

## **Communication Group meeting.**

**Wednesday's 23/11/22**

### **Minutes**

**Attendees:** Councillors Riordan (who chaired the meeting) McPhee & McLaughlin.

**1. Apologies** - Receive from - Cllrs Buller, Castro, Davidson-Houston, Farragher & Sharp

**2. Declarations of interest** – None

**2a. Requests for dispensation** - None

**3. Request to join communications group** - Cllr McLaughlin requested to join Cllrs Farragher & Sharp had previously requested to join the group. It was requested by the group to ask this to be approved at Full Council

**4. Nominations for Chairman** - None put forward

**4a. Voting for Chairman** N/A

**5. Village Update** - Update - PR circulated Draft copy of the Winter Village update, provided by the office. PR advised the group that the Village update was to be provided to the office on Monday 28th November for distribution. This had been put together by the office, using articles provided by Cllr Castro. The group wished to thank the office for carrying out this work. PR advised that the group needed to consider the Spring Village Update at the next meeting.

### **6. AOB**

The group requested that Council considered a Policy to pass on any Residents comments /communication to the relevant group/Councillors for consideration/response prior to circulation at Full Council.

SM asked if the Comms Group had put forward a sum in the Draft Council Budget, PR confirmed that it had done.

PR Updated the Group on the following outstanding projects.

1. Electronic Notice Board - Cllr Castro has sourced possibilities and requested funding from Maidstone CIL.
2. Village Logo - PR Explained that Cllr Castro had done research/engagement with the community and provided information in order for the group to acquire a village logo. It would need at least two possible providers and PR had knowledge of two interested parties. PR would follow the matter up.

3. Welcome Pack - It was discussed about providing a Welcome Pack to new residents (on-line or paper versions). It was noted that some Cllrs may be interested on following up on this project.
4. Possible change of office Internet/Email provider. PR said he would follow this up with the Clerk.
5. Tablets for Cllrs. PR informed the group that it had been discussed about providing Cllrs with Electronic tablets to replace paper copies of agendas etc. PR to follow this up with the Clerk.
6. Approval of Chairman's video report to post - Approved

## **7. Next meeting date TBC**