



31st May 2023

To All Members of the Council

**You are hereby summoned to attend the Meeting of West Meon Parish Council which will be held on Tuesday 6<sup>th</sup> June 2023 in the West Meon Village Hall, Headon View, West Meon, Petersfield, GU32 1LQ, commencing at 7.30pm, for the purpose of transacting the following business.**

Yours faithfully

*Joanna Tester*

Mrs Joanna Tester  
Clerk, West Meon PC  
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**Agenda for the Meeting of  
WEST MEON PARISH COUNCIL**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND  
PUBLIC PARTICIPATION IS ALLOWED ONLY BY INVITATION  
OF THE COUNCIL FOR A MAXIMUM OF TEN MINUTES**

- 2368. Acknowledge the sad passing of any Villagers since the previous PC meeting.
- 2369. Apologies for absence.
- 2370. Declarations of Disclosable Pecuniary Interests on Items on the Agenda.
- 2371. To consider requests for dispensations.
- 2372. Standing Orders suspended for no more than ten minutes, to allow for public question time.
- 2373. Resume Standing Orders.
- 2374. To receive District Councillor's report (if available) and questions to District Councillor arising from report.
- 2375. To receive County Councillor's report (if available) and questions to County Councillor arising from report.
- 2376. To receive Police/PCSO report (if available).
- 2377. Approval of the minutes of the previous meeting of the PC held 16 May 2023.

2378. Parish Clerk's progress report (for information only).

2379. Bank account balance as of 31 May 2023 - **£127,127.04** (Cllrs will be provided with bank statement 152, 01 Apr 2023 to 31 May 2023 as soon as it becomes available.)

2380. Annual Governance Statement 2022/23

**Proposed:** that the PC completes and approves the Annual Governance Statement for 2022/23.

2381. Accounting Statements

**Proposed:** that the PC approves the accounting statements for 2022/23.

2382. Conflict of Interest with BDO LLP Form

**Proposed:** that the PC approves the form confirming that it has no conflict of interest with BDO LLP (external auditor).

2383. Annual Internal Audit Report 2022/23

**Proposed:** that the PC receives and approves the annual internal audit report for 2022/23 and acknowledges any recommendations made within that report.

2384. Image for Village Design Statement

**Proposed:** that the PC purchases, from the artist, the rights to the picture created for the VDS/LCA at a cost of £70 (giving exclusive use in perpetuity).

2385. Payment of Accounts for May 2023:

<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Chq No/BACS Ref</b>
Mrs J C Tester	<b>Clerk's salary &amp; mileage claim (May 2023)</b>	<b>£704.01</b>	Paid by SO
NEST	<b>Clerk's pension (May 2023)</b>	<b>£56.16</b>	Paid by DD
Mrs J C Tester	<b>Clerk's expenses (meeting with Boules/Sports Club 24/05/23)</b>	<b>£7.11</b>	To be paid by BACS
West Meon Village Hall	<b>Hall hire (May 2023)</b>	<b>£18.00</b>	To be paid by BACS
Information Commissioner's Office	<b>Registration 2023/24</b>	<b>£35.00</b>	To be paid by DD
Do the Numbers Ltd	<b>Internal Audit for y/e 31/03/23</b>	<b>£320.00</b>	To be paid by BACS
Victim Support	<b>Grant for f/y 2023/24</b>	<b>£100.00</b>	To be paid by BACS

2386. Planning Applications

- SDNP/23/02151/HOUS – Fox Cottage Woodlands Bramdean Hampshire SO240HW. Single storey side and rear extension with internal alterations.

- SDNP/23/02194/PNTEL - Telecom Mast Site at Vinnells Wood, Vinnells Lane, West Meon, Hampshire. Notification under regulation 5 - the replacement of the existing 3 no. antennas and installation of 3 no. proposed antennas mounted to tower headframe. Cabin to be upgraded internally. Ancillary development thereto. The overall appearance of the site will remain largely unchanged
- SDNP/23/02242/HOUS Sunnybank Church Lane West Meon Hampshire GU321LD. First floor rear extension.

2387. To discuss any planning applications that are received after 31/05/23 and require consideration at this meeting.

2388. Planning Decisions - none to date this month.

2389. To receive a report from the Planning Working Group.

2390. Boules Court

**Proposed:** that the PC discusses the meeting between West Meon & Warnford Sports Club representatives and WMPC representatives on 24/05/23, and agrees upon an acceptable design for the boules court.

2391. To receive a report from the Community, Housing & Recreation Working Group, to include an update on WM Sports Club's women's football; playground equipment; adult gym equipment; Christmas lighting; and Parish News.

2392. Speed Indicator Device

**Proposed:** that the PC approves the following:

- Temporary SID to be loaned from Corhampton & Meonstoke PC (C&MPC) at a cost of £50 per 2-week deployment. [Deployment Booking Form to be signed & returned to C&MPC.]
- Potential sites identified by Cllrs Waller & Edwards to be discussed.
- Licence S72 between WMPC and HCC to be signed.
- Fee of £250.00 to be paid to HCC for assessing proposed sites.
- Installation/removal details (including who undertakes; training needed; risk assessment etc.) to be confirmed.

2393. To receive a report from the Finance and Administration Working Group.

2394. Land Registration & Leases

**Proposed:** that the PC reviews the information and advice given by the Internal Auditor and agrees upon actions going forward.

2395. Grants Policy & Grant Application Form

**Proposed:** that the PC approves the updated grants policy and grant application form.

2396. To receive a report from the Flood Action Group.

2397. Annual Meeting of the Parish

**Proposed:** that the PC reviews the Annual Meeting of the Parish, held 27/04/23, and discuss any issues emerging.

2398. Reports & Issues (for information only):

- Two new WCC community grant schemes are due to commence 01/06/23: District Small Grants (up to £1k) & Project Grants (up to £5k).

2399. Date and place of next meeting (Tues 4<sup>th</sup> July 2023 at West Meon VH; 7.30pm).

2400. To exclude members of the public and press from Confidential Matters to be discussed.