



# Boughton Malherbe Parish Council

[www.boughtonmalherbe.co.uk](http://www.boughtonmalherbe.co.uk)

## **NOTICE OF MEETING of the FINANCE and STAFFING COMMITTEE of the PARISH COUNCIL**

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To: Members of the Finance and Staffing Committee,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council Finance and Staffing Committee at 7.05pm Monday 7<sup>th</sup> November 2022 in the Village Hall. Members of the public are welcome to attend and will have an opportunity to speak. All background papers and the agenda can be found on the Parish Council website [www.boughtonmalherbe.co.uk](http://www.boughtonmalherbe.co.uk) under the Parish Council tab.

Dated 2<sup>nd</sup> November 2022

*VS Nord*

Vickie Ford, Parish Clerk

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### **AGENDA**

1. **Anybody filming or recording this meeting is kindly requested to declare**
2. **Declarations:** (i) Declarations of Interest in items on the agenda  
(ii) Declarations of Lobbying
3. **Apologies** – to receive and accept apologies for absence
4. **Approve Minutes of 17<sup>th</sup> January 2022**
5. **Review of the 2022/23 Budget to date and approval of any amendments** – see table below
6. **Review of Terms of Reference for the Finance and Staffing Committee**
7. **Further information**

	Budget 2021/22	Budget 2022/23	Actual to 31.10.22	Forecast to 31.3.23
	£	£	£	£
<b>RECEIPTS</b>				
Precept	5,731	7,005	7,005	7,005
Parish Services Scheme	409	327	327	327
Bank interest			27	600
Misc				
VAT Refund	200	150	-	709
<b>TOTAL RECEIPTS</b>	<b>6,340</b>	<b>7,482</b>	<b>7,359</b>	<b>8,641</b>
Balance brought forward from previous year			85,966	85,966
<b>PAYMENTS</b>				
Staff Costs - Clerk's Salary	2,498	4,196	2,053	4,310
Other Costs				
Village Green Maintenance:	500	500		
Grass etc			203	500
Trees			775	2,150
Fencing			-	3,000
Village Hall Hire	250	250	-	250
Christmas Tree	300	300	-	300
Christmas functions	300	-	-	-
Litter Collection/lengthsman	100	-	298	600
PRoW replacement gates	-	-	792	2,000
Community grants:				
Churchyard Maintenance	500	500	-	500
Platinum Jubilee event	-	-	793	793
Village Hall Centenary celebration	-	-	500	500
Air Ambulance			-	50
Emergency Plan		-	-	-
Training Courses	300	300	170	300
Internal/external Auditor	70	100	90	90
Insurance	370	400	489	489
KALC Membership	300	300	229	229
SLCC membership fees (Clerk)	-	-	120	120
Contingency (incl defib spares)	50	-	238	238
Chairman's Expenses	50	-	-	-
CPRE Membership	36	36	36	36
Stationery, postage, admin	200	200	205	500
<b>Total Other Costs</b>	<b>3,326</b>	<b>2,886</b>	<b>4,938</b>	<b>12,645</b>
Repairs Fund contribution	500	-	-	-
Village Green Fund	-	400	-	-
<b>TOTAL PAYMENTS</b>	<b>6,324</b>	<b>7,482</b>	<b>6,991</b>	<b>16,955</b>
Ringfenced reserves (CIL)				4,358
Earmarked reserve (Village Green)				52,899
<b>Contingencies</b>				
Emergency reserve				
Clerk additional hours				770
Election fees				2,500
<b>CLOSING BALANCE</b>				<b>17,125</b>