

Stadhampton Parish Council

Minutes of the meeting of Stadhampton Parish Council held at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA on Monday 20th November 2023 at 7.30pm.

Public Participation:

Resident 1: Copson Lane - a hedgerow update was requested, and a tree is affecting the power cables.

Agreed: Parish Clerk to contact SSE to request an assessment and update the resident. The hedgerow is subject to quotes and remains under consideration (**action: PC**).

Resident 2: Request from Stadhampton Primary school for a banner to celebrate a good Ofsted result.

Agreed: Parish Clerk to clarify the location and how long the banner will be displayed (**action: PC**).

Resident 3: The clock-winding team all need keys for the church.

Reply: Please contact the church warden for permission, the Parish Council will pay for the copies.

Attending:

Parish Councillors (Cllrs): Cllrs Allen (Chairman for the evening), Campbell and Fitzgerald.

Staff: Bev Field, Parish Clerk/RFO (**PC**)

Members of the public: 6

County/District Cllrs: Cllrs Heritage (SODC) and Bennett (OCC).

83/1123 Chairperson: Cllr Allen was elected to chair the meeting for the evening (proposed Cllr Fitzgerald, seconded Cllr Campbell.)

84/1123 Apologies: Received from Cllr Bayoumi and Odell.

85/1123 Declarations of interest: None

86/1123 Minutes: The minutes of the meeting held on 16/10/2023 were approved as an accurate record. A correction was approved for the minutes of 18/09/23; item 68-0923 was changed to "north green adjacent to fence." (**action: PC**).

87/1123 Matters arising: None.

88/1123 Planning and licensing applications:

- a) **Newells Farm Shop Stadhampton OX44 7XJ** application P23/S3697/LDE for a certificate of lawful development for a single-storey building in connection with established Class E use. This item is not open for comment, but relevant information may be submitted to the planning authority.
- b) **Applications validated since the publication of the agenda.** None
- c) **Recent decisions on planning applications: Wheatfield Copson Lane Stadhampton OX44 7TZ** application P23/S3018/S73 to remove condition 3 (occupation by agricultural worker only) of planning permission P73/M0767. Permission granted 01/11/23.

89/1123 Reports from Ward Councillors: Reports were circulated and submitted to the Village Voice.

90/1123 Parish Council s137 Small Grant Application: For Chalgrove and Watlington First Steps Family Hub
Resolved: To award a grant of £800.00 to provide support facilities for Stadhampton residents either in-person or online. Proposed Cllr Fitzgerald, seconded Cllr Allen (**action: PC**).

91/1123 Fly-tipping: The Environmental Health officer reported fly tipping opposite the sewage works. Cllr Allen assessed the quantity.

Agreed: Turnaround Gardens offered to dispose of the fly tipping, which was accepted, subject to quote (**action: PC**).

92/1123 Complaints Policy:

Resolved: The Complaints policy was approved (**action: PC**).

93/1123 Reports from Working Groups and Projects:

a) Play area project and repairs:

Resolved: To confirm the allocation of £10,000 of community infrastructure levy (CIL) funding to renew the play equipment on the green, according to decision 96/19, and to create an earmarked reserve for this purpose **(action: PC)**.

b) Biodiversity and sustainability: a purchase of apple trees is planned **(action: Cllrs Campbell and Odell)**.

c) Traffic Calming and Safety Measures: The application is waiting on Oxfordshire County Council, and likely to be decided in 2024. Grant applications for village gateways are under review **(action: Cllr Fitzgerald)**.

d) Water supply to the Allotments: This item deferred, in order to consult the full Parish Council.

94/1123 Updates:

a) Manor Pond works: The work was delayed, and rain has raised the water levels. This work is postponed until summer 2024 and the area will be tidied.

b) Pavilion grounds: The undergrowth around the car park has been cut back and sprayed. Work to 9 lime trees and low growth has been completed.

Agreed: To check the football club has access to the car park **(action: PC)**.

c) Copson Lane hedge cutting: Two quotes for hand cutting were considered.

Resolved: To get a flailing quote and confirm consensus on a quote via e-mail **(action: all)**.

95/1123 Finance:

a) Monthly report: The bank balances on 31/10/23 were Lloyds current £5,918.65, deposit £11,637.33 and CCLA (Churches, Charities and Local Authorities Investment Fund) £42,763.83

b) CIL receipts: A CIL report was circulated.

c) Cat Lane easement: The easement dispute is resolved. The funds are due to be transferred from the solicitors this week.

d) National Pay award 23/24: Advice from NALC (National Association of Local Councils)) of the national pay agreement was circulated.

Resolved: To implement the recommendation from 01/04/2023 of a flat rate of £1,925.00 pro rata across all grades **(action: PC)**.

96/1123 Payments: The payment schedule was approved and signed **(action: PC)**.

97/1123 Items for the January 2024 agenda: Budget for 2024/25

98/1123 Exclusion of the public: In accordance with the Public Bodies (Admission to Meetings) Act 1960 the public and press were excluded from the meeting on the grounds that the following item could involve the likely disclosure of private and confidential information.

99/1123 Complaint: A response was agreed **(action: PC)**.

Date and time of Next Meeting (planning focus): Monday 18th December 2023 at 7.30pm at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA

The meeting closed at 9.38pm

Signature:

Date: