

# Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> June 2017 in the Village Hall

**Present:**

Charles Mathew	(CM)	Chairman
Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Colin Wells	(CW)	Councillor
Trudi Gasser	(TG)	Parish Clerk

**In Attendance:**

Hilary Fenton	(HF)	WODC District Councillor
6 Members of the public		

MIN REF	ITEM	ACTION AGREED
<b>17/071</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Steve Good (SG) WODC District Councillor	
<b>17/072</b>	<b>DECLARATIONS OF INTEREST</b>	
	<ul style="list-style-type: none"> <li>CM owns property near the Leys, the Green and the School</li> <li>MJ owns property neighbouring Butts Piece</li> </ul>	
<b>17/073</b>	<b>APPROVAL OF MINUTES OF 8<sup>th</sup> MAY 2017</b>	
	The Minutes were approved for publication.	
	<p>April Draft Minutes:</p> <p>Further to the May 2017 meeting, at which 2 members of the public had disputed the accuracy of the public session minutes, no comments had been received to amend the minutes. They were therefore approved and signed as correct by the Chairman.</p>	
<b>17/074</b>	<b>REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b>	
	<p><b>DISTRICT:</b></p> <p>HF reported that the District Council are currently busy with Election, so nothing further to report.</p> <p>Further to the May meeting, HF confirmed that she was awaiting an answer regarding Green Bins for the Church and Graveyard.</p>	
	<p><b>COUNTY:</b></p> <p>CM confirmed that the CC was inactive, due to forthcoming elections.</p>	
<b>17/075</b>	<b>PLANNING</b>	
	<p><b>Current Applications:</b></p> <p>17/01217/FUL – Erection of Boarding Cattery at Friars Farm The Parish Council had no objection to this application.</p> <p>17/01245/FUL – Erection of 3 new dwellings and shop at Greensleeves</p>	

MIN REF	ITEM	ACTION AGREED
	<p>17/01247/FUL – Erection of 3 new dwellings at Greensleeves</p> <p>The applications were discussed; the Parish Council were in principle in favour, with concerns regarding infrastructure, transport, parking and access.</p> <p>CM/TG to compile and circulate a response for approval.</p> <p>CM requested that HF ensure that the application was heard at Committee.</p>	
	<p><b>WODC Local Plan status:</b></p> <p>CM confirmed that the first session in May was concerning General Policies. The session beginning on July 11<sup>th</sup> concerned individual sites</p> <p>The question of the Airfield would be heard on 18<sup>th</sup> or 19<sup>th</sup> July, exact timing not clear at this time (matter 14).</p> <p>The Draft ERM report had been circulated for comment; feedback had been received from one Councillor and had been relayed to ERM.</p> <p>All Councillors were asked for their views:</p> <ul style="list-style-type: none"> <li>• The report did not contain a definitive result.</li> <li>• A convincing report</li> <li>• Requires more technical data</li> </ul> <p>CM expressed a view that the report reinforces the concerns raised. CM proposed that ERM attend the hearing on behalf of the PC to answer any questions regarding the report. CM is registered to speak at the hearing, although in more general terms; ERM would be able to the more technical questions.</p> <p>CM to obtain a quote for costs associated to be circulated to all for comment/approval prior to ratification at the July meeting.</p>	
<b>17/076</b>	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>	
	<ol style="list-style-type: none"> <li>1. It was resolved to close the meeting to take questions (see appendix).</li> <li>2. It was resolved to reconvene the meeting.</li> </ol>	
<b>17/077</b>	<b>VILLAGE HALL CAR PARK</b>	
	<p>CW circulated a report/proposal.</p> <p>The proposal was discussed; TG reminded CW that 3 like-for-like quotes were required. CW to source a 3<sup>rd</sup> quote.</p> <p>CM proposed that the PC pay 50% from the Village Hall Maintenance funds held with the Village Hall contributing the remaining 50% from their own</p>	

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	<p>maintenance fund.</p> <p>Suggestions that the Village hall own maintenance fund be replenished from the PC precept over a number of years was not accepted.</p> <p>TG to write to the Village Hall Committee to confirm the 50/50 proposal, request copies of accounts and budget and ask for members of the committee to attend the July Meeting to discuss and progress</p>	
<b>17/078</b>	<b>STANDING ORDERS</b>	
	The final Standings Orders had been circulated. They were adopted.	
<b>17/079</b>	<b>REPORTS FROM PARISH COUNCILLORS</b>	
JE	Nothing to report.	
MJ	MJ confirmed that no volunteers had come forward following an appeal at the Annual Parish Meeting for new committee members. MJ to obtain quotes from contractors to inspect the large pieces of equipment on an annual basis.	
JD	JD confirmed that the Notice Board for Steady's Lane was still underway.	
CW	Confirmed that he would not make any changes to the website – TG suggested that all material for the website to be submitted for TG to circulate for approval and upload to the web, Councillors could monitor the website for accuracy on an ongoing basis.	
GDB	<p>GDB reported that a hedge on New Road was causing obstruction.</p> <p>GDB report the ditch from Kenway to the B4449 was overgrown – CM suggested that Robin be asked to look at trimming.</p> <p>It was confirmed that the contractors were now using the now access to 47 Sutton Lane and no longer parking on the road.</p>	
CM	<p>CM asked for a volunteer for someone to arrange the PC flower display for the festival – TG to action.</p> <p>CM confirmed that the PC are indebted to Martin Roberts for his diligent weeding of the hedge on the village green – stunning job.</p> <p>CM requested that TG contact Phil Shaw at WODC to confirm the 106 for the Airfield application.</p>	
<b>17/080</b>	<b>FINANCIAL MATTERS</b>	
	<p>The Asset Register was noted.</p> <p>Cheques were circulated for signature.</p>	

MIN REF	ITEM	ACTION AGREED
<b>17/081</b>	<b>CORRESPONDENCE</b>	
	<p>TG reported:</p> <p>Further to the Annual Parish Meeting, at which the chairman spoke about 'emails of criticism of the Parish Council from a Councillor' and suggested an apology is in order, it saddens me to report that I have received a 'personal communication', in the guise of an apology, which again, criticises the actions of the Parish Council.</p> <p>I believe the statements previously made on which the chairman's comments were based and those in the so called apology letter to me personally are detrimental to every member of the Parish Council, therefore an apology written to me personally is unacceptable.</p> <p>I, as clerk of the Parish Council, feel it is totally inappropriate for me to receive personal correspondence, especially any communication which criticises my colleagues. I am employed by the Parish Council and I am duty bound to report any communication which I receive. There is no reason for any Councillor to send me personal correspondence.</p> <p>The Parish Council Code of Conduct defines that all councillors must promote and maintain high standards of conduct.</p> <p>I have sought advice from OALC, who have confirmed that it is indeed inappropriate behaviour and advised that a mediation service can be provided to resolve any disputes within the Parish Council, at great expense to the Parish Council.</p> <p>I personally do not think this is an appropriate way to spend public money, so I suggest that this behaviour stops now and we work together for the good of the parish. I am certain that our time and resources could be better spent on serving the Parish in a positive and more beneficial way.</p>	
<b>17/082</b>	<b>OTHER BUSINESS (for information only)</b>	
	No other business.	
	<b>NEXT MEETING</b>	
	The next Ordinary Meeting will be at 7.30pm on Monday 3 <sup>rd</sup> July 2017.	

Signed .....

Date .....

## ITEMS/ACTIONS CARRIED OVER TO NEXT MEETING:

17/077	VILLAGE HALL CAR PARK

## APPENDIX TO MINUTES: PUBLIC SESSION NOTES

### GREENSLEEVES PLANNING APPLICATION

Support was expressed for the Greensleeves Planning application, including a Village shop.

It was also requested that the PC gives priority to consider Greensleeves application

### ERM ATTENDANCE AT LOCAL PLAN HEARING

Support was expressed for ERM to attend the WODC Local Plan Hearing on behalf of the PC.

### BUTTES PIECE PLANNING APPLICATION

It was reported that access to an electricity pole at the rear of a garden at The Close would be hampered by the proposed housing on Butts Piece.

*CM suggested that the resident write to WOD Planning and point this out – MJ confirmed that the buffer zone on the original proposal had been removed in the latest plans.*

### WODC LOCAL PLAN HEARING

It was questioned whether all would be informed regarding the date of the hearing of the Local Plan.

### ANNUAL PARISH MEETING MINUTES

It was questioned when the Minutes would be published.

*CM confirmed that the minutes would be published within the next couple of days in draft, they would be approved at the 2018 Annual Meeting.*

### PC WEBSITE

The statue of the new website was questioned.

*TG confirmed that both the current and new websites were being updated, a notification and link would appear on the existing website as soon as the new website was completely live.*

It was commented that the minutes and agenda were not on the new website.

*TG confirmed they were – they were most probably difficult to find as CW had reorganised. TG to correct.*