

# Bourton-on-the-Water Parish Council

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23<sup>rd</sup> April 2024

## To Highways Committee Councillors

You are hereby summoned to attend a **Highways Committee Meeting at 6.30pm on Monday 29<sup>th</sup> April 2024 in The Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

*Vanessa Oliveri*

Mrs Vanessa Oliveri  
Committee Clerk

## AGENDA

**Opportunity for members of the public to speak on items on the agenda:** (limited to 3 minutes per person).

1. **Apologies for absence:** To receive.
2. **Declarations of Interest:** To note.
3. **To receive and approve the minutes of the Highways Committee held on 25<sup>th</sup> March 2024:**
4. **Matters Arising:**
  - a) Vehicle parking on grass verge to the right of the Rissington Road arch – A copy of GCC's by-law sign, which was positioned on the grass verge, had been forwarded to the police.
5. **Police:** To receive a police report.
6. **To note the current Highways Cost Centre Summary Report and Reserves Report (Papers 1 a & b).**
7. **Traffic & Highways:**
  - a. To receive an update on the management and delivery of the Strategic Plan: To receive an analysis of the public consultation meeting on traffic flow and parking. **(Paper 2)**.
  - b. Survey Monkey online – The committee to agree to do an on-line survey and how/where/when this will be sent out and who will analyse the results. See preview of survey: **(Paper 3)**.
  - c. Delivery of VAS: To receive any updates from GCC of the delivery of a mobile VAS.
  - d. Inoperative VAS on Rissington Road: To receive an update on the inoperative VAS on Rissington Road.
  - e. ANPR camera at Rissington Road: Cllr Roberts to update the committee on the repair and costs to the ANPR at Rissington Road.
  - f. Installation of dropped kerbs: To note three contractors were being contacted to quote for the installation of dropped kerbs as per specifications received by GCC.
  - g. The committee to agree a recommendation to full Council on 1<sup>st</sup> May that the Tourist Levy should not be used for the proposed Residents' Parking Permit Scheme and this project should be removed from the list of projects for public consultation prior to submission to CDC. The funds should instead be sought from Gloucestershire County Council. The committee to create a clear summary/public statement of how the

investigations into implementing the Residents' Parking Permit Scheme can/will be taken forward.

- h. The committee to discuss the condition of the Rissington Road footpath when water logged and to consider action to take.
- i. The committee to discuss yellow box junctions at the following points: -
  - 1 junction of Rissington Road and Rissington Road car park.
  - 2 junction of High Street and Rissington Road.
  - 3 junction of Station Road and Bourton Vale car parking entrance

**8. Coaches and Public Safety:**

- a. The committee to note that CDC had been contacted to discuss the use of Rissington Road car park for coaches as a drop-off and pick-up point.
- b. The committee to note that GCC have been contacted to discuss an Emergency TRO.

**9. Parking Permit Scheme:** The committee to discuss an option of a parking permit scheme.

**10. Litter Bin in Meadow Way and Beddome Way –** CDC have removed a litter bin in Meadow Way and Beddome Way in the village due to being used for residential waste. There are no plans to re-install the bin in this location due to two other bins being nearby.

**11. Conigers footpath:** To note CNL already undertook work this winter through the warden work party, to improve the path. The committee to consider volunteers recommendation that much more work could be done to improve further stretches of this path if a relatively small funding pot could be found for more materials.

**12. Correspondence:** Letter received on 5.4.2024 regarding Coach Parking from a resident (Paper 4).

**13. Items to note:** To receive reports for information only.

**14. Draft schedule of meetings –** The committee to receive and approve the draft schedule of meetings. (Paper 5).

**15. Date of Next Meeting:** To be confirmed at this meeting.