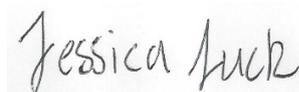


Donhead St Andrew Parish Council

Notice of Full Parish Council Meeting & Agenda

All Councillors are hereby summoned to participate in the Parish Council meeting held at Donhead St Andrew Church

at 7pm on Friday 09th July 2021



Jessica Luck, Clerk to
Donhead St Andrew Parish Council
05.07.2021
donheadstandrewpc@gmail.com

Notes:

- a. Agenda papers will be available on the Donhead St Andrew [Parish Council website](#).
- b. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded; any residents participating must note that the meeting may be recorded by the Clerk for the purpose of producing the minutes. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.
- c. Reference to "PCnlrs" is an abbreviation of Parish Councillors and "WC" is an abbreviation of Wiltshire Council.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting and after the meeting has finished for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

Meeting Agenda

09.07.01

Those present and apologies for absence.

09.07.02

Declarations of Interest.

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. dispensations: if required.

09.07.03

Resolution of minutes

- a. Minutes of Annual Parish Council Meeting 21/05/2021.

Planning Matters

09.07.04

Applications determined since last meeting for information.

[PL/2021/04402](#) St Andrews Church, Barkers Hill, Donhead St Andrew, Sp7 9eb. Reduction of Yew Tree-PCnllrs to note it has been approved by WC.

09.07.05

New Applications

[PL/2021/04655](#) Hunterston, St Bartholomew's Street, Barkers Hill, Donhead St Andrew, SP7 9EB. PCnllrs to resolve how they will respond to the proposal for a newly constructed wooden double garage.

09.07.06

Enforcement

ENF/2021/00460 Land Alongside River Nadder, To Rear of West End Lane, Donhead St Andrew, Sp7 9dz. Unauthorised development on agricultural land. PCnllrs to note that this has been registered with WC but the outcome has not been finalised yet. Clerk to give an update if possible.

09.07.07

Review of the Village Design Statement (VDS)

The clerk has reformatted this document so that it complies with the Accessibility Regulations 2018 and made the alterations agreed by PCnllrs previously. PCnllrs to check the entire VDS and alterations before resolving whether the reviewed VDS is ready to be published to residents for feedback prior to submission to WC for their approval.

09.07.08

Finance

- a. **Approval of retrospective payments**
PCnllrs to note and approve retrospective payments made between 01/05/2021 and 30/06/2021 – all from approved budgets.
- b. **Approval of bank reconciliation**
PCnllrs to note and approve the bank reconciliation for May and June 2021.
- c. **Interim Budget for information**
PCnllrs to note and ask any questions they may have regarding the interim budget as at 30/06/2021.

09.07.09

Cemetery

a. Cemetery Maintenance

PCnllrs to raise any maintenance issues that they feel need attention in the cemetery.

Highways/rights of way

09.07.10

Pedestrian Gates

PCnllrs to note that Wiltshire Council have approved the grant of £377 to assist in replacing the stiles with pedestrian gates at DSTA 14, correctly positioned opposite Pile Oak Cottage and as you exit the field into Ten Acre Copse. The PC hope this increases the ease of use and accessibility of our footpaths. This will be an ongoing project.

09.07.11

Foothpath update from PCnllr PMA.

09.07.12

Fingerpost at Scotts Hill/New Road junction

PCnllrs to note that a 30% deposit has been paid for the commission of the new fingerpost. It is expected that it will be constructed October/November 2021. The clerk has obtained a grant from WC of £400 to assist with the cost. WC will now potentially award two grants per year towards fingerposts so PCnllrs to resolve whether there are any remaining fingerposts that they would like to upgrade.

09.07.13

Parish Steward Reports

Suggestions for work to PCnllr CB.

09.07.14

Grass Cutting

Instigated by a resident's complaint, the PC paid our grass cutter to cut the V-shaped verge between the Milkwell and Overway junction. PCnllrs to resolve whether they would like to continue paying for this at £10 a cut each fortnight during the growing season.

Other matters

Reports

09.07.15

Chairman

09.07.16

Clerk

09.07.17

Closure of meeting and date and time of next meetings

Full Council Meeting - 7pm Thursday 16th September 2021 at Donhead St Andrew Church.

Planning Application meetings as and when they arise.

Questions or Statements

A further opportunity for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.