

# DARENTH PARISH COUNCIL

Minutes of the Council Meeting  
held on Wednesday 15 February 2023  
Jubilee Pavilion, Wood Lane, Darenth, Kent DA2 7LR

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*The Chairman reminded the Meeting of the protocol regarding the audio and visual recording of proceedings.*

**Councillor's Present:** D Carey, W Cook, I Gutteridge, T Hicks, T Prentice, D Risely and N Weavis (Chairman).

**In Attendance:** E Mote.

**Visitors:** One Trustee from The Cottage Community and one member of the public.

**106/02/23: TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors' Holmes and Seymour.

**107/02/23: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**

None received.

**108/02/23: TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON WEDNESDAY 18 JANUARY 2023**

**RESOLVED:** To approve the Minutes of the Council Meeting held on Wednesday 18 January 2023, proposed by Councillor Hicks and seconded by Councillor Carey.

**109/02/23: TO RECEIVE REPORTS FROM COMMITTEES, EXTERNAL AUTHORITIES AND AGENCIES**

Councillor Hicks reported that the Streetlight Sub-Committee had been in touch with the Borough Member for Brent Ward who was still awaiting information from Kent County Council. It was confirmed that the next step for the Sub-Committee would be to make contact with Dartford Borough Council to make them aware of this matter.

**RESOLVED:** To note information received.

**110/02/23: ITEMS FOR CONSIDERATION**

Issues that have arisen or been raised since agenda production.

The Chairman confirmed that there were no Items for Consideration.

**111/02/23: TO FORMALLY APPROVE REQUEST FOR REGULAR HIRE OF JUBILEE HALL**

Members considered a request from The Cottage Community for regular hire at Jubilee Hall, Waller Park. Having previously received a presentation from the charity, Members were pleased to formally

approve the request for hire and looked forward to welcoming the organisation to Parish facilities.

Councillors previously learned that The Cottage Community is an independent registered charity providing day centre services, hot meals, lunch clubs, activities, transport and shopping trips for senior clients over state retirement age and resident in their catchment area, which includes Darenth.

They have been providing services for the mature and disabled for over 65 years and the charity was formed in 1951 as the Dartford Rural District Old Peoples Welfare Committee. The name Age Concern Dartford Rural was adopted in March 1973, with Rural Age Concern Darent Valley being adopted in 1996 and then in 2019 they became The Cottage Community. They are an independent charity but work collaboratively with statutory, charitable and other organisations in the area.

The item was proposed for approval by Councillor Carey and seconded by Councillor Hicks.

**RESOLVED:** To formally approve request for The Cottage Community to hire Council facilities at Jubilee Hall, Waller Park on a regular basis.

**112/02/23: FINANCE**

- (a) **To note annual Data Protection renewal certificate with the Information Commissioners Office in the sum of £35.00 and in line with the GDPR/Data Protection Act 2018.**

**RESOLVED:** To note annual Data Protection renewal with the Information Commissioners Office from 23 January 2023.

- (b) **To agree Financial Statement as at 31 January 2023**

**RESOLVED:** To agree Financial Statement as presented.

**113/02/23: PLANNING**

- (a) **To consider new applications**

**DA/23/00081/LDC - Braeside Camping Site Roman Villa Road Darenth DA2 7QP**

Application for a Lawful Development Certificate (Existing) for the existing use of the land at Braeside Caravan Park for a camping and caravan site

*Observations: Members noted that the Application under Section 191 of the Town and Country Planning Act 1990 and that it is accordingly a matter for the Local Planning Authority to be satisfied of the lawfulness of the proposed change of use based on a technical assessment of the evidence provided by the Application.*

*The Parish Council would however remind the Authority that attention was drawn to the illegal use of the site on a number of occasions in the past and ask that the 'evidence' in support of the Application is examined in depth.*

**DA/22/01444/FUL - The Ship Green Street Green Road Darenth**

Partial redevelopment of site to include demolition of extensions, proposed replacement staircase extension to rear, sub-division of first floor and rooms in the roof to for 2 No. 1-bed dwellings and erection of 2 No. 5-bed detached dwellings with basements and 1 No. 3-bed bungalow with basement (Use Class C3a), enlarged residential curtilage to rear of No.1 Ship Cottages, plus associated access, parking and landscaping

*Observations: Members resolved that in principle they would welcome the development but had concerns regarding various elements and would submit these to the Local Planning Authority.*

(b) **To note recent decisions made by the Planning Authority**

**DA/22/00795/FUL - 2 Lordswood Close Darenth Kent DA2 7LJ**

Erection of single storey rear extension, two storey side extension and front porch, raising of ground levels to create new terrace and steps at rear and new steps within front garden

*Decision: PERMISSION GRANTED*

**DA/22/01238/FUL - 113 Ladywood Road Darenth Kent DA2 7LP**

Erection of a two-storey side extension, one and a half storey rear extension with external staircase and front porch

*Decision: PERMISSION GRANTED*

**DA/22/01293/FUL - Land Adjacent Ryecroft Farm Green Street Green Road Dartford Kent**

Erection of stables/barn (revisions to previously approved planning permission DA/18/00734/COU) (retrospective application)

*Decision: PERMISSION GRANTED*

**DA/22/01402/FUL - 72 Watchgate Darenth Kent DA2 7JY**

Erection of a single storey rear extension to existing retail unit

*Decision: PERMISSION GRANTED*

**DA/21/01147/FUL - 72 Watchgate Darenth Kent DA2 7JY**

Installation of 3 No. external condenser units to serve commercial unit (part retrospective)

*Decision: PERMISSION GRANTED*

**DA/22/01138/FUL - 188 Coombfield Drive Darenth Kent DA2 7LH**

Erection of a two-storey side extension

*Decision: PERMISSION GRANTED*

(c) **To consider new applications/recent decisions received after agenda publication**

**23/00131/FUL - 65 Coombfield Drive Darenth Kent DA2 7LE**

Erection of a part two/part first floor side extension incorporating conversion of attached garage to habitable room with associated alterations

**Observations:** *Members noted the application*

**114/02/23: DATE OF NEXT MEETING**

The proposed date for the next Meeting of the Council was confirmed as Wednesday 15 March 2023.

**115/02/23: EXCLUSION OF PRESS & PUBLIC**

To consider the **exclusion** of the **press and public** for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Public Bodies (Admission to Meetings) Act 1960, Section 1(2).

**116/02/23: TO CONSIDER RENEWAL OF GREENS MAINTENANCE CONTRACT FOR 2023-24**

Members had previously received three quotations under the terms of Financial Regulation 10.3.

Councillors considered the quotes and determined the preferred supplier and confirmation of this was proposed by Councillor Prentice and seconded by Councillor Hicks.

**117/02/23: TO DETERMINE HIRE AGREEMENT DETAILS AND TERMS & CONDITIONS FOR REGULAR HIRE OF JUBILEE HALL**

Members had previously been presented with details of the draft Hire Agreement and Terms & Conditions and following careful consideration, were pleased to formally approve and agree the particulars for regular hire by The Cottage Community charity. It was proposed by Councillor Gutteridge that an annual review of the Agreement is implemented, and this was seconded by Councillor Hicks.

**RESOLVED:** To formally approve requirements of the Hire Agreement and Terms & Conditions for The Cottage Community to rent Council facilities at Jubilee Hall, Waller Park on a regular basis and review the particulars annually.

There being no further business, the Chairman closed the meeting at 20:26.