

CHIDEOCK PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall, Chideock on Tuesday 31 May 2016 at 10:00 am.

Present: Cllr Elizabeth Grant (Chair), Cllr Roger Carey (Vice Chair), Cllr Irena Campion, Cllr Rob Murray, and Cllr David Rogers.

In attendance: The Clerk, PCSO Ash and 2 members of the public.

The Parish Council meeting commenced at **10:02 am**.

Cllr Grant said that she was resigning from the council, to take effect immediately after the election of Chair.

1807 Election of Chair and Signing of Declaration of Acceptance of Office as Chair.

Cllr Grant nominated Cllr Carey who said he was willing to stand as Chair. Cllr Geraghty seconded the nomination and Cllr Carey was unanimously **ELECTED**.

Cllr Carey signed the Declaration of Acceptance of Office as Chair in the presence of the Clerk.

Cllr Campion proposed a vote of thanks to Elizabeth Grant for her contributions during the 5 years she has been a councillor and as Chair for the past 2 years. This was seconded by Cllr Carey.

1808 Apologies.

Cllr David Rogers sent his apologies, which were accepted.

West Dorset District Cllr Christopher sent his apologies.

1809 Grant of Dispensations. None.

1810 Declarations of Defined Pecuniary Interests. None.

1811 Election of Vice-Chair and Signing of Declaration of Acceptance of Office as Vice Chair.

Cllr Carey said Cllr Rogers was willing to stand as Vice Chair.

There being no one else wishing to stand as Vice Chair, Cllr Rogers was proposed by Cllr Carey, seconded by Cllr Murray and was **ELECTED** unanimously.

Cllr Rogers will sign the Declaration of Acceptance of Office as Vice Chair prior to the next Parish Council meeting in June.

1813 Minutes.

a) **RESOLVED** to accept and sign, as a true record, the minutes of the Parish Council meeting of 26 April.

Proposed by Cllr Campion, seconded by Cllr Carey, carried with Cllrs Geraghty and Elliott abstaining as they were not present at the meeting.

1813 Election of Councillors to Committees.

a) Finance Committee & General Purposes Committee and Planning Committee.

It was **AGREED** that all councillors should continue to be on the Finance and General Purposes Committee and the Planning Committee.

1814 Appointment of Representatives, who do not have to be Councillors.

The following appointments were **AGREED**:-

a) Rights of Way – all Councillors. Cllr Geraghty said that Judy Campbell, Ann Walker, Nick Zaiger and Paul Simpson have volunteered to be community Rights of Way representatives. **CC**

b) Ancient Monuments – Canon McDougal is to be asked to continue as representative. Elizabeth Grant has also offered her services as she works for the National Trust. **CC**

c) Village Hall – Cllr Murray

d) Matters pertaining to A35 – Cllr Elliot, with assistance from Cllr Murray

e) Dorset County Council Highways – all Councillors

f) Bridport Local Area Partnership – **AGREED** that the Clerk will be the liaison with BLAP and

- that Cllr Geraghty will continue to be CPC's representative to the Coastal Communities.
- g) Western Area Transport Action Group – the Clerk said that she would attend meetings when there is anything on the agenda of particular interest to Chideock
 - h) Dorset Association of Parish & Town Councils –The Clerk is the DAPTC WA Secretary and can therefore represent Chideock PC. She will send the meeting agendas to all councillors.
 - i) Community Flood Group – Cllr Carey
 - j) Clapps Mead Playing Field Management Group – Cllr Murray
 - k) Seatown Regeneration Project – Cllr Carey.

CC

Elizabeth Grant said that she is happy to continue as a member of the Playing Field Management Group, and, as a member of the Church of England, could be the C of E representative if no-one else comes forward to “replace” Sue McDougal. She is also willing to continue selling Footpath Guides to the Anchor and George pubs and West Dorset Leisure Holidays Shop at Seatown on behalf of the Parish Council.

1815 County and District Councillors' and Police Reports.

PCSO Ash reported as follows:

- there was a recent burglary in North Road near to Lost Souls. Crime prevention advice has been given to the owners.
- a summary of crimes in Chideock over the past year

Dwellings break-ins	1
Non dwelling break-ins	2
Fraud	2
Theft from vehicles (at Langdon Woods)	4
Violence	2
Criminal Damage	1
Stolen Vehicle	1

He said that more durable signs warning people about theft from vehicles will be put up at Langdon and that the Bridport Crime Prevention Panel are holding an event on Saturday 4 June.

Cllr Geraghty spoke about a recent incident at Seatown where a film crew blocked the turning circle with their vehicles. PSCO Ash said that obstruction is dealt with by the police but that they have to see the obstruction before action can be taken. People should inform the police of obstructions which impede the movement of people / vehicles by ringing 111.

Standing Orders were suspended for the following item.

1816 Democratic Period.

Professor Brunsdon spoke to councillors about the Seatown Regeneration Project Feasibility Report, which he said is excellent. He said that it is important to separate safety matters from actions which could increase visitor numbers.

He stressed that it is essential that action is taken to secure the longer term future of the concrete apron / slipway and the river bank. Doing nothing is not an option. Many residents are afraid that any action will increase visitor numbers. But it is essential to manage what we have got at Seatown.

AGREED that an article should be put in the next Chideock News explaining the need to secure the concrete apron / slipway and river bank.

KG

Standing Orders were resumed.

1817 Reports / Updates by the Clerk and Councillors.

Items 1 to 10 on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- **Item 1 - Advertising signs near the War Memorial and St Giles** – **AGREED** to write to the land owners – the Weld Trust and St Giles PCC.
- **Item 3 - Flow Meter - trip hazard** – **AGREED** to write to the Environment Agency a) why is it a hazard? b) to whom is it a hazard? c) is it in fact the cover to an old flow meter well in which case it belongs to them? d) the Parish Council has no knowledge as to what it is.
- **Item 7A – Red and Blue Posts.** Cllr Murray said he would make where blue posts are

CC

CC

required on Carters Lane if the Clerk will supply him with a map.

1818 A35 Matters.

Items 11 to 16B on the Actions & Information List were **NOTED**, with the exception of those detailed below, which were discussed in more detail.

- **Item 16B - A35 Public Meeting with Oliver Letwin and Highways England on 27 May 2016. AGREED** to write to the Police and Crime Commissioner regarding the time it takes to re-open the A35 after an incident, plans for diversions and how they are implemented and to query the strategy employed in such situations. **CC**
Councillors expressed dissatisfaction regarding the meeting and said that the pre-submitted questions were ignored. After robust discussion it was agreed that councillors would hold an informal “working group” meeting which would present a report and recommendations for further actions to the June Parish Council meeting. Cllr Elliot agreed to organise this. **LE**
It was suggested that a brief “history” of the bypass proposals should be published in the Chideock News as many current residents did not live in Chideock in the 1990s. **CC**

1819 Planning Matters.

a) Applications.

WD/D/16/000811 ROZELLE, MAIN STREET Single storey extension, loft conversion and external alterations. (Full)

Chideock Parish Council has no objection.

If the development is approved then the Parish Council expects a planning condition to be set which clearly states that the development cannot be occupied at any time other than for purposes ancillary to the residential use of the existing dwelling and that the new development cannot be let or sold as a separate unit.

The Parish Council is aware that conditions cannot be set for the following matters but trusts that, if the application is approved, the applicant will incorporate rain water harvesting and that external lighting will be low wattage down lighting, possibly on sensors.

Given that the application site is adjacent to the A35, should Highways England also be consulted?

b) To consider any applications received after the agenda was circulated. None.

c) Determinations.

WD/D/16/000324 APPLETREE THATCH, MAIN STREET Conversion of single dwelling into 2 no dwellings and associated landscape works (Full) **APPROVED**

WD/D/16/000325 APPLETREE THATCH, MAIN STREET Conversion of single dwelling into 2 no dwellings and associated landscape works (Listed Building Consent) **APPROVED**

d) Ridwood Affordable Housing Development.

Nothing to report.

e) Any Other Planning Matters.

i. AONB / Lighting & Dark Skies.

Items 24 to 24C on the Actions & Information List were **NOTED**.

ii. Enforcement. Nothing to report.

iii. Mill Lane Bridleway 18.

Items 20 - 23 on the Actions & Information List were **NOTED**.

Item 22 – Priority on a Bridleway. Clerk to investigate further, including the Natural Environment and Rural Communities Act 2006. **CC**

Item 23 – Speed Limit on a Bridleway. **AGREED** to write to DCC Highways for clarification. **CC**

iv. Seatown. Items 24D to 24F on the Actions & Information List were **NOTED**.

v. Seatown Regeneration Feasibility Study Project.

After discussion of the priority order of the identified projects, it was **AGREED** to defer acceptance until the next meeting. The Clerk will re-issue the priorities after amending them in the light of the discussion. **CC**

NOTED that the consultant Simon Williams is still actively helping to take the project forward even though the DCLG funding awarded to the Chideock Society has been exhausted.

vi. Changes to Planning Consultation with Parish and Town Councils. Item 26 on the Actions & Information List was **NOTED**.

vii. Other. Item 27 on the Actions & Information List was **NOTED**.

1820 Finances.

It was **AGREED** that all councillors should be able to sign cheques – with the resignation of Elizabeth Grant from the Council there are now only 3 people who can sign. **AGREED** that the Clerk asks the Bank of Ireland to send the necessary paperwork in time for the June meeting. Items 28 to 30 on the Actions & Information List were noted.

CC

a) Payments.

RESOLVED to make the following payments:-

i. Clerk's Salary & Expenses for May	£233.87
ii. Chideock Village Hall Hire – May	£76.50
iii. Mower hire for Clapps Mead play area	£20.00
iv. Playsafety – RoSPA inspection	£96.60
v. Mr Wigglesworth – Internal Audit	£60.00

Proposed by Cllr Campion, seconded by Cllr Murray, carried unanimously.

b) Foss Orchard Car Park.

Nothing to report.

c) Year End Accounts.

RESOLVED to accept the Annual Accounts for 2015-2016.

Proposed by Cllr Murray, seconded by Cllr Campion, carried unanimously.

d) Internal Audit & Annual Return (External Audit).

RESOLVED to accept the Internal Auditor's Report.

Proposed by Cllr Murray, seconded by Cllr Campion, carried unanimously.

RESOLVED that Ian Wigglesworth continues as Internal Auditor for the Financial Year 2016-2017.

Proposed by Cllr Elliot, seconded by Cllr Carey, carried unanimously.

RESOLVED to accept and sign the statutory Annual Return for 2014-15, pages 2 and 3, with Page 2 answers of Y for Q 1 – 8 and N/A for Q9.

Proposed by Cllr Murray, seconded by Cllr Elliot, carried unanimously.

e) Responsible Financial Officer.

RESOLVED to re-appoint the Clerk as Responsible Financial Officer.

Proposed by Cllr Murray, seconded by Cllr Elliot, carried unanimously.

f) Insurance Renewal.

Item 31 on the Actions & Information List was noted.

RESOLVED to

- Continue to use Came & Company as brokers, Norwich Union as insurers.
- To renew the policy for a premium of £461.14 for 1 June 2016 – 31 May 2017.

Proposed by Cllr Murray, seconded by Cllr Carey, carried unanimously.

Cllr Geraghty and Cllr Campion left the meeting at 1 pm due to other commitments.

1821 Clapps Mead Playing Field.

Items 32 to 37D on the Actions & Information List were noted.

1822 Flood Management Plan for the Winniford Valley.

The surface dressing of Sea Hill Lane has been complete. There are a few issues which are being followed up by Cllr Carey.

1823 Current Consultations.

Items 38 to 40A on the Actions & Information List were noted

AGREED that information regarding the DCC Public & Schools Bus Services Review should be put in the Chideock News. **CC**

1824 Motions Received with Notice. None.

1825 Correspondence.

There were no other items of correspondence to be brought to Councillors' notice.

1826 To confirm the date and time of the next meeting of Chideock Parish Council.

The next scheduled meeting is at 10:00 am on Tuesday 28 June 2016.

The meeting closed at **1:10 pm.**