# STADHAMPTON PARISH COUNCIL

# Minutes of the Ordinary Meeting held on Tuesday March 5<sup>th</sup> 2019 at the Community Hall

Attendees	Cllr. Stephen Dawson (SD) – Chairman, Cllr. Robert Campbell (RC), Cllr. Stephen Gilligan (SG), Michael Pawley (Clerk); Cllr Caroline Newton - SODC Councillor and 18 members of the public.
Apologies	Cllr. Doug Struthers (DS), Cllr. Stuart Wells (SW),

Ref	Item	Notes	Action
37/19	Open Forum	SD welcomed parishioners and invited them to raise any items not covered elsewhere on the agenda.	For info
		Following the carrying out of works the state of the pavement between Warren Hill to Bear Lane was raised. It was agreed that this would be raised with OCC.	CLERK
38/19	Apologies for absence	Apologies had been received from Cllr. Doug Struthers (DS) and Cllr. Stuart Wells (SW). These were noted.	For info
39/19	To approve the Minutes of the Planning meeting held on 6 <sup>th</sup> February 2019	The minutes of the Planning Meeting held on Wednesday 6th February 2019 were confirmed, approved and signed by the Chair.	For info
40/19	To record declarations of interest from members	RC stated that as a landowner he had an interest in the proposed Edge Road if the Council were to enter into any detailed discussion on this. This was noted but SD commented that any discussions were likely to be of a more general nature	For info
41/19	To receive a report of actions arising from the last Full Council Meeting on Tuesday 8th January 2019 and the Planning Meeting on Wednesday 6th February 2019	a. Response to South Oxfordshire District Council Local Plan  SD reported that the Council had responded in detail on issues directly affecting the Parish and also the wider issues regarding infrastructure and the inclusion of Chalgrove as a strategic development site.  SD also reported that Homes England would be holding a public consultation event on the proposed bypasses for Stadhampton & Chiselhampton on Friday 15 <sup>th</sup> March. He encouraged everyone to attend. The Parish Council would be meeting with Homes England and local landowners on Monday 11 <sup>th</sup> March to review the proposals	For info
		b. Allotments The Clerk reported that Allotments 7&8 had now been let and as the Community Payback team had not been available to remove the rest of the waste on Allotment 7 then the plan was to have a skip delivered for a couple of days in March and to have volunteers to load the skip The Clerk also reported that Allotment 11 had recently become free and had been let to the users of Allotment 12.	CLERK
		<ul> <li>c. Allotment 13 The Clerk reported that this matter was in the hands of the Council's solicitors and that he expected further moves in the next 7 days</li> <li>d. Pavilion The Clerk reported that SD and himself had met with the Pavilion Management Committee, previously chaired. By Sue White and now by Nikki Howlett. There were some unresolved</li> </ul>	For info

issues regarding monies given to the refurbishment project by the Cricket Club and Fireworks Committee. The Fireworks Committee had agreed to make this a donation and the Chairman expressed his thanks for this: the Clerk is to review CLERK the financial records in an attempt to resolve the status of the Cricket Club money. The Chairman thanked the Pavilion Committee for all that they do. e. Highways issues The Clerk reported on a recent on-site meeting with OCC Highways attended by RC and himself. The Anvils – OCC propose to reinstate a solid white line but not to add any cross hatching or wording as this would pose a For info health & safety issue as the thermoplastic paint that. They use can be slippery when wet School Lane triangle - this is being used for parking which is causing issues for regular maintenance and is damaging the grass. OCC's recommendation was to hold a consultation with residents immediately around the triangle with a view on either putting posts in or making it hard standing. OCC would not support a one way scheme. It was agreed to bring a proposal **CLERK** to the May meeting. OCC will also remove some redundant Newington Road/Thame Road junction – the officers attending were unaware of the proposals made by planning applicants for this junction and it was felt was that making inclusion of proper pedestrian access a condition of any planning permissions (eg Turley or Newington Nurseries). OCC will deal with faded signage and the reinstatement of the white lines at this junction. It was agreed that action on this junction must be an ongoing SPC focus for the Council. There was discussion about the size of the 30mph signage on the Newington Road – it was agreed that the Clerk would report **CLERK** this issue to OCC D'Oyleys Pond - Highways were not in a position to tackle any action in regard to the pavement as this was on Parish Council land Green waste on the Village Green – to receive quotes and approve the contractor for the disposal of the green waste As only 1 quote had been received (3 contractors being unwilling to quote) it was AGREED to continue to seek **CLERK** alternative quotes and to defer a decision to the May meeting but no later g. Damage to Village Green caused by works to adjoining properties SD reported on discussions with the owners of Aberlan (previously Manor Barn) regarding damage caused to the Village Green during their building works. SD reported that the owners of Aberlan have agreed to carry out these works and it SD was **AGREED** that a deadline of the end of April 2019 be given by the Council. The Clerk reported on ongoing discussions with Thames Water following works carried out by them on the Village Green in front of Church Farm House and in Copson Lane; there is an obligation on Thames Water to make good under the agreement **CLERK** between the Council and Thames Water for the works

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		The Clerk noted that there were also many incidences of damage to the verges around the Village Green caused by traffic; SD suggested that a Councillors' walk round the villages would be useful to review the issues. <b>AGREED</b> that the Clerk should arrange this  h. Community Hall User Agreement  The Clerk reported that the Novation Agreement had been completed. He also advised that the Council would now enter	CLERK
		into discussions with the Acer Trust regarding the amendments required to the User Agreement to transfer management to the school whilst still maintaining community use of the space  i. Playground repairs  The Clerk reported that these would be carried out this month	AMENITIES GP/CLERK
		j. Website The Clerk reported that this was now live and that pages were available for community groups. SD reiterated the need for photographs for use on the site and thanked the Clerk for his work on this	
		k. Burial space SD reported on ongoing work reviewing options for additional burial space as the current churchyard is nearing capacity for burials and the Council would have an obligation to provide further space. The only space identified so far was to use part of Chick's Copse (Badgers Copse) which immediately adjoins	
		the Churchyard. It was <b>AGREED</b> that, following a meeting to be arranged with Stadhampton with Chiselhampton Parochial Church Council to review this option, a proposal should be brought to a future Council Meeting	AMENITIES GP/CLERK
42/19	To receive a report from County Councillor Lorraine Lindsay-Gale	In the absence of Councillor Lindsay- Gale her report was taken as read (Appendix 1)	For info
43/19	To receive a report from South Oxfordshire District Councillor Caroline Newton	Councillor Caroline Newton (CN) spoke briefly about the SODC Budget for 2019/2020. She drew attention to the fact that the funding available for Community Grants had been reduced from £800k to £500k but no details had yet been announced regarding the grant schemes  CN also highlighted the waste strategy for SODC – she reported that the recycling rate is the second best in the country and the amount sent to landfill is extremely low.	For info
44/19	To receive an update from PAGE (Parishes Against Gravel Extraction)	In the absence of DS his report was briefly summarized (Appendix 2) and the Clerk offered to send this to anyone interested. SD highlighted the potential impact on the parish and suggested that this was discussed further by the Council prior to the next meeting.	DS
45/19	To receive a report on recently decided and current Planning Matters	The report was taken as read (Appendix 3) SD reported that he had spoken to the Planning Officer dealing with Poplars, Ascott and a further application was expected which would offer a much reduced proposal	For info
46/19	To consider and agree a response to Planning P19/S0337/FUL	The application was discussed and it was <b>AGREED</b> to respond to SODC with No Objections	CLERK
47/19	To consider and agree a strategy for responding to Planning	The application was discussed. Outline permission had previously been granted upon appeal for 21 houses; the detailed application was now for 31 houses. In response to a question from RC CN clarified SODC's policy regarding	

	Application P19/S0459/FUL	affordable housing on any new development. SG's view was that this represented gross overdevelopment – SD agreed with that and that any future development should be based upon infill; he had concerns on density, traffic, drainage, pedestrian access. Whilst there was already outline permission for 21 houses Stadhampton, as a small village, is not expected to contribute further to housing numbers under the emerging Local Plan.  In response to a question about village infrastructure SD replied that OCC would be under an obligation to provide, for example, school places. The developer would be liable to pay Community Infrastructure Levy which is designed to pay for such provision – the Parish Council would be eligible to receive 15% of this. It was <b>AGREED</b> to object to the application and SD agreed to draft this. SD encouraged local residents to make their own submissions to SODC.  CN agreed to speak to the Planning Officer.	SD/CLERK
48/19	To consider and agree responses to any Planning Applications received after the date of the Notice of Meeting	There were no further applications	For info
49/19	To receive updates from the Parish Council Working Groups as appropriate	SD reported that the planning Working Group had met to consider the Local Plan submission and also to look at Highways/Infrastructure issues.  SD reported that the Amenities Working Group was looking at meeting with the School; the discussions on further burial space had already been reported at 41/19 (k) above RC reported that the Ponds Working Group was awaiting further advice on planting in D'Oyleys Pond. The tree planting agreed in January had been carried out.  In the absence of DS SD asked Anna Harries, a member of the Play Area Working Group, to report. A meeting of the Working Group had been held and a further meeting is scheduled for 19 <sup>th</sup> March. The Group is currently looking at funding possibilities — SD offered to advise on this process having a lot of experience in this field. The Clerk observed that the Council needs to look at the proposed scheme so that agreement can be reached on what funding is being sought for. SD offered to meet with members of the Group so that progress could be made on this important initiative and a proposal brought to a future Council meeting	For info For info SD
50/19	To consider and agree a strategy for responding to the consultation on the Oxfordshire Plan 2050 for which the consultation period ends on 25th March 2019	The Clerk gave some background information and SD advised that he was attending a consultation on this later in the month. CN also gave an overview of the purpose of the Plan. It was <b>AGREED</b> to extract some of the positive elements of the Council's response to the SODC Local Plan and use these to respond generally in this vein	SD
51/19	To approve payments made since the last meeting and	The schedule was tabled and the payments <b>AGREED</b> . The Clerk reported that all relevant financial information is posted on the website as required under legislation.	For info

	payments to be made		
52/19	To receive a report on and to note the current bank balance	The Clerk reported that the bank balance at 5 <sup>th</sup> March 2019 was £59,535.46	For info
53/19	To receive quotes and approve the contractor for the annual grass cutting contract for the Village Green  The Council had received two quotes – the current contractor on the South Green had opted not to continue.  It was AGREED to accept the quote from Green and Growing (subject to verification of insurance) for 2019/2020		CLERK
54/19	To approve a request from the Oxfordshire Animal Sanctuary to use part of the Village Green for parking on Sunday 21st July 2019 in connection with their Annual Open Day		For info
55/19	To approve a request from Stadhampton Fireworks Committee to hold a Firework Display and Bonfire on the Village Green on Tuesday 5th November 2019	The request was <b>AGREED</b>	For info
56/19	To receive a report on correspondence received since the last meeting	The Clerk reported that he had received the timetable for the Local Elections for 2019. The Notice of Election would be posted later in the month and all councillors would be standing down. If more than 6 nominations were received a Parish Council Election would be held on Thursday 2 <sup>nd</sup> May. If 6 or less nominations were received all would be co-opted at the May Parish Council meeting. SD reminded the meeting that there was currently a vacancy in any case and that it would be good to have a full complement of Councillors; anyone interested should contact the Clerk for details SODC had also advised that a TPO was being considered on trees at the Old Hunt Stables. This had been circulated to councilors for review	For info
57/19	To discuss any other business (at the discretion of the Chairman)	There was none	
58/19	To agree proposed dates for meetings from May 2019 onwards	The dates were agreed as follows:  Annual Parish Meeting – to be agreed. Clerk to propose dates  Planning (if required) – Tuesday 4th June, Tuesday 6th  August, Tuesday 1st October, Tuesday 3rd December  Full Council – Tuesday 7th May, Tuesday 2nd July, Tuesday  3rd September, November tbc – Clerk to propose dates	CLERK For info For info CLERK
59/19	Date of next meeting	Tuesday 2nd April 2019 at 8pm (Planning)	For info
60/19	Meeting Closed	9:40pm	For info

#### **APPENDIX 1**

# REPORT TO PARISH COUNCILS MARCH 2019 FROM CLLR LORRAINE LINDSAY-GALE

#### **COUNCIL BUDGET PASSED ON 12TH FEBRUARY**

#### 1. COMMUNITIES TO BE OFFERED HELP WITH YOUTH SERVICES

Youth Provision across Oxfordshire was given a £1 million boost by the Conservative Independent Alliance at the budget-setting meeting on February 12th. It was disappointing that both the Labour and Liberal Democrat groups voted against this proposal, which could have had cross-party support. Young people and their families in Oxfordshire will now benefit from improved community-run youth services. Youth groups will be invited to bid in to a £1m fund over two years, with encouragement to find match-funding from their local communities. Details of the application process will be published shortly.

### 2. COUNTY COUNCIL TO INVEST IN SCHOOLS, TRANSPORT AND STREETLIGHTING

Other measures that form part of the approved Budget include highway improvements, new school buildings and energy-efficient street-lighting thanks to a £1 billion investment over the next ten years. However, the county council is also warning that funding pressure on services remains as demand for social care for vulnerable children and adults continues grow and continued financial prudence is required to meet those demands.

Transport schemes across the county will improve journeys for drivers, pedestrians, cyclists and public transport users. Nearly £20m will be invested to increase the provision of school places for children with special needs in the county, including rebuilding Northfield School in Oxford with more pupil places.

Capital funding is for large one-off projects such as highway repairs or building work to assist the council meet its obligations, such as creating extra school places – as opposed to the normal revenue budget which covers funding for the costs of day-to-day services. Most of the funding for capital programme is made up of government funding and developer contributions, which cannot be used for any other purpose.

The capital programme includes a £41m street-lighting improvement programme with traditional lanterns being replaced with more energy efficient LED lighting, saving money in the long-run.

Pressure on funding for day-to-day council services continues as the council increases funding to support of Oxfordshire's most vulnerable children and adults. To make sure the growing number of children at risk of abuse and neglect are protected, the children's social care budget has increased annually. It was £46m in 2011 and is forecast to be £95m in 2022/23 – more than doubling in ten years. The council's budget for adult social care will increase by £5m in 2019/20, with further annual increases reaching nearly £6m by 2022/23.

The planned redesign of the council around the changing needs of residents and communities will maintain or improve services, with investment in digital technology enabling us to save money in the process – OCC is now reviewing the digital technology needed to make the council run more effectively and efficiently, including improving customer service by making it easier to access services online. The council has identified savings of £50m from changing the way services are delivered and has already started implementing these changes, including improving online 'self-service' HR and finance systems used by staff. As part of the partnership with Cherwell District Council, legal services for the two councils are being joined up.

#### INVESTMENT IN REPAIRING OXFORDSHIRE'S ROADS CONTINUES

OCC will be spending an extra £13m on capital funding on road maintenance in the coming financial year. This is on top of its existing £18.5m programme of work and follows last year's additional £12m boost which saw more than 37 extra miles of road being resurfaced through a range of methods including surface dressing and micro-asphalting – both of which make road surfaces waterproof and extend their life. This year's additional money will be spent across Oxfordshire on resurfacing, drainage, bridge repairs and footways. One of the major projects confirmed for later this year will see

the A40 from Thornhill to Headington Roundabout (inbound) resurfaced, benefitting thousands of road users every day.

#### HEALTHWATCH OXFORDSHIRE PUBLISHES FINDINGS OF DAYTIME SUPPORT REVIEW

OCC's Adult Social Care department asked the health and social care watchdog to undertake an independent review of the services after major changes in how they were delivered in October 2017. On that date, OCC's Health and Wellbeing Centres and Learning Disability Daytime Support Services were replaced with a new Community Support Service as planned, securing the services for the future. The services are located in Abingdon, Banbury, Bicester, Didcot, Oxford, Wallingford, Wantage and Witney. They provide daytime support for both older people and those with learning disabilities. The review focused specifically on user experiences during the process of change to help evaluate the impact it had on people. The service has been working hard since the launch to ensure that people are at the centre of all service developments. The review found that people said that daytime support made a difference to their lives and they valued it for: social connection and friendships; meaningful activity; independence; reducing isolation and loneliness; and supporting carers to continue caring.

#### **DELAYED TRANSFER OF CARE IMPROVEMENTS**

The latest published figures on people who are unnecessarily in hospital while they await care have been published. The figures for December 2018 show that on average 85 Oxfordshire residents had their hospital discharge delayed. This is five fewer than in November and 20 less than the same time last year. Oxfordshire's improvement remains better than nationally. In the last 12 months delays have dropped by 19% locally compared to 11% nationally.

#### **APPENDIX 2**

#### Mini-page group (new name sort)

#### **Members**

Drayton PC – Edward Hayter& Graham Howlett
Newington PC – James Nettleton
Stadhampton PC – Doug Struthers & Stephen Dawson (apologies)
George Farrant – tenant farmer of affected land & Drayton parishioner

Wed 27 Feb 2019 The Old Rectory, Drayton

# **Background**

PAGE was established in 2001 to help prevent gravel extraction in the local area 'Parishes Against Gravel Extraction'

George has been involved since that time

George wrote an excellent summary objection email (Doug has sent copy to Clerk and Stephen D), the two strongest are:

- 1. Green belt the development is in green belt land
- 2. Historic environment there are 5 Grade II & II\* listed properties directly overlooking the site PAGE have engaged a gravel planning specialist Geoff Gardner

PAGE cannot spend 'large funds' defending specific gravel projects, hence why mini-PAGE has been set up

The Hills site near Culham is a possible alternative location. This site is objected to by Bachport, a group similar and to known to PAGE led by Jaqui and Ian Mason.

Highways have recently suggested that a good route for the new Culham bridge is Abingdon side of the current train line (Appleton to Oxford). If this does progress then that would make the Hills site more likely. However expect strong opposition from Bachport.

It is unlikely that both Hills site and SG09/SG59 would both be selected.

# **Status**

Oxford County Council have invited revised site nominations (last done in 2016 I think) with a closing date of 26/2/19.

We are expecting a response in 'a few months' and the expectation is that the SG-09 and SG-59 sites will be at the top of the list (these are the sites between stadhampton and drayton, owned by Corpus and Exeter colleges).

This link gives report summary and the RAG (red amber green) status of each nomination – SG09 & SG59 at or near top of list 20162804PreliminaryAssessmentofMineralSites.pdf

We have another mini-PAGE meeting planned 1930 Wed 24 april and a full PAGE meeting 1900 9/4/19. More news to follow those meetings.

#### **Actions**

- 1. Develop our arguments in two areas:
  - a. how to stop the scheme (listed buildings, green belt, appeal to trustees)
  - b. How to delay the scheme (legal, general 'shout loudly and be a pain in the neck' behaviour)
- 2. Ask our PCs for future funding £10-100k if matters turn legal

# Doug Struthers 28/2/19

# Planning Decisions since the last meeting

Reference Location/Description Date Registered

Decision

#### P19/S0193/DIS

The Old Dairy Building Camoys Farm Chiselhampton OX44 7UZ

Discharge of condition 1 (Contamination) on P17/S3843/PDO. (Conversion of Class B1(c) unit to single dwelling house).

23 January 2019 DIS Details Agreed

#### P19/S0136/DIS

Land East of Newington Road Stadhampton OX44 7US

Discharge of condition 8(landscaping) of planning permission P18/S1655/FUL Reserved matters for details of appearance, landscaping, layout and scale of residential and related development of outline planning permission reference P14/S4105/O, approved at Appeal (APP/Q3115/W/15/3035899) for 65 houses. As clarified by plans and additional information accompanying Agents emails of 23/06/17, 18/12/17, 19/01/18, 21/02/18 and 13/03/18. 16 January 2019

# P18/S4176/LB

Manor Barn The Green Stadhampton OX44 7UL

The addition of a timber trellis on top of the boundary garden wall. The neighboring property is listed. (As confirmed by information received 9th January 2019)

13 December 2018 Withdrawn

#### P18/S4175/FUL

Manor Barn The Green Stadhampton OX44 7UL Erection of a free standing fencing with trellis above. 13 December 2018

Planning Permission

# **Current planning matters**

#### Reference

# Location/Description

P19/S0459/FUL

Newington Nurseries Newington OX10 7AW

Erection of 31 dwellings, including affordable housing, together with access, parking, landscaping, amenity space and related infrastructure and drainage works.

14 February 2019

**Date Registered** 

#### P19/S0337/FUI

Camoys Farm, Old Dairy Building Clifton Hampden Road Chiselhampton OX44 7UZ

Conversion of class B1(c) single unit to a dwelling (C3) (as amended by drwgno 1010 B to alter the external fenestration details received on 20 February 2019)

8 February 2019

#### P19/S0164/LB

Chiselhampton House Chiselhampton OX44 7XF

Demolition of single storey outbuilding. Replacement new build pool building

22 January 2019

#### P19/S0163/HH

Chiselhampton House Chiselhampton OX44 7XF

Demolition of single storey outbuilding. Replacement new build pool building

22 January 2019

# P18/S3822/FUL

Poplars Ascott Stadhampton OX44 7UH

Erection of detached domestic garage for storage of car collection and ancillary domestic storage.(as amended by plans ref MDP-202-01 A MDP-202-02 A and MDP-202-03 B moving the siting and reducing the size of the garage).

14 December 2018

#### P18/S3894/HH

Poplars Ascott near Stadhampton OX44 7UH

Front extension to provide stairwell, plant room and entrance lobby and the addition of two single storey lean too's to the rear.

23 November 2018

#### P18/S3804/DIS

Land East of Newington Road Stadhampton OX44 7US

Discharge of condition 8 - Landscaping Scheme on application ref. P18/S1655/FUL (As amended / clarified by plans received 24, 25, 28 and 30 January 2019). Variation of condition 1 - house type substitution on 19 plots on application ref. P17/S1726/RM (As clarified by corrected / amended plans received 12 July and 23 July 2018). Reserved matters for details of appearance, landscaping, layout and scale of residential and related development of outline planning permission reference P14/S4105/O, approved at Appeal (APP/Q3115/W/15/3035899) for 65 houses.

14 November 2018

#### P18/S3604/DIS

Land East of Newington Road Stadhampton OX44 7US

Discharge of conditions 7 - surface water drainage works, 8 - works for disposal of sewage and 13 - travel plan statement on APP/Q3115/W/15/3035899 (P14/S4105/O) Demolition of existing structures and outline planning permission for residential development of up to 65 dwellings (As clarified by additional information received 04/12/18 and 19/12/18)

29 October 2018

# P18/S1289/DIS

Watlings Paddock Watlington Road Stadhampton OX44 7UQ

Discharge of conditions 7 & 9 on application P16/S2987/FUL Use of land for the stationing of caravans for residential purposes, together with formation of hard-standing, erection of utility building and stables, and keeping of horses.

16 April 2018

#### P18/S1111/O

Land east of Warren Hill Stadhampton OX44 7XJ

Outline application for the proposed erection of approximately 30 dwellings with associated infrastructure, landscaping, open space and access (all matters reserved except for access)

3 April 2018

# **APPENDIX 4**

STADHAMP	TON PARISH	COUNCIL					
PAYMENTS 1	TO BE MADE	PAYMENTS MADE SINCE LAST FULL PARISH COUNCIL MEETING ON	08/01/2019				
Date	Ref	Payee	Detail	A	mount	VAT i	included
06-Feb	FP	SODC	Dog bin emptying	£	61.45	£	10.24
06-Feb	FP	Clir R Campbell	Trees for D'Oyleys Pond	£	25.78		
06-Feb	FP	Castle Water	Water (Pavilion)	£	17.60		
06-Feb	DD	Google	E-mail accounts	£	19.80		
05-Mar	FP	Stadhampton Community Hall	Meetings - January to March	£	42.00		
05-Mar	FP	Oxford Direct Services	Maintenance	£	540.00	£	90.00
05-Mar	FP	Castle Water	Water (Pavilion)	£	17.60		
07-Mar	DD	Google	E-mail accounts	£	19.80		
RECEIPTS SII	NCE THE LAS	T FULL PARISH COUNCIL MEETING ON	08/01/2019				
21-Jan	FPI	Stadhampton Fireworks Committee	2017 Fireworks	£1	1,600.00		
21-Jan	FPI	Stadhampton Fireworks Committee	2018 Fireworks	£ 1	1,700.00		
18-Feb	FPI	Oxfordshire Animal Sanctuary	Hire of Pavilion	£	30.00		
25-Feb	FPI	P Wilks	Hire of Pavilion	£	30.00		