

Birling Parish Council

**All members of Birling Parish Council are summonsed to attend the
BIRLING PARISH COUNCIL MEETING to be held on**

Tuesday 8th November 2022 at 8pm

At All Saints Church, Snodland Road, Birling

www.birlingparishcouncil.gov.uk

Public and Press are welcome
Public Participation – Item 5 only

- 1. Apologies for absence**
- 2. Declarations of Pecuniary and Non-Pecuniary Interest**
- 3. Approval and signing of minutes of meeting of**
 - (a) 11th October 2022 *(Appendix A)*
 - (b) 25th October 2022 *(Appendix B)*
- 4. Reports**
 - (a) County Councillor Sarah Hohler
 - (b) Borough Councillors Piers Montague & Ann Kemp
 - (c) Kent Police
 - i. Report for October received – no crimes
- 5. Open Forum – Public Participation Session**

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed ten minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than three minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 6. (a) Matters arising and last month's circulation**
 - i. **Ryarsh School**
To receive any updates
 - ii. **Defibrillator Training**
To note training being organised
To note safety notice for previous pads actioned
Village Hall access
To receive any updates on availability of hall
Christmas Community Event
 - iii. **Charity Trusts**
To note clerk preparing a guide to the trusts
 - iv. **Clerk Appraisal**
To note review taking place 10th November
- (b) Matters for Information circulated to councillors**

05/10 E Watch 2014
05/10 Kent Police Crime Commissioners Website
11/10 Kent's Plan Bee summit
11/10 E Watch 2016
11/10 KALC agenda
11/10 KALC News

11/10 E Watch 2015
11/10 KALC AGM
11/10 Tonbridge and Malling traffic surveys
17/10 E Watch 2017
17/10 Firestoppers toolkit (to go on BPC website)
17/10 Community Catalyst project
17/10 NALC Chief Executive bulletin
17/10 Kent's Plan Bee newsletter
17/10 National Highways satisfaction survey
17/10 Kent Highways forward works programme
22/10 E Watch 2019
22/10 Moveable barrier update
22/10 Kent Rail Summit
22/10 Centre for sustainable energy
31/10 NALC chief executive bulletin
31/10 Local Government bulletin
31/10 NALC new publication Elections
31/10 E Watch 2021
31/10 Local Government bulletin
31/10 Parish Partnership Panel 03/11
31/10 The Rural Bulletin
31/10 Heart of Kent Hospice newsletter
31/10 Local Government bulletin
31/10 NALC chief executive bulletin
31/10 E Watch 2018

7. Meetings

- (a) Meetings attended on behalf of the parish council**
- i. TMBC Parish Partnership Panel – 03/11/2022 (in person)
 - ii. KALC Area Meeting – 13/10/2022 (in person)
- (b) Future meetings**
- i. KALC Annual General Meeting 19/11/2022 (in person)
 - ii. JPCTCG – 23/11/2022

8. Parish Business for Decisions

- (a) Highways Improvement Plan**
- i. To receive any updates from Cllr Hirst.
- (b) Bank Infringement**
- i. To note new director of Kent Highways invited to review the bank infringement.
- (c) Local Plan**
- i. To note response to Regulation 18 submitted.
- (d) Jubilee**
- i. To receive update on visit to Gallaghers to choose stone
 - ii. To receive update from Cllr Nevill on treeplanting.
- (e) Remembrance Sunday 13th November 2022**
- i. To note road closure order and consider arrangements for marshals.
 - ii. To note clock service taking place 9th November.

- (f) **Waste and Litter**
- i. To note any updates.
 - ii. To consider response to Kent Minerals and Waste Local Plan.

9. Parish Business for Noting

(a) Website/Social Media platforms updates

To note the following added to online platforms:

- Road closures
- KCC initiative
- Bus Update
- Remembrance details

(b) Parochial Church Council

- i. To receive regular update and to consider interactive prayer station

(c) Whatsapp Group Matters

- i. To note any issues raised on the Birling Whatsapp Group

10. Correspondence

(a) Ryarsh Parish Council – M20 tree planting.

11. Finance & Accounts

(a) To consider budget and precept for 2023-24 *(Appendix C)*

(b) To approve Bank Reconciliation October 2022
 Net Bank Balances as at 31/10/2022 £19,477.83 *(Appendix D)*

(c) To note budget position year to date October 2022. *(Appendix D)*

(d) To approve PAYE record November 2022.

(e) BACS to be approved and signed:

Payee	Budget	Amount Gross	Amount Net	VAT	Description
Waveney IT	IT Costs	£57.53	£57.53	£9.59	Monthly mailbox charges
Various	Staff Costs	£466.71			October staff costs
Laser	Streetlighting	£8.32	£7.93	£0.39	Streetlighting energy costs Sept 4.88+3.44
CPRE	Subscriptions	£36.00			Annual Subscription
Streetlights	Streetlighting	£178.80	£149.00	£29.80	Half yearly maintenance contract
Poppy Appeal	Wreath s137	£50.00			Donation for Poppy Wreath

13. Roads

(a) To report any road issues

(b) Road Closures – see website for details

- i. To note temporary road closures affecting Birling:
 A228 Castle Way; A228 Ashton Way; Stangate Road; Birling Road

(c) Bus Services – to receive any updates

14. Planning

(a) Applications to be considered

- i. TM/22/02353/FL The Willows 81 Ryarsh Road Birling West Malling Kent ME19 5JR Erection of double garage located at the Eastern boundary of property

(b) Decisions by Tonbridge and Malling Borough Council

There are none.

15. Matters for future meetings

16. Date of next meeting: 13th December 2022

Julie Miller **Julie Miller, Parish Clerk**

clerk@birlingparishcouncil.gov.uk 3rd November 2022