

# Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

## Minutes of APC Council Meeting held on 20<sup>th</sup> January 2020 at 8:01pm

<b>Venue</b>	Walliswood Village Hall
<b>Councillors</b>	Paul Cleaver (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN)
<b>Clerk</b>	Beccy Anderson (BA)
<b>Attending</b>	Paul Cleaver (PC) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN)
<b>Item</b>	
1	<b>Attendance and Apologies for Absence –</b> Carla Jones
2	<b>To receive any declarations of interests in respect of any agenda items –</b> <ul style="list-style-type: none"> <li>All councillors have an interest in APRGC charity, HB stated he is a National Trust employee</li> </ul>
3	<b>PUBLIC QUESTION TIME –</b> <ul style="list-style-type: none"> <li>Gareth Hayton (GH) attended to raise the issue of APC membership of GACC. The Clerk informed him that membership/payment was now arranged. Gareth informed the councillors of a GACC meeting on 19<sup>th</sup> February which EB agreed to attend.</li> </ul>
4	<b>Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 18<sup>th</sup> November 2019</b> <ul style="list-style-type: none"> <li>The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair.</li> </ul>
5	<b>Planning.</b> <ul style="list-style-type: none"> <li>DC reported that there was no planning meeting this month and councillors had already agreed January's planning report</li> </ul>
6 JIN	<b>Matters Arising from previous Minutes (For information only) Updating of APC website.</b> <ul style="list-style-type: none"> <li>The Clerk agreed to send JIN the APC policies to upload on the website. JIN stated the need for APC to host a Facebook page as the APC website had very little traffic. The councillors agreed for APC to administer a Facebook 'page' which JIN will set up.</li> </ul>
7 Action BA	<b>To receive Clerk's financial report and to authorise issue of cheques</b> <ul style="list-style-type: none"> <li>The clerk presented the bank reconciliation for November/December 2019 which was approved and signed.</li> <li>The clerk presented the payments which were approved.</li> <li>Section 137 applications – The Clerk said there were none.</li> <li>Approve Q3 Report- The councillors discussed the shortfall of expenditure for 19/20 on Village Greens maintenance. HB stated that he had not been able to obtain a contractor for the tree surveys/zoning; the councillors agreed to review again by year-end. HB also stated that there are ash trees to be checked and/or felled.</li> <li>Approve 2020/2021 Budget – The councillors discussed the draft budget. The councillors agreed; 1) to budget £3000 for the VG centenary (£1K per green) 2) budget £1000 for legal fees 3) to adjust spend on greens maintenance to</li> </ul>

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	<p>balance budget to zero. The Clerk agreed to circulate the amended draft budget for formal agreement at the next meeting.</p> <p style="text-align: center;"><b>JANUARY 2020 PAYMENTS</b></p> <table border="1"> <tr> <td>HMRC</td> <td>Clerks' Tax/NI &amp; Employers NI for Dec &amp; Jan</td> <td>£603.74</td> </tr> <tr> <td>Surrey Hills Solicitors</td> <td>Advice re Parrot</td> <td>£210.00</td> </tr> <tr> <td>Surrey Hills Solicitors</td> <td>Advice re Danesmead</td> <td>£330.00</td> </tr> <tr> <td>GC Knight &amp; Partners</td> <td>Playgrounds maint</td> <td>£441.00</td> </tr> <tr> <td>Safeplay</td> <td>playground repairs</td> <td>£713.10</td> </tr> <tr> <td>Rebecca Anderson</td> <td>Clerks expenses November/December</td> <td>£87.55</td> </tr> <tr> <td>Mulberry &amp; Co</td> <td>Payroll</td> <td>£42.00</td> </tr> <tr> <td>APK Tree Services</td> <td>Tree works AH</td> <td>£590.00</td> </tr> <tr> <td>EJ Barnard</td> <td>FG works</td> <td>£80.00</td> </tr> <tr> <td>Bray Estates</td> <td>Danesmead advice</td> <td>£1,140.00</td> </tr> <tr> <td>GACC</td> <td>Membership</td> <td>£5.00</td> </tr> <tr> <td></td> <td style="text-align: right;"><b>TOTAL</b></td> <td><b>£4,242.39</b></td> </tr> </table>	HMRC	Clerks' Tax/NI & Employers NI for Dec & Jan	£603.74	Surrey Hills Solicitors	Advice re Parrot	£210.00	Surrey Hills Solicitors	Advice re Danesmead	£330.00	GC Knight & Partners	Playgrounds maint	£441.00	Safeplay	playground repairs	£713.10	Rebecca Anderson	Clerks expenses November/December	£87.55	Mulberry & Co	Payroll	£42.00	APK Tree Services	Tree works AH	£590.00	EJ Barnard	FG works	£80.00	Bray Estates	Danesmead advice	£1,140.00	GACC	Membership	£5.00		<b>TOTAL</b>	<b>£4,242.39</b>
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<b>8</b> <b>Action Clerk</b>	<p><b>Removal of Telephone boxes</b></p> <ul style="list-style-type: none"> <li>The Clerk stated there is interest to adopt all three boxes in the parish – 1) WW there is a firm offer by roadside residents to adopt/repair/maintain 2 &amp; 3) FG/AC There are interested parties forming groups. The councillors agreed all groups be given a deadline of 31<sup>st</sup> March 2020 to have an agreement in place with APC. MB agreed to send the Clerk a copy of the Dene Road Agreement.</li> </ul>																																				
<b>9</b>	<p><b>Ride London Survey</b></p> <ul style="list-style-type: none"> <li>The Councillors discussed a need for a formal response from APC and GH informed the councillors of his analysis of the cycle traffic on the Ride London route throughout the year. The Clerk asked for all councillors to send her their views and she will send one response from APC to SCC.</li> </ul>																																				
<b>10</b>	<p><b>Chair's announcement</b></p> <ul style="list-style-type: none"> <li>The Chair announced that the MVDC Local Plan can be discussed at the next meeting</li> </ul>																																				
<b>11</b>	<p><b>Date of next meeting Next Parish Council meetings:</b></p> <ul style="list-style-type: none"> <li>Monday 24<sup>th</sup> February 2020 at Abinger Hammer Village Hall</li> </ul>																																				

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12	To consider excluding the public – no matters to discuss

The meeting closed at 21.30pm

Signed.....

Date.....