

Onibury Village Hall  
Minutes of Meeting – 9<sup>th</sup> January 2024

**1. Attendance**

Vicky Mantle, Tony Mantle, Caroline Bywater, Lydia Jones, Tash Miles, Rachael Hughes (Parish Council), Michael Powell, Janet Giles, Lisa Owen, Sara Pearce-Holmes

**2. Apologies**

Marion Jones, Tony Davies

**3. Authorisation of Minutes**

The Minutes of the meeting of 7<sup>th</sup> November 2023 had been read and signed as an accurate account by the Chair.

**4. Matters Arising**

- a. Car Park Sign – Rachael read out the item from the Parish Council Meeting of 3<sup>rd</sup> January 2024 with suggested wording of “This Car Park is available for short term use of village facilities. Users park at their own risk. No overnight camping”.  
The Committee supported this wording **ACTION:** Sara to arrange signage.
- b. Repairs to Roof – Contractors had started and completed the work on 8<sup>th</sup> January 2024. In addition, they had repaired small area of the roof above gents toilet.  
**ACTION:** Invoice to be passed to Michael (completed 10.1.24)
- c. PAT – Sara reported that Harv was unable to complete this work, but Lisa had a contact that she would follow up. **ACTION:** Lisa to follow up.
- d. Xmas Tree Festival – the Committee thanked Tash for her hard work in creating an excellent Christmas tree with representations of Village Life.
- e. External Signage – roofing contractors had helped by removing Village Hall sign from Hall front. This is now stored in the old bar area. **ACTION:** Sara to arrange new sign.
- f. List of Contractors/Free Use of Hall – this had been circulated prior to the meeting. Only one query was raised as to how “Chubb” make contact – Tony reported that Marion receives a call from Chubb in January and would, on the next occasion, advise them of changes.

**5. Treasurers Report**

Business Account      REDACTED      Community Account      REDACTED

Invoices for roofing work and light fitment were presented.

Michael said that insurance had just been paid to Community First. Sara asked to see a copy of the Policy. **ACTION:** Michael

**6. Maintenance**

Toilet light is being repaired

**7. Fundraising**

In Marian’s absence the bookings diary was not available but Sara reported that Little Lambs would be continuing to use the Hall until better weather.

**8. AOB**

- a. New Committee Update – Janet gave an update – the new website would go live in March. Sara would meet hall users to talk through booking process.

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Mobile phone handset needed to be purchased, and a cleaner to be investigated. Lisa asked about the Charity Commission registration. Mike said he would set up a new account on line. He would also arrange bank signatories in liaison with Lisa.

- b. Water Plus – Jan reported that a further bill had been received from Water Plus, but this time showing a small credit. The bills continued to be delivered to the Parish Clerk. Rachael asked if this could be resolved. **ACTION:** Jan to pass bill to Michael.
- c. Onibury Facebook – Vicky asked whether the ongoing procedure for Facebook would continue through Rachael – yes it would, as it was working well.

**9. Date of Next Meeting**

AGM and General Meeting

Tuesday 5<sup>th</sup> March 2024 at 7pm in the Hall