



MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
30 January 2023
19:30 East Woodhay Village Hall

Chairman: Cllr Mitchell (Chair)

Present: Councillors Mr M Hainge, Mrs S Cooper, Mr M Rand, Mrs K Titcomb, Mr G Dick, Mr A Watson, Mrs C Roots

Clerk: Amy White

Item 1: 81/22 Apologies

Apologies received and accepted from Cllr Bowden.

Item 2: 82/22 Declarations of Interest

Cllr Dick declared an interest in the highways item 10 due to the area next to his house being considered as an amenities location for HCC work.

Item 3: 83/22 To approve Minutes of meeting held 28 November 2022

The Minutes were accepted as a true record and signed by the Chairman, Cllr Mitchell.

Item 4: 84/22 Actions arising from meeting held 28 November 2022

Item	Action	Owner
59/22	Cllr Hurst and Cllr Hainge to work together to put a proposal to Greenham Trust for a permanent SID. In action	Cllrs Hainge and Hurst
70/22	Cllr Bowden to make agreed changes to Planning ToR. Clerk to ask other parishes how they monitor planning applications vs their NPs. Actioned . See item 6.	Cllr Bowden Clerk
72/72	Cllr Hainge will ask at WH Sports Club whether their court cleaning contractor would be able to clean the public tennis court as well. Not actioned but Scofell have de-mossed the courts.	Cllr Hainge
74/22	Cllr Watson to update on grant funding for gates. Not actioned .	Cllr Watson
75/22	Mount Road- Cllr Dick will pursue HCC for further road sign information costings that were suggested a few months ago. Actioned - see item 10.	Cllr Dick

Item 5: 85/22 Borough and County Councillor Reports

Cllr Thacker provided a short report, at the end of the minutes.

Item 6: 86/22 Planning

Please see most recent planning minutes [here](#).

The full council agreed to ratify the Planning Committee Terms of Reference.

Action: Clerk to add planning ToR on to the website.

Item 7: 87/22 Neighbourhood Plan Update - Cllr Hurst

Full council is delighted that the Neighbourhood Plan received a 95% approval from the referendum on 19th January 2023, with a 20.5% turnout. Hard copies will be available to collect from ApplePrint on Thursday 2nd Feb.

Item 8: 88/22 Amenities

Please see the Amenities minutes on the website [here](#) to include the biodiversity report by Cllr Roots.

Cllr Rand asked the council for agreement to get the war memorial at East End cleaned. **Full council agreed to the quote of £675 + VAT.**

Action: Clerk to confirm with contractor and agree a date for cleaning the memorial in East End.

Cllr Dick reminded the council about the Greening Campaign: <https://greening-campaign.org> which the Clerk has sent to Cllr Roots.

Item 9: 89/22 Footpaths update

Cllr Watson has contacted a local contractor but so far has not received a reply on whether they are interested in the potentially large project to convert stiles to gates.

Item 10: 90/22 Highways

Cllr Dick's full report can be found on the website [here](#), to include updates on the work progressing on Tile Barn Row and Trade St widening by the Doctor's surgery.

Cllr Dick declared an interest in the work by the surgery, due to the discussion on the placement of the HCC amenities during the Trade St works, which could be located next to his property. Cllr Dick will keep the council updated as to the proposed location on Trade Street for the amenities.

The Mount Road traffic concerns have been addressed by HCC and proposed signage has been received. The cost for the proposed signage would be approx. £5000. It was felt the cost was prohibitive, signs were too urban in appearance and a more rural sign would be suitable. Cllr Dick will respond to the HCC suggestions.

Road signs for East Woodhay Village Hall: **Full council approved the quote of £582.54 for signs of "Village Hall" (details in Highways report).**

Action: Clerk to approve quote for EWWH signage with HCC.

Item 11: 91/22 Speed Data Update

Cllr Hainge provided the latest SID data- at the end of the minutes.

Cllr Hainge has met with Paul Davies of Woolton Hill federated schools who has completed a survey with parents on traffic safety, all of whom have concerns over the unmanned crossing points for both schools. Cllr Hurst and Hainge will pursue obtaining a permanent SID (to liaise with Greenham Trust).

Item 12: 92/22 Police Update

No update. Cllr Cooper will write to the Police Commissioner to ask about the current status of PCSOs.

Item 13: 93/22 Finance Update

Please see Cllr Mitchell's report at the end of the minutes. This includes the proposed 2023/24 precept increase explanation.

Accounts for payment:

The Clerk presented the following amounts for payment:

20-Jan-23	Clerk's Expenses	Zoom.pro for Jan 2023	£ 11.99
20-Jan-23	VAT	Zoom.pro for Jan 2023	£ 2.40
20-Dec-22	Clerk's Expenses	Zoom.pro for Dec 2022	£ 11.99
20-Dec-22	VAT	Zoom.pro for Dec 2022	£ 2.40
27-Jan-23	Clerk's Salary		£ 682.40
27-Jan-23	Litter Warden Salary		£ 411.67
27-Jan-23	Litter Warden Exps		£ 35.00
27-Jan-23	PAYE	HMRC Month 10	£ 176.49
24-Jan-23	Misc Maintenance	Defibrillator pads for defib @ WHCH	£ 59.95
24-Jan-23	VAT	Defibrillator pads for defib @ WHCH	£ 13.18
20-Jan-23	Misc Maintenance	CE Groundworks completion of parish field path to dropped kerb	£ 250.00
20-Jan-23	VAT	CE Groundworks completion of parish field path to dropped kerb	£ 50.00
17-Jan-23	Subscriptions	HALC LCPD Silver membership Jan 23-Mar 24	£ 198.00
17-Jan-23	VAT	HALC LCPD Silver membership Jan 23-Mar 24	£ 39.60
27-Dec-22	Payroll Admin	Red76 Payroll for Dec 22 Inv 5031	£ 14.00
27-Dec-22	VAT	Red76 Payroll for Dec 22 Inv 5031	£ 2.80
27-Jan-23	Payroll Admin	Red76 Payroll for Jan 23 Inv 5269	£ 14.00
27-Jan-23	VAT	Red76 Payroll for Jan 23 Inv 5269	£ 2.80
10-Jan-23	Misc Maintenance	Replacement of boardwalk (hours not materials) Inv 1871	£ 250.00
10-Jan-23	VAT	Replacement of boardwalk (hours not materials) Inv 1871	£ 50.00
31-Dec-22	Annual Maint Agmnt	Scofell Maintenance and grass cuts 29800	£ 537.91
31-Dec-22	VAT	Scofell Maintenance and grass cuts 29800	£ 107.58
31-Jan-23	Misc Maintenance	Scofell EWH Hedge trim to front	£ 105.00
31-Jan-23	VAT	Scofell EWH Hedge trim to front	£ 21.00

Total: £ 3,050.16

Precept and budget

To achieve a balanced budget for 23/24 for run rate spending (e.g. salaries, parish recreation ground maintenance, grass cutting, CCTV, footpaths, misc maintenance, SID running costs), the precept would need to increase by 16%.

However, Cllr Mitchell, Cllr Rand and Cllr Hurst cautioned that it was not advisable to increase by such an amount, being mindful of the cost of living crisis. A 6% increase was proposed: This would give the PC a budget deficit against income of approx. £3000 on run rate items (excluding any investment projects). However, no maintenance will be cut.

Full Council agreed to a 6% increase in the precept for 2023/24.

Action: Clerk to request precept.

Request from East Woodhay Society for grant towards King's Coronation:

Mark Rand on behalf of EWS asked whether the council would consider a grant of £500 towards the Coronation celebrations planned for 7th May.

Every councillor, excluding Cllr Rand (abstained due to being Chair of EWS), voted to approve the grant of £500, to be paid in April 2023.

Item 14: 94/22 St Martin's Guild

St Martin's Guild has funds available for the benefit of the parish, for example benches or trees to commemorate the upcoming Coronation. Cllr Titcomb asked for other ideas from fellow councillors eg. trees in the parish field or helping to replace stiles - notably those near St Martin's Church. Everyone in favour of upgrading the grounds around St Martin's church by planting 'Coronation' tree and adding a bench etc.

Item 17: 95/22 Items to carry forward to next meeting

Discussion of whether to pursue new EWP road signs, similar to those along the A343 in Highclere Parish.

China Coronation mugs as a gift to the parish.

Actions 30/01/23

Item	Action	Owner
86/22	Clerk to add planning ToR on to the website.	Clerk
88/22	Clerk to confirm with contractor and agree a date for cleaning the memorial in East End.	Clerk
90/22	Clerk to approve quote for EWVH signage with HCC	Clerk
93/22	Clerk to request precept.	Clerk

Reports January 2023

Item 5: Cllr Thacker report

The highway works to construct the new footway on Tile Barn Row continue to progress well and are due for completion within the coming weeks. Following this, the contractor will move across to Trade Street to commence work on the carriageway improvements, drainage works and new parking layby at this location. The expectation is that the contractor will move to Trade Street from around 31 January. As mentioned previously, most of the work on Trade Street will be completed under priority-working traffic management or if necessary for certain activities, using temporary traffic signal

control. Access through the works site for pedestrians and vehicles accessing adjacent properties such as the doctors surgery is not expected to be affected, although on-street parking within the works and traffic management areas will be temporarily unavailable during the construction period. Works are still on track to be completed in March 2023.

The maintenance engineer we had for this area has moved on. I am in the process of engaging with the new engineer, as he settles into his new job. If there are any tickets that the PC would like me to follow up on, because they have not been dealt with in a timely manner, please let me know the ticket numbers.

SID Download 14.1. -28.1.23 for the EWPC Meeting on the 30.1.23

Overview: Woolton Hill Road at the village entrance from the A343.

85th Percentile – 33.1 mph

No. of vehicles – 32,331

Total vehicles - 38,037

Max. Speed 55 mph on the 19th January 2023 @ 22.25

5 day peak – 8 - 9 o'clock – 337 vehicles

3 – 4 o'clock – 301 vehicles

Daily total – 3,064 vehicles

Day:	M	T	W	T	F
Count over limit:	348	307	333	339	436
% over the limit:	5.8	5.2	5.4	5.4	6.8
Av. Speeder:	38.1	38.2	38.2	38.4	38.2

Total accounts over the period: 38,037 vehicles of which:

11,003 measured between 30 -35 mph = 30%

2,497 measured between 35 -40 mph = 6.4%

342 measured between 40 -45 mph = 0.9%

4 vehicles measured at 50 +

Item 14: Finance Budget Proposal by Cllr Mitchell

EAST WOODHAY PARISH COUNCIL BUDGET PROPOSAL
2023/24
Presented to EWPC December 2022

1. SUMMARY

It is proposed that the budget for FY23/24 is an un-balanced budget (-£3,143) to continue to use the PC reserves. The precept is proposed to rise £1,903 (6%). This is below current inflation. The Parish has been working to reduce its capital on account through spending projects on assets and improved facilities for the parish. The Parish have effectively managed their budget and reduced the cost of run rate items through good management for the Parish council and associated funds.

For FY23/24 the Finance Committee and the Finance Chair recommend raising the precept from £31,720 to £33,623 (+ £1,903 6%). The Precept raise equates to an extra £0.97 per household per annum.

DESCRIPTION	VALUE		NOTE
Income	£ 43,409		
Expenditure	£ 46,552	£ 3,143	Assumption that EWPC will continue to receive rents in full and B&D extra funding on top of the precept
Proposed Capital on Account 01/04/21	£ 45,000	7%	Assumption as from cash flow forecast as at 01/01/23

2. PROPOSED INCOME BUDGET

EAST WOODHAY PARISH COUNCIL													
INCOME BUDGET FY23/24													
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	FORCASTED ACTUALS	BUDGET	CHANGE V LY FORCAST	VAR	BUDGET	BUDGET
		2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24			2024/25	2025/26
Precept		£ 25,165	£ 27,800	£ 28,634	£ 31,485	£ 30,083	£ 30,500	£ 31,720	£ 33,623	£ 1,903	6.0%	£ 35,641	£ 37,779
Double Taxation		£ 1,933	£ 1,952	£ 1,972	£ -	£ -	£ -	£ -	£ -	£ -	#DIV/0!	£ -	£ -
Litter Warden Grant		£ 3,744	£ 3,900	£ 3,900	£ 4,269	£ 4,534	£ 4,633	£ 4,940	£ 5,100	£ 160	3.2%	£ 5,100	£ 5,100
Rental Income		£ 1,100	£ 1,100	£ 1,100	£ 1,100	£ 600	£ 600	£ 600	£ 650	£ 50	8.3%	£ 650	£ 650
CTS Grant								£ 6,051		-£ 6,051	-100.0%		
Other Grants		£ 296	£ 200	£ 99	£ -	£ 2,012	£ 991	£ 1,984	£ 1,984	£ -	0.0%	£ -	£ -
Grass Cutting		£ 1,100			£ 1,992		£ 2,032	£ 2,052	£ 2,052	-£ 0	0.0%	£ 2,052	£ 2,052
VAT Recovered								£ 4,648	£ -	-£ 4,648	-100.0%	£ 2,052	£ 2,052
Bank Interest								£ -		£ -	#DIV/0!	£ 2,052	£ 2,052
TOTAL INCOME		£ 33,338	£ 34,952	£ 35,705	£ 38,846	£ 37,229	£ 38,756	£ 51,996	£ 43,409	-£ 8,587	-16.5%	£ 47,547	£ 49,685
<i>Increase/Decrease</i>				2%	9%	-4%	4%	34%	-16.5%			10%	4%

3. PROPOSED EXPENSE BUDGET

EAST WOODHAY PARISH COUNCIL																	
EXPENDITURE BUDGET FY23/24																	
	ACTUALS	FORCASTE D ACTUALS	VAR FCT V YEAR -2	VAR FCT V YEAR -1	PROPOSED	BUDGET	CHANGE V LY FORCAST	VAR									
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23					2023/24		
Clerk's Salary	£ 5,243	£ 5,871	£ 5,524	£ 6,943	£ 6,943	£ 8,200	£ 8,955	£ 7,424	£ 7,463	£ 8,062	£ 638	£ 599	35.3%	£ 12,452	£ 4,390	54%	
Litter Warden Salary	£ 3,229	£ 3,229	£ 3,355	£ 3,744	£ 3,744	£ 4,072	£ 4,072	£ 4,450	£ 4,633	£ 4,940	£ 490	£ 307	1.2%	£ 5,000	£ 60	1%	
Clerk's Expenses	£ 482	£ 434	£ 532	£ 276	£ 276	£ 410	£ 323	£ 254	£ 473	£ 699	£ 444	£ 225	0.2%	£ 700	£ 1	0%	
Litter Warden Expenses	£ 640	£ 720	£ 745	£ 720	£ 720	£ 720	£ 740	£ 1,836	£ 420	£ 420	-£ 1,416	£ -	16.0%	£ 500	£ 80	19%	
PAYE			£ -	£ 89	£ 89	£ 296	£ 302	£ 4,509	£ 1,850	£ 2,109	-£ 2,400	£ 259	-5.4%	£ 2,000	-£ 109	-5%	
Payroll Admin										£ 168			16.0%	£ 200	£ 32	19%	
Administration	£ 1,371	£ 1,765	£ 373	£ -	£ -	£ 610	£ 853	£ 515	£ 700	£ 475	-£ 41	-£ 226	5.1%	£ 500	£ 26	5%	
Insurance	£ 2,079	£ 1,928	£ 1,284	£ 1,034	£ 1,034	£ 1,346	£ 1,288	£ 1,318	£ 1,414	£ 1,270	-£ 48	-£ 143	5.9%	£ 1,350	£ 80	6%	
Audit	£ 455	£ 595	£ 510	£ 1,247	£ 1,247	£ 530	£ 430	£ 440	£ 640	£ 540	£ 100	-£ 100	10.0%	£ 600	£ 60	11%	
Subscriptions	£ 516	£ -	£ 751	£ 420	£ 420	£ 631	£ 1,272	£ 607	£ 708	£ 902	£ 295	£ 195	-20.3%	£ 750	-£ 152	-17%	
Grass Cutting	£ 853	£ 439	£ 785	£ 1,167	£ 1,167	£ 1,714	£ 799	£ 465	£ 1,164	£ 166	-£ 299	-£ 998	#DIV/0!	£ -	-£ 166	-100%	
Misc Maintenance	£ 1,165	£ 1,920	£ 1,715	£ -	£ -	£ 3,416	£ 4,368	£ 2,010	£ 3,718	£ 7,514	£ 5,504	£ 3,796	-25.2%	£ 6,000	-£ 1,514	-20%	
Annual Maint Agmnt	£ 2,250	£ 3,275	£ 2,330	£ 11,985	£ 11,985	£ 3,180	£ 1,400	£ 1,935	£ 3,249	£ 5,474	£ 3,539	£ 2,225	21.8%	£ 7,000	£ 1,526	28%	
Footpaths	£ -	£ 898	£ 130	£ 10,469	£ 10,469	£ 8,662	£ 2,642	£ 2,105	£ 18,702	£ 2,636	£ 530	-£ 16,066	-5.4%	£ 2,500	-£ 136	-5%	
Highways	£ 1,100	£ 1,882	£ -	£ -	£ -	£ -	£ -	£ -	£ 5,005	£ 890	£ 890	-£ 4,115	11.0%	£ 1,000	£ 110	12%	
CCTV	£ -	£ 5,195	£ 1,250	£ 1,250	£ 1,250	£ 1,940	£ 1,250	£ 600	£ 3,930	£ 2,680	£ 3,330	-£ 131.2%	£ 1,700	-£ 2,230	-57%		
Donations & Sec 137	£ 872	£ 1,550	£ 2,275	£ 5,350	£ 5,350	£ 575	£ 1,381	£ 500	£ 1,500	£ 3,320	£ 2,820	£ 1,820	-121.3%	£ 1,500	-£ 1,820	-55%	
Chairmans Allowance								£ 191	£ 225	£ 303	£ 112	£ 78	-1.1%	£ 300	£ 3	-1%	
Planning	£ -	£ 620	£ 1,130	£ 2,650	£ 2,650	£ 3,889	£ 903	£ 790	£ 4,325	£ 1,435	£ 645	-£ 2,891	42.6%	£ 2,500	£ 1,065	74%	
VAT			£ 614	£ 5,720	£ 5,720	£ 2,054	£ 2,376	£ 1,796	£ 10,223	£ 5,480	£ 3,685	-£ 4,743	#DIV/0!	£ -	-£ 5,480	-100%	
S106 spend		£ 3,164	£ 3,476	£ 3,115	£ 3,115	£ 142	£ 1,289	£ 401		£ 6,051	£ 5,650	£ 6,051	#DIV/0!	£ -	-£ 6,051	-100%	
TOTAL EXPENDITURE	£ 20,255	£ 33,484	£ 25,529	£ 56,180	£ 56,180	£ 41,696	£ 35,333	£ 32,796	£ 67,011	£ 56,783	£ 23,819	-£ 10,396		£ 46,552	-£ 10,231	-18%	

**EAST WOODHAY PARISH COUNCIL
FINANCE TEAM UPDATE
Presented to EWPC 30th January 2023**

1. SUMMARY

- Bank Accounts £64,826 (Current £23,726 Redwoods £41,064)

a. INCOME STATEMENT

- £31,720 Precept 100%
- £6,051 S106 monies
- £4,940 Litter Warden grant
- £2,052 Grass cutting
- £984 Grant for Parish Field lectern
- £600 Teece rental in Trade Street

b. EXPENSE STATEMENT EXEC SUMMARY (Following list not conclusive)

- £4,450 Concrete Table Tennis Tables
- £3,390 CCTV Upgrade and annual maintenance
- £2,689 Annual Maintenance
- £2,499 Boardwalk repairs
- £1,870 Heath End playground repairs
- £1,795 Tree maintenance
- £1,500 St Thomas Church grant for heating
- £1,379 Insurance
- £820 Lectern for recreation ground
- £764 War Memorial and Eliot Cohen Stone cleaning
- £902 HALC membership
- £714 SID movement

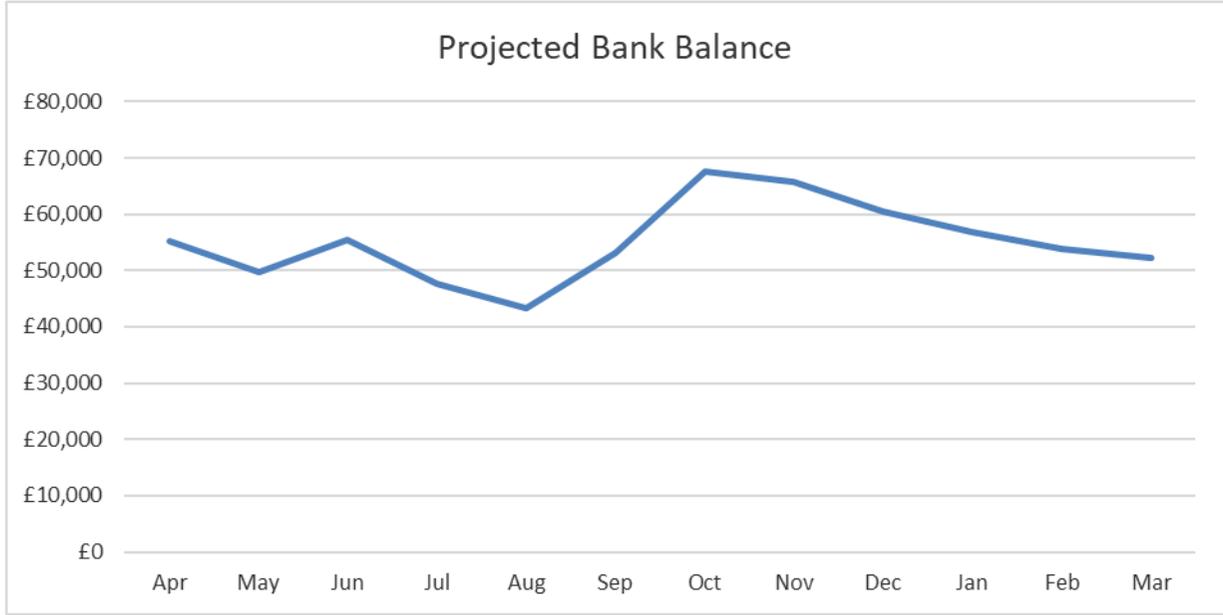
- £615 SID movement
- £500 McKinnon for English School for Ukraine residents
- £500 St Martin's Guild Jubilee grant
- £540 Audit fees
- £537 Grass cutting
- £505 Boardwalk materials

c. CAPITAL STATEMENT EXECUTIVE SUMMARY

- £9,837 S106 from 2019/20 for spend on Community Orchard

2. CASHFLOW PROJECTIONS

Including ring fenced projects in (c)



3. FISCAL YEAR COMPARED TO BUDGET

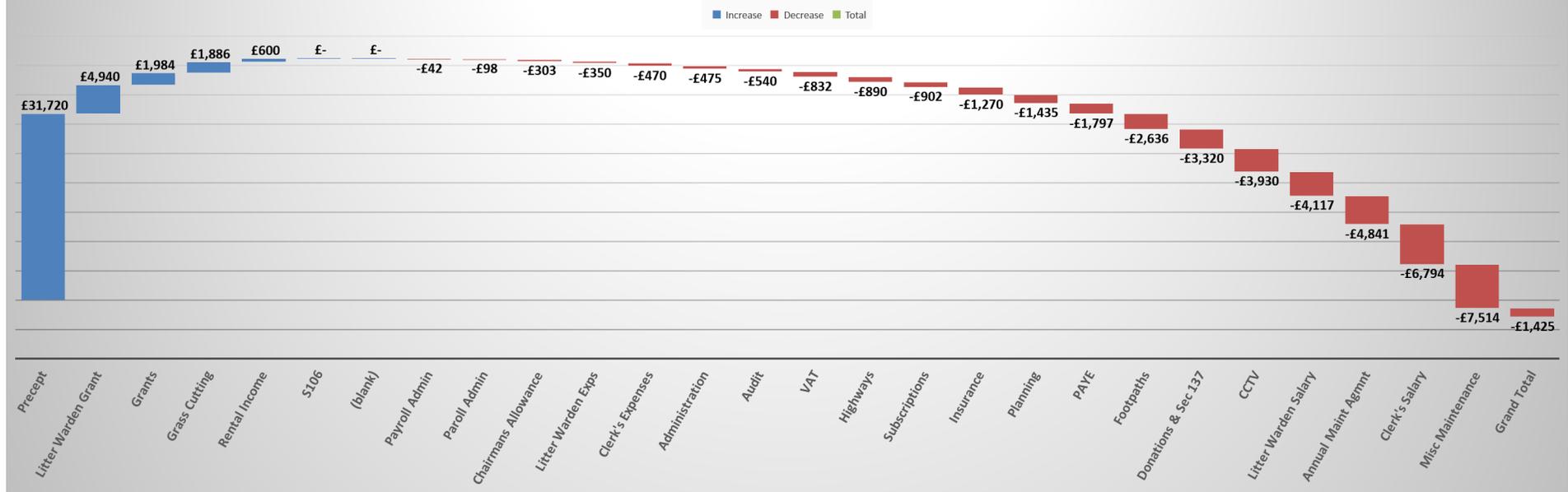
EAST WOODHAY PARISH COUNCIL															
Receipts and Payments - 2022/23															
INCOME	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Precept		£ 15,860.00				£ 15,860.00							£ 31,720.00	£ 31,720.00	100%
Double Taxation													£ -	£ -	#DIV/0!
Litter Warden Grant		£ 4,940.00											£ 4,940.00	£ 4,818.00	103%
Rental Income						£ 600.00							£ 600.00	£ 601.00	100%
S106 Grant						£ 6,051.10							£ 6,051.10		#DIV/0!
Other Grants			£ 984.00				£ 1,000.00						£ 1,984.00		#DIV/0!
Grass Cutting		£ 2,052.32											£ 2,052.32	£ 2,300.00	89%
VAT Recovered			£ 688.81		£ 3,959.60								£ 4,648.41	£ -	#DIV/0!
Bank Interest													£ -	-	#VALUE!
	£ -	£ 22,852.32	£ 1,672.81	£ -	£ 3,959.60	£ 22,511.10	£ 1,000.00	£ -	£ -	£ -	£ -	£ -	£ 51,995.83	£ 39,439	132%
PAYMENT	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Clerk's Salary	£ 634.14	£ 634.14	£ 633.94	£ 634.14	£ 633.94	£ 634.14	£ 633.94	£ 634.14	£ 1,039.11	£ 682.40			£ 6,794.03	£ 7,761.00	88%
Litter Warden Salary	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67			£ 4,116.70	£ 4,819.00	85%
Clerk's Expenses	£ 42.24	£ 164.13	£ 114.49	£ 43.45		£ 26.98	£ 11.99	£ 42.56		£ 23.98			£ 469.82	£ 500.00	94%
Litter Warden Expenses	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00			£ 350.00	£ 500.00	70%
PAYE	£ 155.88	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.72	£ 372.85	£ 176.49			£ 1,796.82	£ 1,924.00	93%
Payroll Admin		£ 14.00	£ 28.00		£ 14.00	£ 14.00	£ 28.00	£ 14.00		£ 28.00			£ 140.00	£ 200.00	70%
Admininstration	£ 67.50			£ 122.50		£ 20.00	£ 199.50	£ 65.00					£ 474.50	£ 500.00	95%
Insurance			£ 1,379.54	£ 109.28									£ 1,270.26	£ 2,000.00	64%
Audit			£ 240.00				£ 300.00						£ 540.00	£ 700.00	77%
Subscriptions	£ 704.31									£ 198.00			£ 902.31	£ 720.00	125%
Grass Cutting	£ 166.25												£ 166.25	£ 2,000.00	8%
Misc Maintenance	£ 1,870.00	£ 281.80	£ 2,327.50			£ 245.60	£ 764.75	£ 1,366.88	£ 97.50	£ 559.95			£ 7,513.98	£ 2,000.00	376%
Annual Maint Agmnt		£ 537.91	£ 537.91	£ 537.91	£ 537.91	£ 537.91		£ 1,075.82	£ 537.91	£ 537.91			£ 4,841.19	£ 3,378.00	143%
Footpaths		£ 2,428.88		£ 29.75									£ 2,635.53	£ 3,000.00	88%
Highways	£ 140.00		£ 210.00		£ 20.00	£ 245.00		£ 30.00	£ 245.00				£ 890.00	£ 4,000.00	22%
CCTV		£ 2,115.00	£ 1,815.00										£ 3,930.00	£ 1,250.00	314%
Donations & Sec 137	£ 820.00	£ 1,500.00	£ 500.00	£ 500.00									£ 3,320.00	£ 2,000.00	166%
Chairmans Allowance								£ 175.35	£ 128.00				£ 303.35	£ 300.00	101%
Planning			£ 126.00	£ 59.50				£ 821.85	£ 427.16				£ 1,434.51	£ 2,500.00	57%
VAT	£ 601.65	£ 1,941.67	£ 986.08	£ 430.20	£ 110.38	£ 213.30	£ 220.95	£ 493.74	£ 211.46	£ 270.76			£ 5,480.19	£ -	#DIV/0!
S106 spend		£ 4,450.00		£ 1,601.10									£ 6,051.10	£ -	#DIV/0!
	£ 5,648.64	£ 14,670.08	£ 9,501.21	£ 4,451.82	£ 1,918.98	£ 2,539.48	£ 2,761.88	£ 5,321.73	£ 3,682.56	£ 2,924.16	£ -	£ -	£ 53,420.54	£ 40,052	133%
Printed :	29/01/2023														

4. FORCAST FOR REMAINDER OF THE FINANCIAL YEAR

EAST WOODHAY PARISH COUNCIL													FORECAST			
Receipts and Payments - 2022/23																
RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget	
Precept		£ 15,860.00				£ 15,860.00							£ 31,720.00	£ 31,720.00	100%	
Double Taxation													£ -	£ -	#DIV/0!	
Litter Warden Grant		£ 4,940.00											£ 4,940.00	£ 4,818.00	103%	
Rental Income						£ 600.00							£ 600.00	£ 601.00	100%	
CTS Grant						£ 6,051.10							£ 6,051.10			
Other Grants			£ 984.00				£ 1,000.00						£ 1,984.00		#DIV/0!	
Grass Cutting		£ 2,052.32											£ 2,052.32	£ 2,300.00	89%	
VAT Recovered			£ 688.81		£ 3,959.60								£ 4,648.41	£ -	#DIV/0!	
Bank Interest													£ -	-	#VALUE!	
	£ -	£ 22,852.32	£ 1,672.81	£ -	£ 3,959.60	£ 22,511.10	£ 1,000.00	£ -	£ -	£ -	£ -	£ -	£ 51,995.83	£ 39,439	132%	
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget	
Clerk's Salary	£ 634.14	£ 634.14	£ 633.94	£ 634.14	£ 633.94	£ 634.14	£ 633.94	£ 634.14	£ 1,039.11	£ 682.40	£ 633.94	£ 633.94	£ 8,061.91	£ 7,761.00	104%	
Litter Warden Salary	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 4,940.04	£ 4,819.00	103%	
Clerk's Expenses	£ 42.24	£ 164.13	£ 114.49	£ 43.45		£ 26.98	£ 11.99	£ 42.56		£ 23.98	£ 114.49	£ 114.49	£ 698.80	£ 500.00	140%	
Litter Warden Expenses	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 420.00	£ 500.00	84%	
PAYE	£ 155.88	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.88	£ 156.08	£ 155.72	£ 372.85	£ 176.49	£ 156.08	£ 156.08	£ 2,108.98	£ 1,924.00	110%	
Payroll Admin		£ 14.00	£ 28.00		£ 14.00	£ 14.00	£ 28.00	£ 14.00		£ 28.00	£ 14.00	£ 14.00	£ 168.00	£ 200.00	84%	
Administration	£ 67.50			£ 122.50		£ 20.00	£ 199.50	£ 65.00					£ 474.50	£ 500.00	95%	
Insurance			£ 1,379.54	-£ 109.28									£ 1,270.26	£ 2,000.00	64%	
Audit			£ 240.00				£ 300.00						£ 540.00	£ 700.00	77%	
Subscriptions	£ 704.31									£ 198.00			£ 902.31	£ 720.00	125%	
Grass Cutting	£ 166.25												£ 166.25	£ 2,000.00	8%	
Misc Maintenance	£ 1,870.00	£ 281.80	£ 2,327.50			£ 245.60	£ 764.75	£ 1,366.88	£ 97.50	£ 559.95			£ 7,513.98	£ 2,000.00	376%	
Annual Maint Agmnt		£ 537.91	£ 537.91	£ 537.91	£ 537.91	£ 537.91		£ 1,075.82	£ 537.91	£ 537.91	£ 316.25	£ 316.25	£ 5,473.69	£ 3,378.00	162%	
Footpaths		£ 2,428.88		£ 29.75					£ 176.90				£ 2,635.53	£ 3,000.00	88%	
Highways	£ 140.00		£ 210.00		£ 20.00	£ 245.00		£ 30.00	£ 245.00				£ 890.00	£ 4,000.00	22%	
CCTV		£ 2,115.00	£ 1,815.00										£ 3,930.00	£ 1,250.00	314%	
Donations & Sec 137	£ 820.00	£ 1,500.00	£ 500.00	£ 500.00									£ 3,320.00	£ 2,000.00	166%	
Chairmans Allowance								£ 175.35	£ 128.00				£ 303.35	£ 300.00	101%	
Planning			£ 126.00	£ 59.50				£ 821.85	£ 427.16				£ 1,434.51	£ 2,500.00	57%	
VAT	£ 601.65	£ 1,941.67	£ 986.08	£ 430.20	£ 110.38	£ 213.30	£ 220.95	£ 493.74	£ 211.46	£ 270.76			£ 5,480.19	£ -	#DIV/0!	
S106 spend		£ 4,450.00	£ 1,601.10										£ 6,051.10	£ -	0%	
	£ 5,648.64	£ 14,670.08	£ 9,501.21	£ 4,451.82	£ 1,918.98	£ 2,539.48	£ 2,761.88	£ 5,321.73	£ 3,682.56	£ 2,924.16	£ 1,681.43	£ 1,681.43	£ 56,783.40	£ 40,052	142%	
Printed : 29/01/2023																

5. Waterfall To Date for FY 2022/23

EWPC Income v Expense Waterfall FY 2022/23



1. ACCOUNTS BY CATEGORY ANALYSIS FY 2022/23

CATEGORY	INCOME / PAYMENT	PC Category	Other Notes	INCOME	EXPENSE	BALANCE
ANNUAL	INCOME	Grass Cutting	Grass Cutting	£ 2,052		£ 2,052
		Litter Warden Grant	Litter Warden Grant	£ 4,940		£ 4,940
		Precept		£ 31,720		£ 31,720
		Rental Income	Teece Lease Trade Street	£ 600		£ 600
	INCOME Total			£ 39,312		£ 39,312
	PAYMENT	Annual Maint Agmnt	Eleanor Greene Do the Numbers Ltd internal audit		£ 4,841	£ -4,841
		Audit	PKF Littlejohn external audit		£ 240	£ -240
		CCTV	Cybertronix Annual Support		£ 300	£ -300
		Chairmans Allowance	Sainsburys- drinks and nibbles for last meeting 28/11/22 (Clerk purchased)		£ 600	£ -600
			Thank you gift to John Priest for support on Neighbourhood Plan- Marks and Spencer (reimburse to Clerk)		£ 175	£ -175
			Thank you gift to Clerk		£ 33	£ -33
		Clerk's Expenses			£ 95	£ -95
		Clerk's Salary	(blank)		£ 470	£ -470
			Clerk's Salary		£ 1,317	£ -1,317
			Includes backpay from April for new NALC agreed salary rate		£ 4,438	£ -4,438
		Footpaths	Boardwalk repair materials. Premier Grounds Inv 1835		£ 1,039	£ -1,039
		Grass Cutting	Scofell cut 14/03		£ 177	£ -177
		Highways			£ 166	£ -166
		Insurance	Zurich Insurance- refund		£ 890	£ -890
			Zurich Insurance, 1st of 3 year deal		£ 109	£ -109
		Litter Warden Exps	(blank)		£ 1,380	£ -1,380
			Litter Warden Exps		£ 105	£ -105
		Litter Warden Salary			£ 245	£ -245
		Misc Maintenance			£ 4,117	£ -4,117
		PAYE			£ 7,619	£ -7,619
		Planning	ArtofData website hosting for Neighbourhood Plan		£ 1,797	£ -1,797
			Neighbourhood Plan Spectrum printing costs for Referendum		£ 126	£ -126
			John Priest Neighbourhood Plan revisions (examiner recommendations)		£ 549	£ -549
			John Priest Neighbourhood Plan revisions December 2022		£ 273	£ -273
			Steve Lees planning consultant support for 21/03394/OUT Watermill Bridge		£ 127	£ -127
		Subscriptions	HALC Membership Fee		£ 300	£ -300
			HALC LCPD Silver membership Jan 23-Mar 24		£ 704	£ -704
		VAT			£ 198	£ -198
		Administration			£ 108	£ -108
		Paroll Admin			£ 475	£ -475
			Red76 Payroll for April		£ 28	£ -28
			Red76 Payroll for Aug		£ 14	£ -14
			Red76 Payroll for July		£ 14	£ -14
			Red76 Payroll for June		£ 14	£ -14
			Red76 Payroll for Sep 4407		£ 14	£ -14
			Red76 Payroll for Oct Inv 4632		£ 14	£ -14
		Donations & Sec 137	EWPC Grant to MP McKinnon for English School for Ukraine residents		£ 500	£ -500
			Grant to St Martin's Guild for Queen's Jubilee		£ 500	£ -500
			Grant to St Thomas Church Fund (for Heating, via Good Exchange)		£ 1,500	£ -1,500
			Nature Sign Design Lectern for recreation ground		£ 820	£ -820
		Payroll Admin	Red76 Payroll for Nov Inv 4836		£ 14	£ -14
			Red76 Payroll for Dec 22 Inv 5031		£ 14	£ -14
			Red76 Payroll for Jan 23 Inv 5269		£ 14	£ -14
	PAYMENT Total				£ 36,254	£ -36,254
ANNUAL Total				£ 39,312	£ 36,254	£ 3,059
GRANTS	INCOME	Grants	BDBC Grant for Parish Field Lectern	£ 984		£ 984
		S106	BDBC Remittance for S106	£ 6,051		£ 6,051
	INCOME Total			£ 7,035		£ 7,035
	PAYMENT	Grants	(blank)	£ 1,000		£ 1,000
		S106	Concrete Sport outdoor table tennis x 2		£ 4,450	£ -4,450
			Picnic table in WH rec ground		£ 1,601	£ -1,601
	PAYMENT Total			£ 1,000	£ 6,051	£ -5,051
GRANTS Total				£ 8,035	£ 6,051	£ 1,984
PC RESERVES	PAYMENT	CCTV	Cybertronix Axis P1455-LE, pole, SD card for WH car park		£ 1,215	£ -1,215
		Footpaths	Cybertronix camera, pole, SD card for WH car park		£ 2,115	£ -2,115
			John Priest footpath project		£ 204	£ -204
			Replacement of 2 sections of boardwalk (using £1500 of grants from 2021)		£ 2,255	£ -2,255
		Planning	John Priest NP July submission		£ 60	£ -60
	PAYMENT Total				£ 5,848	£ -5,848
PC RESERVES Total					£ 5,848	£ -5,848
Grand Total				£ 47,347	£ 48,153	£ 806

APPENDIX – FOR DISCUSSION

It is proposed that the PC raises the PRECEPT by 4% to ensure the PC income is kept rising in a reasonable manner with the cost of living rises.

	EAST WOODHAY PARISH COUNCIL			
	SUMMARY FOR FY23/24 BUDGET			1.06
	DESCRIPTION	VALUE		NOTE
	Income	£ 43,409		
	Expenditure	£ 46,552	£ 3,143	Assumption that EWPC will continue to receive rents in full and B&D extra funding on top of the precept
	Proposed Capital on Account 01/04/21	£ 45,000	7%	Assumption as from cash flow forecast as at 01/01/23
	NOTES			
	It is proposed that the budget for FY23/24 is an un-balanced budget (-£3,143) to continue to use the PC reserves. The precept is proposed to rise £1,903 (6%). This is below current inflation. The Parish has been working to reduce its capital on account through spending projects on assets and improved facilities for the parish. The Parish have effectively managed their budget and reduced the cost of run rate items through good management for the Parish council and associated funds.			
	For FY23/24 the Finance Committee and the Finance Chair recommend raising the precept from £31,720 to £33,623 (+ £1,903 6%). The Precept raise equates to an extra £0.97 per household			

PRECEPT HISTORY

2021/2022 Precept				
Precept Amount	Band D properties	Contribution per property	Increase per property	Increase on previous year
£30,500.00	1366.4	£22.32		4%
2022/2023 Precept				
Precept Amount	Band D properties	Contribution per property		
£31,720.00	1365.1	£23.24	£0.91	4%
2023/2024 Precept				
Precept Amount	Band D properties	Contribution per property		
£33,623.00	1388.8	£24.21	£0.97	6%