

Allhallows Parish Council

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Agenda reference: C/12/13/1-16

TO ALL MEMBERS OF THE COUNCIL

1st February 2013

NOTICE is hereby given that the next ordinary meeting of the Parish Council will be held on **Wednesday 6th February 2013 at 6:30 pm at the Village Hall, Stoke Road, Allhallows, Kent.**

You are hereby summoned to attend. The agenda is as follows:

AGENDA

1. To receive **apologies for absence**.
2. To receive **Declarations Pecuniary Interest** (DPI's) and **Other Significant Interests** (OSI's) from members concerning specific items on the agenda and following the Medway Council Code of Conduct.
3. **Minutes:** To approve the **minutes** of the Parish Council meeting held on 19th December 2012.
4. **Matters arising** from the above minutes not otherwise on the agenda.
5. **Planning**
6. **Finance**
 - a) To note bank account balances
 - b) To note cheques signed since last meeting
 - c) To note accounts for payment
 - d) Budget monitoring update
 - e) Precept for 2013/14 update
 - f) Report back on bank reconciliation exercise and arrangements for approval
 - g) Annual review of Financial regulations
 - h) Allotment rents update
7. **Personnel Committee:** To agree a date for the next meeting
8. **Grant Applications:** To consider grant requests in respect of:
 - a) Short Mat Bowls Club for assistance with new mats
 - b) Explorers Shed at Village Hall and electricity supply
 - c) All Saints Church for assistance with heating equipment
9. **Highways & Transport**
 - a) Footpaths Officer's report

10. **Management of the Council's Land and Property**

- a) Cross Park
- i) Premises Licence – update on status and progress
 - ii) PRS/PPL licences update
 - iii) Signs update
 - iv) Management structure
 - v) Road condition at entrance to car park
 - vi) Cross Park pavilion: reports of condensation
- b) Brimp
To consider the renewal of the Youth Club license for 12 months
- c) To discuss the damaged litter bin at bottom of Avery Way
- d) Playpark
To update members on repair work.
- e) Dog bins
To update members on action points from last meeting

11. **Kingsmead Park**

To update members on planning permission, building works and bus turning issues.

12. **Annual Parish Council Meeting**

To agree with members:

- Date of meeting
- Budget for catering
- Short-list for guest speakers

13. **Correspondence**

To note correspondence received and replies issued since last meeting.

14. **Date & time of next meeting**

To agree with members

15. **Suspension of meeting for Public Session**

15 minute session: To receive questions and comments from the public. Matters raised may be placed on the agenda for the next or subsequent meeting(s).

16. **Close of meeting**

Signed

Margot Sturt, Parish Clerk

Members of the public and press are welcome to attend this meeting.