

Little Milton Parish Council
Minutes of Council Meeting held on Wednesday 12th July 2023

Present: Cllr. Howard Harrison, Cllr. Ed Horwell, Cllr. Adam Sheppard

Mrs Andrea Oughton (Parish Clerk)

Members of the public: Three

Election of Chairman

In the absence of the Chairman the Clerk called for nominations to chair the meeting. It was proposed and duly seconded that Cllr Harrison chair the meeting.

Parish Forum

A resident asked if the Parish Council will consider using future Community Infrastructure Levy contributions towards funding a community bus. The Clerk stated that Parish Councils do not have the power (government legislation) to run a bus service. However, if the community wished, it could form a charitable organisation to operate a community bus.

The resident asked a further question: can the Parish Council lobby Oxfordshire County Council (OCC) / Thames Valley Police to enforce the weight restriction on Windmill Hill? Cllr Harrison stated he and Cllr Sheppard will raise the issue at a meeting with OCC Highways tomorrow.

Another resident asked about the road closure on Gold Street. Cllr Sheppard stated Thames Water are upgrading the water main. The resident further responded saying he was pleasantly surprised to see the area adjacent to the layby and ditch on the A329 was relatively clean.

The resident asked a further question regarding the latest situation on faster broadband coverage. Cllr Harrison said an update will be provided at the meeting in September.

The resident raised the question of access to and along the footpath crossing the field on the right of the Haseley Road (the same side as the refused application for five new dwellings). Cllr Horwell said he will raise the issue the Village Footpath Warden.

01/07/23 Apologies for Absence

Apologies received from Cllrs Denby (Personal), van der Merwe (Personal) and Wakeling (Personal).

02/07/23 Declaration of any pecuniary interests of members

There were no declarations of any pecuniary interests.

03/07/23 Election of Vice Chairman

It was agreed to defer this item to the next agenda.

04/07/23 Approval of Minutes

Resolved to approve the minutes of the Parish Council meeting on 14th June 2023.



Little Milton Parish Council
Minutes of Council Meeting held on Wednesday 12th July 2023

05/07/23 Matters Arising

There were no matters arising which would not otherwise be covered on the agenda.

06/07/23 Report by District / County Councillors

County Cllr Freddie van Mierlo had sent apologies and circulated his monthly report.

District Cllr Georgina Heritage had circulated her report and highlighted the District Councillor Community Grant Scheme was now open. Each District Councillor has £5k to distribute throughout their ward. Cllr Heritage also highlighted that District Planning Surgeries are available to Parish Councils seeking informal planning advice.

07/07/23 Planning

P23/S1772/HH – The Plough, Stadhampton Road, Little Milton, OX44 7QD
Amendment No. 1

Proposed two-storey rear extensions to The Plough House, proposed one and a half storey outbuilding, repairs to existing garage, alterations to site boundary walls and site access. (As amplified by tree survey report and plan dated 27 June 2023).

Resolved No Strong Views

The Parish Council had received a request from the District Street Naming Officer for street name suggestions for the road on the new Milton House development. It was **Resolved** to put forward the following names for consideration - Elizabeth Close, Holm Oak Close, Pepper Pot Drive.

08/07/23 Community Infrastructure Levy (CIL)

It was agreed the Clerk will contact the CIL Officer at South Oxfordshire District Council to obtain further information on expected CIL receipts generated as a result of development on the Milton House site.

09/07/23 Finance

Approval of Council Expenditure

Colourplus July 2023 newsletter	£239.20
Clerk: (A Oughton) Month 4 2023-24	£226.98
Editor: (R Fergusson) Month 4 2023-24	£76.10
BGG: Verge cut + playingfield & triangle area x 2 cuts	£718.20
Francois van der Merwe (Microsoft Licences)	£17.76
Howard Harrison (Plants)	£40.00
HMRC – PAYE Months 1-3 2023-24	£322.60
Kate Daunt (Wheelie bin stickers)	£15.99

Approval re August salaries

Clerk: (A Oughton) Month 5 2023-24	£227.18
Editor: (R Fergusson) Month 5 2023-24	£76.50

Little Milton Parish Council
Minutes of Council Meeting held on Wednesday 12th July 2023

Direct Debit

Intuit: Accounting software July 9 th – August 9 th 2023	£16.80
Intuit: Accounting software August 9 th – September 9 th 2023	£16.80

Bank reconciliations available for inspection.

The Clerk asked Councillors to provide an idea of projects, phasing and cost (with a degree of certainty of delivery within the financial year) they have in mind. This information will be used to provide a more meaningful latest estimate of budget vs spend for 2023-24 in September. Examples of known projects; refurbishment of the MUGA (including lighting), human sundial on the recreation ground, new parish noticeboard and repair / replacement of fencing around the play area.

10/07/23 Reports from Councillor Representatives

Recreation Ground / Open Spaces

Cllr Harrison to purchase a post and strap to stabilise the new oak trees. The verges were cut on 1st July and are due to be cut again in October, weather dependant.

Damage occurred to the telephone box on Haseley Road Green and to the window of Hill View House. BT have agreed to repair the glass in telephone box in the next five days. Cllr Harrison is in communication with the contractor and the owner of Hill View House.

The planters and Millennium flower beds continue to thrive providing a colourful addition to the village.

Councillors raised concern about hedges overhanging pavements making it difficult for pedestrians to pass. It was agreed the clerk will draft a letter and circulate to Councillors for comment before sending.

Communications

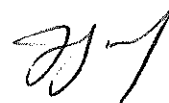
Cllr Horwell has spoken to the Village Footpath Warden (who is also a member of the local Ramblers Association) re the footpath at Warren Farm Barn. Evidence has been gathered confirming the path has been in continuous use for a number of years. It was agreed Cllr Horwell will complete and circulate a draft application to Councillors for comment before submission.

Utilities and Highways

Cllr Sheppard tabled two quotations from a supplier for speed indicator devices (SIDs). Two signs = £4,500 (excl. VAT), three signs = £6,600 (excl. VAT) plus cost of installation by an accredited OCC highways contractor. An alternative might be to pay for the installation on two or three sites and purchase one SID which can be moved between sites. Cllr Sheppard will speak with the OCC highways representative tomorrow.

11/07/23 Correspondence

There was no further correspondence to that already circulated.



Little Milton Parish Council
Minutes of Council Meeting held on Wednesday 12th July 2023

12/0723 Exchange of Information

Nothing to report.

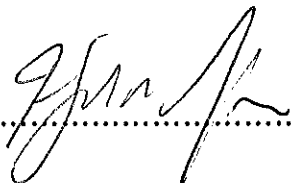
13/07/23 Date of Next Meeting

The next meeting will be held on Wednesday 13th September 2023, commencing at 7.30pm at Pine Lodge. Cllr Sheppard gave his apologies for the next meeting.

The meeting finished at 8.40pm

Signed by:

Chairman.....



Date.....

11 Oct 23