

# STADHAMPTON PARISH COUNCIL

## Minutes of the Parish Council Meeting Tuesday 5th March, 2013

Clerk: Paul Isaacs, 11 Thame Road, Great Milton, Oxon., OX44 7HY

<b>Attendees</b>	Cllr. Michael May (MM) (Chair), Cllr. Liz Eales (LE) (Vice-Chair), Cllr. Sarah Street (SS), Cllr. Golda Nann (GN), Cllr. Lesley Shaw (LS), Cllr Lorraine Lindsay-Gale (OCC), Cllr. Phil Cross (SODC), Paul Isaacs (Clerk) and 10 members of the public.
<b>Apologies</b>	Nil

017/13	<b>Welcome</b>	The Vice-Chair, Elizabeth Eales, welcomed those in attendance.	<b>For info.</b>
018/13	<b>Declarations of Interest</b>	No declarations of interest were received.	<b>For info.</b>
019/13	<b>Report from South Oxfordshire District Council</b>	<p>Cllr. Phil Cross (SODC) reported as follows :-</p> <p>1) <b><u>Council Tax</u></b></p> <p>SODC agreed upon a 0.25% Council Tax cut for 2013/14. This excellent news for local residents partly reflects the economic efficiencies achieved by amalgamating services with the Vale.</p> <p>2) <b><u>SODC Governance Review</u></b></p> <p>Whilst Cllr. Cross was in attendance a brief discussion took place regarding the forthcoming SODC Governance Review. It was reported that SODC has a legal duty to review the governance arrangements operating at parish level which it does every 10 years or so. The next review will be formally launched in June 2013. The review will offer a chance to put in place strong, clearly defined boundaries for parishes, as well as covering a variety of other issues such as :-</p> <ul style="list-style-type: none"> <li>• whether any new parishes should be constituted;</li> <li>• whether existing parishes should or should not be abolished or whether the area of existing parishes should be altered;</li> <li>• what the electoral arrangements for parish councils should be (e.g. how many parish councillors are required);</li> <li>• whether any existing, or new, parishes should be grouped;</li> <li>• whether any parish council should have its name changed.</li> </ul>	<p><b>For info.</b></p> <p><b>For info.</b></p>
020/13	<b>Report from Oxfordshire County Council</b>	<p>Cllr. Lindsay-Gale (SODC) reported as follows :-</p> <p>The City Deal bid submitted to central government has been successful. The object of the bid is to develop infrastructure and housing schemes more quickly in order to boost economic growth and includes upgrading transport bottle-necks such as the A34 and the A40. The bid is a long term plan that will create thousands of new local jobs.</p> <p>The one concern is that Oxford City Council and the University continue to have aspirations for major housing development on the green belt land at Grenoble Road which they jointly own.</p>	<p><b>LG</b></p> <p><b>For info.</b></p>
021/13	<b>Minutes of Meeting, 15/1/13</b>	<p>The Chair, Michael May (MM) then took over the chair.</p> <p>The minutes of the Parish Meeting held on 15/1/13 were confirmed, approved and signed by the Chair.</p>	<b>For info.</b>

022/13	<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>• The wording for the letter to be sent to the Crazy Bear hotel regarding the Clay Shoots was agreed. Clerk to send the letter.</li> <li>• It was reported that the road repairs at the Coach &amp; Horses junction were completed on schedule between 4/2/13 and 9/2/13. Gulleys and drains in the area were also cleared. Highways have been notified about the rain run-off outside Chiselhampton Church and are considering building up a kerb. The County are, however, under pressure across the county concerning potholes and general road repairs.</li> <li>• The Clerk has repeatedly chased OCC Countryside Services regarding the bridleway between Ascott and the Crazy Bear that still needs to be cut back.</li> <li>• SOHA has accepted responsibility for the problem at Newells Close with rats nesting under the hedges at the front of the properties.</li> <li>• As requested, the Clerk has produced some polite 'please do not park here' posters to be placed on windscreens whenever vehicles are parked on the verges of the Village Green.</li> </ul>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p>
023/13	<b>Public Forum</b>	<p>A discussion took place regarding the recent planning applications to re-develop the garage / shop site (also see 029/13). There was some support from the floor to approve the applications and SODC Planning also requested SPC to reconsider our initial recommendation to 'refuse'.</p> <p>As it is not the intention of SPC to jeopardise sympathetic redevelopment of the site nor to jeopardise the future of the village shop the Clerk will organise a site meeting with SODC planning and the applicant with a view to amending our response.</p>	<p><b>For info.</b></p> <p><b>Clerk</b></p>
024/13	<b>Copson Lane</b>	<p><u>Road repairs by VDC</u> It was reported that the majority of the road repairs have been completed.</p> <p><u>Drainage Ditch</u> Two quotes were presented for the clearance and dredging works required to clear the drainage ditch along Copson Lane adjacent to the allotments. The parish councillors decided to approve the quote for £1,480 plus VAT provided by G. F. Hobbs. The allotments officer, Julian Humm, and Alan Manzies will project manage the works.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>Decision</b></p>
025/13	<b>Community Building Project (CBP)</b>	<p>Ann Stead reported that the building work is now underway and the contractors are on site. An official ceremony took place on February 19th with the first sod cut by Cllr. Janet Carr (Chair of South Oxfordshire District Council).</p> <p>The construction is scheduled to be a 25 week programme with completion due for the end of August 2013.</p> <p>During March, the Church will be open for services as usual with the last major service before the work starts inside the building being on Easter Sunday. The CBP committee have been advised by their architects that the original plan to lay a new heated floor on top of the original was unwise because of the closeness to the water-table so a new scheme which will result in a more useable, accessible and energy efficient building has been devised.</p> <p>Unfortunately this has increased costs by an estimated £35,000. New grant applications are being made and further fundraising events are planned to include a sponsored Bike Ride and Call My 'Wine' Bluff.</p>	<p><b>For info.</b></p> <p><b>Decision</b></p>

		The CBP committee requested that the £12,500 put aside by the PC to underwrite overspend costs be released. The parish councillors agreed unanimously to this release of funds.	
026/13	<b>Parish Plan Update</b>	<p>LE reported that the Parish Plan committee is asking secondary school children and primary school parents to give their thoughts about the local community. The committee is looking for interested people to form small working parties to look at what can be achieved and how problems can be solved in areas of areas of interest such as footpaths, parking, enhancing the environment etc.</p> <p>The Parish Plan will need a definitive map of the area registered as village green and any other land controlled by the Parish Council. LE and the Clerk to organise.</p>	<p><b>For info.</b></p> <p><b>LE/Clerk</b></p>
027/13	<b>Village Green and Playground</b>	<p>The village green still has deep wheel marks around the bonfire area and harrowing / raking still needs to be completed from Fireworks night 2012 four months ago. The grass is due for its first cut this month but the grass cutters won't go near it at the moment. Sue White reported that the fireworks committee will level and repair the area when it is dry enough but the winter has been too wet. Sue also asked for a further contribution from the PC towards the necessary works but MM stated that the PC could not commit to a 'blank cheque'.</p> <p>The play area inspection reports have been completed and noted. New spars will be fitted on the bridge.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p>
028/13	<b>Footpaths and Transport</b>	County Councillor David Turner (Chalgrove ward) sent notification that he will not be standing for re-election in May after many years of local service. Cllr. Turner has provided excellent support regarding local bus services over the period and Cllr. Nann proposed a letter of thanks wishing him a happy retirement.	<p><b>For info.</b></p> <p><b>GN Clerk</b></p>
029/13	<b>Planning Matters</b>	<p><b>P12/S24911/HH</b> - Warren House, Newington Road, OX44 7US. Replacement of existing render with timber cladding. SPC responded by 8/1/13 and recommended 'No Strong Views'. SODC <b>GRANTED</b> planning permission on 28/2/12.</p> <p><b>P12/S3130/LB (Listed Building Consent)</b> Ascott Park Cottage, Ascott, Stadhampton, OX44 7UJ. New single storey rear extension and single storey side extension, and alterations to 1986 rear single storey extension. SPC replied by 28/1/13 and recommended 'No Strong Views'. Awaiting a decision from SODC.</p> <p><b>P13/S0053/FUL (Full Application)</b> Summit Service Stations Ltd., Thame Road, Stadhampton, OX44 7TP. Site redevelopment including the demolition of single storey shop building, forecourt, canopy and installation of new tanks and construction of new business unit. SPC replied by 12/2/13 and recommended 'Refusal'. SODC asked SPC to reconsider our position (see 023/13) and it was agreed for the Clerk to organise a site meeting with SODC planning and the applicant.</p> <p><b>P13/S0061/FUL (Full Application)</b> Summit Service Stations Ltd., Thame Road, Stadhampton, OX44 7TP. Change of use of existing shop from A1 use to C3 to form two flats. SPC replied by 12/2/13 and recommended 'Refusal'. SODC asked SPC to reconsider our position (see 023/13) and it was agreed for the Clerk to organise a site meeting with SODC planning and the applicant.</p>	<p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>For info.</b></p> <p><b>Clerk</b></p> <p><b>For info.</b></p> <p><b>Clerk</b></p>
030/13	<b>Financial Update</b>	A list of cheques approved and authorised for payment at the 5/3/13 meeting is appended. At 5/3/13 the SPC current account stood at £69,247.53.	<b>For info.</b>

		The Clerk will produce a list of possible 2013/14 capital financial projects for consideration at the May 2013 AGM.	<b>Clerk</b>
031/13	<b>Correspondence and Consultations</b>	<ul style="list-style-type: none"> <li>PCSO Chris Ratcliff has informed us that he has been transferred to Wantage. SPC has sent a letter of thanks for his assistance in the past.</li> <li>It was reported that the next 'Have Your Say' meeting will be held on Saturday 30 March, 11am to midday at the Village Green with PCSO Matthew Taylor.</li> <li>We have been notified that Superintendent Andy Boyd has been appointed as the new Police Area Commander for South and Vale - 01235 556810 or e.mail <a href="mailto:andy.boyd@thamesvalley.pnn.police.uk">andy.boyd@thamesvalley.pnn.police.uk</a></li> <li>Thames Valley Police reported that there has been a significant fall in the number of thefts of (or from) motor vehicles compared with the start of the year. Criminals are targeting high value vehicles, items of value and commercial vehicles carrying power tools.</li> <li>Notification that there will be a South and Vale Voluntary &amp; Community Sector Forum on Thursday 14 March 2013, 9.30am to 2.45pm at SODC. The event is free for all voluntary and community groups and is an opportunity to network and to obtain policy updates from the Council and voluntary sector representatives. There will be a funding fair and the workshops will be as follows :- <ul style="list-style-type: none"> <li>Working with the broadcast media</li> <li>Recruiting and retaining volunteers</li> <li>Financial management</li> <li>Awards for All and the Big Lottery funding programme</li> </ul> </li> </ul>	<b>For info.</b>  <b>For info.</b>
032/13	<b>Any Other Business</b>	<p><b>Anvils</b></p> <p>The railings at the front of Anvils remain a concern to the community particularly with the anticipated increase in use of that stretch of pavement as the new village hall comes into use. The Clerk to send a letter offering a no cost interim option with SPC bearing the cost of removal to allow the free and safe flow of foot traffic.</p>	<b>For Info.</b>  <b>Clerk</b>
033/13	<b>Next Meetings</b>	<p>Tuesday May 7th, 2013 (Annual Parish Meeting &amp; AGM)</p> <p>Tuesday June 4th, 2013</p> <p>Tuesday July 2nd, 2013</p> <p>Tuesday September 3rd, 2013</p> <p>Monday November 4th, 2013 (changed from Nov. 5th so as not to clash with fireworks night).</p> <p>All meetings to be held at 7.30pm in the Stadhampton Community Hall (Primary School).</p>	<b>For info.</b>