeting, held 3rd January 2019
04/19	<p>Annual Report (Clive Parish Council) Outgoing chairman of Clive Parish Council, Cllr Bentham gave the Council's annual report (the full report will be published on the Parish Council website).</p> <p>Cllr Bentham talked about the busy year the Council has had. This included public meetings, gathering residents' responses, and forming the Parish Council's objections to the Local Plan Review development proposals for Clive village.</p> <p>Cllr Bentham also talked about the Parish Plan review in 2018, and informed the room that help was still needed to analyse the responses received, in order to finalise the updates to the Parish Plan. She also talked about the Council's interest in Neighbourhood Plans, in order to give the local community a more 'hands on' role in planning decisions for Clive.</p> <p>Cllr Bentham spoke on the Council's work responding to speeding concerns and dangerous parking. The Council has identified three areas in the village where the Safer Roads Partnership can gather speeding data, and has submitted an application to the Police and Crime Commissioner for funding towards the purchase of three solar panel radar speeding signs. Cllr Bentham also updated the room on the road markings painted at the bottom of the Glatt and on Drawwell. The Council is disappointed that the 'No parking' road markings requested outside the Doctor's surgery are still pending due to a change of contractor for Shropshire Council. In the meantime, the Parish Council continues to encourage considerate and safe parking.</p> <p>Cllr Bentham also talked about a variety of events and tributes to commemorate the WW1 Armistice Centenary in November. This included the Tommy Silhouette and poppies around Renshaw's Field provided by the Parish Council, planting 100 daffodils outside the school (kindly donated by Black Birches), footprints made by school children representing servicemen, a poppy trail in the village arranged by the History Society, as well as the beacon ceremony held on Grinshill Hill on the evening of November 11th. The Council expressed its thanks to Sansaw Estate, and all other groups for supporting these moving tributes to local servicemen who fought in the war.</p> <p>Cllr Bentham also thanked the Parish Council's clerk for her hard work over the last 12 months, and commended her on her recent exemplary award as she continues working towards her Certificate in Local Council Administration (CILCA).</p>

	<p>Finally, Cllr Bentham thanked all her fellow councillors, stating that they take on the role of councillor on a voluntarily basis, and that demand on their time has significantly increased over the last couple of years. Cllr Bentham was thankful for councillors undertaking their duties with integrity and purpose, and for their continued commitment to our community.</p> <p>Cllr Slark thanked Cllr Bentham on behalf of the community for her hard work as Chairman over the last 2 years.</p>
05/19	<p>Council Finance Report - The Council clerk presented the accounts to the meeting.</p> <p>In Autumn 2017 the Council budgeted for a precept of £12,740 for the 2018-19 financial year. Total receipts for the financial year came to £12,800.64, total payments to £10,332.17, and the closing balance as at 31st March 2019 came to £15,920.11. The clerk made everyone aware that there were printouts available should anyone wish to see them, and that the financial information would be published on the Council website in the coming weeks.</p>
06/19	<p>RAF Shawbury Report RAF Shawbury Liaison, Ryan Temperley gave the following report:</p> <p>Families' Day - 30th May. There will possibly be some fast jets flying past, a spitfire, a helicopter, and possibly some parachutists.</p> <p>Cosford air show – 6-11th June: They have procedures in place to reduce noise inconvenience for nearby residents.</p> <p>Ryan had brought some older editions of Aries magazine for the residents, and will bring the newer ones when they are available from the printer.</p>
07/19	<p>Shropshire Council Report Shropshire Cllr Simon Jones gave the following report:</p> <p>Good evening and thank you for inviting me to your Annual Meeting, if I may I'll start with some really up to date news. This afternoon Shropshire Council has recognised the role that local authorities must play in informing and influencing National Government policy and has resolved to:</p> <p>A: declare a Climate Emergency B: support the current work being undertaken by the Council in this field and to reaffirm our support to tackle climate change. C: write to the Secretary of State to encourage ambitious carbon reduction targets, aiming for national carbon neutrality D: attach carbon emission appraisals to all reports E: create a Climate Action Partnership of stakeholders & the wider community, to partner with the Council to provide support and encouragement to public, business, and charitable organisations to adopt similar policies and practices across the County.</p> <p>Your Parish Council is having very constructive talks with the Council with regards to the location and size of the 'Preferred Site' in the Local Plan Review and the Parish proposals will be given positive consideration.</p> <p>The Council has now finished its consultation on Public Transport and is now considering the 954 responses received with recommendations to be considered by Cabinet on 12th June 2019. I am not in support of the proposals in particular affecting the 64 & 511 bus routes and I am fighting to maintain the current services.</p> <p>Shropshire Council is planning to convert its over 16,000 streetlights to LED over the next 3 years with a saving of 3000 tonnes of CO2. Currently the orange lights are being replaced with LEDs as they fail as they don't make the old bulbs anymore, but this is a project to replace all streetlights proactively. This will cost £8.5m generating an energy saving of over £1.2m pa. 70% of the costs of this replacement will come from an interest free loan, and the money being</p>

	<p>saved on energy bills will be covering cost of loan. In terms of the colour of the LEDs, Shropshire has plans to use warmer white LEDs (akin to the old style amber SOX lights) for residential and conservation areas, whereas as main roads and other areas that will benefit from a whiter light will be designed to have brighter light levels.</p> <p>I continue to work in the community to assist with problems affecting residents and I can be contacted by email on simon.p.jones@shropshire.gov.uk or by phone on 01939 250067.</p> <p>Cllr Simon Jones also clarified that if the bus service is reduced as currently proposed it probably won't have a big impact on the village's proposed Community Hub status, as an infrequent bus service is classed as once a day so it wouldn't be enough to take the village below the threshold for Community Hub status.</p> <p>Questions were raised about how the bus services impact on carbon targets. Cllr Simon Jones replied that Shropshire Council haven't yet done a survey yet on existing carbon figures, but that Shropshire may be classed as carbon neutral already due to the large number of trees and rural landscape of the county.</p>
08/19	<p>Proposals for Village Shop The new owner of the shop gave an update on proposals for the shop.</p> <p>They had bought the building 1 month ago (mid-April), and they intend to let it as shop and Post Office, and do not wish to run it themselves. They had contacted the Parish Council a few weeks ago knowing this meeting was going ahead. There has been a lot of concern lately about losing the facility. Now that they have purchased the shop, there is an opportunity if village wants to run it. The owners have been approached by a prospective tenant shopkeeper in the meantime, and they are relatively confident they can let it anyway.</p> <p>There is an agreement that the current shopkeeper and will stay as sub-postmaster and run the shop until mid-October. A month has already gone by, but if the community is interested the Parish Council will try to gauge interest and go forward from there.</p> <p>The owner will maintain the building and the tenant will run the shop and Post Office, and it was hoped that a deal would be done in the next few months.</p> <p>Cllr Slark thanked the owner for coming to present his proposals, and added that it is very promising that there is a prospective tenant in the pipeline. He reminded the room that if anyone or any groups are interested then they need to make themselves known as quickly as possible.</p>
09/19	<p>Update on Shropshire Council Local Plan Review Cllr Kate Bentham gave the following update:</p> <p>The consultation on the Local Plan Review Preferred Sites had one of the highest response rates ever received for any consultation, with over 3700 comments received. These responses included individuals, local landowners or their agents, and parish and town councils.</p> <p>The next stage in the process is for Shropshire Council to produce and consult on a pre-submission plan. This plan will include any changes to Shropshire Council's thinking following the views submitted as part of the consultation at the beginning of the year.</p> <p>However, due to the volume of responses received, and other significant strategic decisions around the county needing to be made by Shropshire Council, there have been some changes to the process timeframe. Consultation on the pre-submission plan was due to start in October 2019, but Shropshire Council have moved this back 6 months to now begin in March 2020.</p> <p>We will then have 6 weeks to comment on the plan, before it is submitted to central Government in July 2020 for examination and scrutiny.</p> <p>Eddie thanked Clive Parish Council for a positively worded response to the first consultation. He said that the response captured village option well, reflected comments made by villagers, and that our comments were framed in material planning guidance. He said that due to the</p>

	<p>responses received, Shropshire Council were potentially re-evaluating the situation in Clive.</p> <p>In the meantime, we have been in touch with a community led housing enabler at Shropshire Council who can help determine the housing needs for the village in the future. An information card will be sent to every household in Clive and we encourage everyone to share their views and complete this assessment. Information will be used as evidence as part of the process.</p> <p>Cllr Slark thanked Cllr Bentham for the update. Eddie didn't want to commit himself in any more detail, but as and when we hear more we will keep residents updated on progress through the website, newsletter, and notice boards.</p>
10/19	<p>Clive Neighbourhood Plan: Speaker: Renee Wallace from Shropshire Rural Communities Charity (previously known as Community Council in Shropshire).</p> <p>Renee thanked the Parish Council for inviting her and gave a short presentation on Neighbourhood Plans.</p> <p>Renee introduced Neighbourhood Plans: It is a legal document that has planning policy in it and covers a period of 5 – 10 years. It is very similar to what Shropshire Council is doing with the Local Plan Review, but a Neighbourhood Plan is on a micro level for a specific area, but otherwise it is no different. They both have aims, visions, etc., and when the Neighbourhood Plan is completed, Shropshire Council will look at subsequent planning applications and decide whether to grant or refuse planning permission depending on whether the application meets or contradicts the policies within the Neighbourhood Plan for Clive.</p> <p>A Neighbourhood Plan has to be specific for Clive, there is no template, no 'one size fits all'. It is often confused with the Parish Plan, which has no teeth, whereas a Neighbourhood Plan is planning law, it has teeth, and has to be applied in such a way. It's not a waste of time, it won't be ignored in Shirehall, and the Planning Policy officers have to use it once it's approved and made law.</p> <p>It is a rigorous process, just like with the Shropshire Local Plan Review where the time scales are being moved because of the enormous response. Shropshire Council has actually engaged an outside agency to look at all the responses. This will be the same with a Neighbourhood Plan, there is a rigorous procedure you have to follow, steps you have to get through, and it is not trivial.</p> <p>Hierarchy:</p> <ol style="list-style-type: none"> 1. National Planning Policy Framework (NPPF) 2. Shropshire Council Local Plan 3. Neighbourhood Plans <p>Neighbourhood Plans can't include anything that will contradict the Local Plan or the NPPF, but you can add to them, fine tune then, and each document lower down the hierarchy builds on the ones above.</p> <p>Why would you want to do it? Having a Neighbourhood Plan gives you more input in planning decisions if you feel Shropshire's Local Plan doesn't do enough for your area. It would have specific policies for your area. Shropshire Council couldn't do this for you, as it would be very cumbersome for them. They simply can't go into that much detail for each area.</p> <p>Neighbourhood Plans can make a big difference, and you can have more say over what happens in your area over the next few years.</p> <p>Renee was keen to stress that having a Neighbourhood Plan cannot stop what has happened before e.g. it cannot stop planning applications that have already been granted, or anything that is already a policy in the Local plan.</p> <p>How to go about making a Neighbourhood Plan? First steps:</p> <ol style="list-style-type: none"> 1. Set up a Steering group 2. Decide on the area designation. <p>This can be but doesn't have to be your Parish boundary. You have to apply to Shropshire</p>

Council for approval of this area. Shropshire RCC is currently supporting three areas near Market Drayton - Moreton Say, Adderley, and Norton in Hales - who are doing a combined 3 Parishes Neighbourhood Plan.

3. Apply for funding: Central government funding – about £9k available for Neighbourhood Plans as the basic grant pot for each steering group/designated area. This can pay for consultations, hire of hall for meetings, report printing, postage, the specific expertise to write planning policy, events, lots of different things.

4. Gather evidence, opinion and background info - Neighbourhood Plans have to be based on evidence, background info, surveys e.g. mineral reserves, greenspace usage, etc., and all that information feeds into the Neighbourhood Plan.

5. Write vision, objectives, policies

6. Independent examination - Towards the end of the process the Neighbourhood Plan is sent to a neighbouring local authority e.g. Staffordshire, Herefordshire etc., and they will test it. Two of the main things they test for are:

- A) Is it in conformity with the policies in the Local Plan for Shropshire Local Plan and NPPF?
- B) Is the content based on evidence?

7. Referendum

The Neighbourhood Plan can't just be led by a few people in a room, because at the end it is put to a community referendum, where every resident over 18 in the community can vote whether or not to support the Neighbourhood Plan.

That's why the Steering Group will need to consult the community all the way through the process in order to get the plan through the referendum. None of this can happen without a Steering group and community involvement all the way through the process.

Timescales

Most plans take 18 months to 2 years from the point of first talking about it e.g. today to completion where it is approved and in front of Shropshire Council Planning Officers ready to be used.

This cannot happen unless there is a group of people who will drive this. RCC gives advice on the process, funding, when to apply, what evidence you need, help to write policies etc. These need to be sensible policies that can be applied and not ambiguous – there have been examples where a policy has been used to both support and object to the same planning application!). The whole process needs to be driven by group of local people.

Renee understands that the Parish Council is keen to get the process underway, but they cannot do it on their own, it needs involvement from the local community, people from all walks of life, with different skills and interests.

Tonight is an appeal – is this something you could get behind? Every steering group has clear Terms of reference so you know what's expected. Some people join down the line, some people drop out as life goes on. You would not necessarily be required to stay and attend every single meeting or stay involved during the whole process. But without a core of 10-12 people to drive this, it will not happen. Technically the Parish Council can do it themselves, but everyone in the community needs to be behind this to help get it through the referendum process.

Examples of policies that a Neighbourhood Plan might include:

Lilleshall's Neighbourhood Plan has a policy for in-fill development. They are very supportive of small scale in-fill type development, so if a planning application came up for in-fill development that would be recommended to be granted. But they are also very proud of the heritage and look and feel of the community, so that policy also covers what that development would look like e.g. a new development that slots in between existing buildings has to have a stone dividing wall, to fit in with how the street looks currently. This policy helps protect the local heritage.

Other examples of policies:

- protect a green space

	<ul style="list-style-type: none"> • designate where an employment site might be • designate for affordable housing for rent or sale <p>A Housing Needs Survey is very important. We know the a housing needs survey is coming to you soon, there are two parts to this:</p> <ul style="list-style-type: none"> • your individual needs as a resident over the next few years • how would you like the community to develop to stay sustainable e.g. shop, school, i.e. the things that make up life in your community. <p>Specific policies can be written to protect these things.</p> <p>Timing of Shropshire Council's Local Plan There won't be time to get a plan completed and approved before the Shropshire Local Plan comes into effect. The current Local Plan doesn't have any allocated housing for Clive as it's classed as Open Countryside, but the proposals for the new plan do have an allocated housing figure.</p> <p>But Neighbourhood Plan could give you further input into what these houses might be, e.g. what type of housing, or what might the development might look like, or are there other things that might need to be provided, e.g. pavements, infrastructure, etc. Policies could stipulate we need some more facilities, something more for the community.</p> <p>One thing to point out is that all the hard work and evidence that went into your earlier Parish Plan is not lost, it will all help form the big evidence base that your policies will be based on.</p> <p>What support is there? This process might look very scary, but Shropshire RCC supports communities, we attend steering group meetings, help navigate the process, help fill in funding applications, organise open forum meetings where residents can look at maps, put 'post-its' on walls etc. So you won't be on your own. Shropshire Council will also support you, and during certain steps there are things for them to do, e.g. Shropshire Council has to organise the area designation consultation for a 6 week period.</p> <p>Eddie West and his colleagues at Shirehall will also support and help you in this process, and they have a wealth of information and data available. There is no way that you would be on your own.</p> <p>Cllr Slark thanked Renee for the helpful information and encouraged any interested parties to make themselves known to the councillors or the clerk either in person or through the normal channels (website, email, telephone, etc.)</p>
11/19	<p>Reports from other Parish Organisations - Paul Nicholson from the Village Hall Management Committee gave the following report:</p> <p>What a busy year it has been! One in which we have seen a tremendous change to our 'dear old building'.</p> <p>Having successfully raised sufficient funding to begin our much needed renovations we closed the Hall last summer to allow the builders to move in. Internal walls were knocked down; the old kitchen and toilets were ripped out; the old shed dismantled; extensions were added and a new doorway cut through the rear wall of the building. By late autumn the rear half of the building had been completely revamped. We now have vastly improved amenities: a large well equipped kitchen; new toilets including disabled and baby changing facilities; a spacious reception area; two storerooms; a new storage shed and a new heating boiler. We now have a wonderful new disabled access ramp and entry door. I think you will all agree that the transformation of the rear part of the building is very impressive! The facilities have been much admired and welcomed by our visitors.</p> <p>A big thank-you to Richard Piddick, our architect, who took the committee's thoughts and ideas</p>

	<p>to create a practical design that made much better use of the space available, and also to the builder, Steve Harrison and his team, who turned the design into a reality. We would not have achieved what we have without them and importantly the financial support of the National Lottery and, in particular, Veolia Environmental Trust.</p> <p>The Hall is now back in full use with our regular pattern of village groups operating their weekly or monthly events alongside a good number of private bookings.</p> <p>What next? We now face the challenge of ensuring our now nearly depleted finances are quickly replenished so we can meet all our obligations following the renovations as well as our regular commitments, such as utility costs, insurance and licenses. We still have plans to renovate the front half of the building but this will have to be put on the back burner until we can build up our reserves. If we want to continue the current momentum and see further improvements we must look carefully at our funding. As a registered charity we are dependent on three sources of income: grants, our lettings income and fund raising.</p> <p>The Village Hall is run by a small but hard working group of volunteers for the benefit of all who live in and around the village. I would like to say a very big thank-you to the management committee and to all that support the running of the hall; to those that organise a great range of events; and to those who keep the hall and garden neat and tidy throughout the year. The Christmas Fair and Raffle and our new venture – the CVH 100 Club – have been successful in raising much needed funds. Thank you to all individuals and local businesses who have supported these activities. We hope you will continue your generous support.</p> <p>If you are able to help in any way, such as with sponsorship, donations or fundraising ideas, or if you would like to join the committee then please do not hesitate to contact me.</p> <p>The monthly 100 Club draw then took place. Paul explained the committee goes to a different event each month to make the draw transparent. Well done to the three prize winners! He mentioned it was not too late to join the 100 Club, and it is only £2/month, with 7 months still to go until the end of the year. There may be extra prize money later on as we're now over 100 members, and prizes will be doubled in December. The Village Hall Committee has raised over £1200 so far for the Village Hall.</p>
12/19	<p>Any Representations from Parishioners - This is YOUR opportunity as parishioners to raise questions, matters of current concern, or future ambitions for the Parish</p> <p>A resident made the Council aware of an RSPB appeal to help improve swift nesting sites, as breeding numbers are dropping. Perhaps the Parish Council can promote installing nesting boxes, or incorporating nesting bricks as part of built structures in new developments. This will go in the June agenda for the next Council meeting.</p>
	<p>Chairman of the Parish Council thanked everyone for attending. Meeting closed: 20:32 pm</p>