

Great Milton Parish Council

Parish Clerk: Mr C Ashworth

Email: contact@clerkgreatmilton.co.uk

Website: www.great-milton.co.uk

Held at the Pavilion, Great Milton, on Monday, 17th April 2023, at 8 pm.

Present: Cllrs S Harrod (Chair), D Harms and M Horsley

In attendance: Chris Ashworth (Clerk), Cllr F V Mierlo and 2 members of the public

AGENDA

37/23 Apologies for absence

Apologies were received in advance from Cllrs B Fox(vice-chair), P Allen and C Deacon.

38/23 Variation of order of business

No variation of business happened during the meeting.

39/23 Declarations of members' interests

No Declarations of members interests were made.

40/23 Matters to report

The County Councillors' report was received and reviewed and is available on the Parish Council website.

OCC has completed a new deal with NHS which will save OCC nearly £5 million a year. This saving is planned to be used within social care.

41/23 Correspondence and public discussion

No correspondence has been received in matters not otherwise on the agenda.

42/23 Planning applications

A To consider the following planning applications received from SODC:

P23/S1107/HH (Old Cottage Lower End Great Milton OX44 7NF) Single-storey rear extension and rear dormer alterations. Cllr Harms will speak to neighbours regarding this planning application.

P23/S1067/FUL (Delta Tree by Hilton Oxford Belfry Milton Common OX9 2JW)

A temporary fixed period retention of the existing eight-staff accommodation caravans in the same location within the hotel grounds.

The Parish Council has **no comment** on the planning application.

B To review the following planning decisions received and any outstanding planning matters.

P23/S0549/HH (Institute Cottage Church Road Great Milton OX44 7PD) Demolition of lean-to stores and carport, construction of a two-storey extension to the side, a single storey extension to the rear, re-arrangement of the internal layout at ground and first floor with correspondent changes to the elevations and new entrance porch. South Oxfordshire District Council hereby gives notice that planning permission is **GRANTED**.



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43/23 Minutes of the previous meeting

The minutes of the March meeting of the Parish Council, held on Monday, 20th March 2023, were received, reviewed, agreed and signed as a true and accurate record of proceedings.

44/22 Financial resolutions

A The following cheques for payment were authorised and signed:

Chris Ashworth. Salary, Tax and Expenses April: £562.72

Shield Maintenance Dog Waste March: £62.40

J M Dudley April Bulletin: £311.40

Maple Tree annual grant: £500

ICO (Data protection fee): £40 – reimbursement to Clerk

Great Milton PCC mowing grant: £650

Great Milton PCC wall repair: £250

BT Office/e-mail package April: £10.80 (paid by monthly Direct Debit)

Hugo Fox: web support April: £23.99 (paid by monthly Direct Debit)

B The final bank reconciliation, accounts and bank statement for the financial year 2022-23 were received, reviewed and approved.

C To note that given income of more than £25,000 in the financial year 2022-23, the Parish Council will be required to submit accounts for a limited assurance review.

D The Parish Council agreed upon the proposed dates for Great Milton Parish Council's internal/external audit activities:

- Internal Audit (Started April 2023)
- Parish Council to receive Internal Audit report (May 2023)
- AGAR return to be approved and signed (May 2023)
- AGAR return and associated information submitted to External Auditor by June 30th, 2023.
- Exercise of public rights – 30 working days in June and July: Dates to be confirmed.
- Accounts to be approved and published/required info displayed on the website by June 30th, 2023.
- Receipt of External Auditor's response and Notice of Completion: August 2023

E To note the submission of the Parish Council's VAT reclaim for the year 2022-23, for the sum of £2,175.32.

45/23 Parish clerk and councillors' update of matters in hand

- Parish Council Elections – the election for the Parish Council was uncontested, with 6 out of the 7 seats filled.
- Local Election voting will take place on Thursday 4th, May 2023



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46/23 Security in the village

Residents are encouraged to please continue to report any incident that they witness or experience to the police via the 101-telephone service or online via the police.co.uk website.

47/23 Three Villages Car Service

The three villages' car scheme has asked if the council are happy to cover the insurance costs to run this service. The insurance has increased from £100 to £130. The demand for this service has increased over the past year, and the scheme is run purely on a voluntary basis.

The Parish Council agreed to continue to cover the costs of the insurance.

48/23 King's Coronation in May

The Parish Council have discussed applying to the priority fund from OCC to help cover the costs of holding an event for the King's Coronation.

49/23 Parish Councillor vacancy

The Parish Council will look to speak to residents about co-opting someone to fill the final position on the Parish Council.

50/23 Parish Council ransom strip purchase

Completion of the ransom strip purchase for £1 on the boundary of The Bull.

The next meeting of Great Milton Parish Council will be held on Monday, 15th May 2023, at 7.30 pm at the Pavilion.

Meeting ended 20:15

Shand 15/5/23