

Yattendon Parish Council

Full Council Minutes

Minutes of the Full Council Meeting held on Thursday 23rd February 2023 held in Yattendon Village Hall. Commencing at 8:11 pm.

Members Present:	Councillor Adam McCormick, Chairman Councillor Philip Bickford Smith, Vice-Chairman Councillor Georgie Rudge
Members Absent:	None
Officers Present:	Sarah Marshman, Clerk/RFO
In Attendance:	James Hole, Managing Director, Yattendon Estates 1 Member of the Public

Minutes

- 22/23-068 To receive, and consider for acceptance, apologies for absence from Members of the Council**
All members were present so there were no apologies.
It was noted that since the November meeting, both Anne Harris and Nicky Meadows had resigned from the council.
- 22/23-069 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**
There were no declarations of interest or requests for dispensation.
- 22/23-070 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**
There were no questions, comments or representations.
- 22/23-071 To approve the Minutes of the Parish Council Meeting held on 10th November 2022**
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman signed the minutes.
- 22/23-072 To discuss any matters arising from the previous meeting**
There were no matters arising.

22/23-073 To receive a report from our District Councillor

The District Councillor sent her apologies.

22/23-074 To receive a report from Yattendon Estates

James Hole gave a brief update on the activities of the Estate. The Estate is currently planting approximately 20,000 woodland trees.

22/23-075 To receive an update on planning applications and decisions since the previous meeting

The following planning application has been responded to since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response
22/03086/ FUL	St Abbs Cottages, Hampstead Norreys, RG18 0TQ	New access from Yattendon Road and car parking for St Abbs Cottages	No objections
Comments: No objections provided this development does not affect the status of the existing public right of way.			

The following decisions have been issued by West Berkshire Council since the previous meeting:

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
22/02455/ FUL	Everington Bungalow, Everington Hill, Yattendon, RG18 0UD	Change of use from nursery to residential dwelling	No objections	Approved
22/03086/ FUL	St Abbs Cottages, Hampstead Norreys, RG18 0TQ	New access from Yattendon Road and car parking for St Abbs Cottages	No objections	Refused

22/23-076 Finance:**To receive the Finance Report and approve the payments listed**

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

To receive the Quarterly Budget Report

The Council reviewed the Quarterly Budget Report to the end of December 2022.

22/23-077 To consider a response to West Berkshire Council's Local Plan Review Regulation 19 Consultation

Resolved: That no response was needed from Yattendon Parish Council to this consultation.

22/23-078 To consider completing a Memorandum of Understanding with Hampstead Norreys Parish Council for the sharing of the Speed Indicator Device (SID)

Resolved: To complete the Memorandum of Understanding with Hampstead Norreys Parish Council for the sharing of the SID.

22/23-079 To discuss SID sites

The Clerk has applied to West Berkshire Council for the following sites and is currently awaiting a response:

1. Yattendon Lane, Opposite Yattendon Park
2. Yattendon Lane, Primary School (Front)
3. Yattendon Lane, Opposite The Malthouse
4. Chapel Lane, Opposite 2 Home Farm Cottages
5. Car Park by The Square
6. The Square, Outside The Well House

22/23-080 To consider making a donation of £100 towards the village coronation event

Resolved: To make the donation of £100 that was included in the budget for the 23/24 financial year on 1st April 2023.

22/23-081 To consider obtaining a Lloyds debit card

Resolved: To apply for a debit card for use by the Clerk.

22/23-082 Matters for future consideration and information

A burglary took place in Burnt Hill during February, where keys were taken, and a car was stolen.

The Annual Parish Meeting is scheduled on Wednesday 19th April at 7pm. James Hole will speak on farming & conservation. The council will also approach other potential speakers.

There being no further business, the meeting was closed at 8:55 pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at bank at last bank reconciliation 31st January 2023

Lloyds Bank Current	£5,344.71
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Income received 3rd November 2022 - 16th February 2023

None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
06-Jan	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Dec	£575.85
06-Feb	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Jan	£422.71
06-Feb	BACS	Triangle Management	Refuse disposal	£178.85
23-Feb	BACS	Yattendon Village Hall	Meeting room hire	£45.00
23-Feb	BACS	Starboard Systems Ltd	Scribe finance software	£207.36
23-Feb	BACS	SLCC	Membership 23/24	£33.24
23-Feb	BACS	SLCC Enterprises Ltd	Training - Practitioners' Conference	£52.50
Total				£1,515.51