

CLIVE PARISH COUNCIL

MINUTES 27 JULY 2023

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Thurs 27th July 2023, at 7.30pm.

Present: Cllrs Rob Dennis, Ian Donoghue, Peter Slark, Peter Walters (Chairman).

In attendance: Lydia Bardsley (Proper Officer), Shropshire Councillor Simon Jones (arrived 19.33), Public: 4
Meeting started at: 7.31pm

40/23: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

41/23: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Carly Bushill (work and family commitments), and Sandy Goldwyn (other commitments). It was **RESOLVED** to note these.

42/23: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

Cllr Slark declared an interest in item 50/23 (1), Planning application (3 Sunnybank) as a neighbour to the applicant. No other declarations made.

43/23: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the chairman's discretion.

No comments.

44/23: MINUTES

It was **RESOLVED** to approve and sign the [Council meeting minutes dated 15 June 2023](#) as an accurate record.

45/23: CASUAL VACANCIES

Council to consider applications and co-opt to fill the two vacant seats

Candidates were given the opportunity to introduce themselves and ask and answer any questions from the PC.

After a discussion and a vote it was **RESOLVED** to co-opt Mrs Sharon Cunliffe and Mr Paul Hewitt on to the Parish Council. The Council thanked Mr Matt Cunliffe for his application and invited him to join the Neighbourhood Plan Steering Group which he agreed to do.

46/23: REPORTS

- a) Sansaw Estates – Consider a report from Sansaw Estate

Sansaw have assured the Clerk that the low-hanging branches on Hillside will be dealt with before the end of August. No other reports.

- b) RAF Shawbury

- Night Flying

The next phase is due to commence on 14 August for 6 weeks, posts will be on the RAF Shawbury Facebook/Twitter sites explaining the activity and RAF Shawbury are grateful for tolerance of this essential training. There is also detail on the Station webpage with contact details for complaints. They appreciate that it can cause disturbance at this time of year when it gets dark later, but are grateful for the community's tolerance of this essential training.

Cllr Donoghue also reported that the previous query around the possibility of extending night flying activities to 3am is not a suggestion that is being seriously considered at the Station.

- Hi-Viz for horse riders

They have issued hi-viz to those on the Reserve List. They do have a few Quarter-Sheets in Small and X-Large and

some Hatbands (one size), please email SHY-BeSeenBeSafer@mod.gov.uk for an order Form or update. They anticipate a re-stock of Yellow hi-viz in October.

- **Drones**

If anyone flies a drone/model aircraft locally it is a good idea to view and understand the Drone Code, available on the CAA website and posts on the RAF Shawbury Facebook and Twitter, there are restrictions near all airfields civil and military.

- **Aries Magazine**

The Summer edition (2023 Edition 2) is available and links are also online at www.rafmags.co.uk. Unfortunately the publisher has limited the number of hardcopies from this year so could not distribute as many as previously to the village, but it will remain online and with links on social media and website.

- **Course Community Projects**

They are always looking to refresh the community projects list for our trainees, so are grateful for any future ideas. Courses would normally be available for a weekday and tools/equipment and supervision would need to be provided.

- **Next Significant Event**

The next significant event is Families Day on 10th August, when there will be different aircraft including fast jets involved. This is a closed event for families of personnel who work at RAF Shawbury to thank them for the support. Unfortunately the Station cannot extend a wider invite.

c) **Shropshire Councillor's Report – Consider a report from SC Cllr Simon Jones**

SC Cllr Simon Jones gave the following update:

- SC is on target with their savings targets and they are confident they will break even at end of the year.
- Helicopter Noise Liaison Group – SC has stopped secretarial support for this so RAF Shawbury has taken this on. It will now be known as Helicopter Liaison Group, with no formal minutes, but there will be regular 6 monthly meetings to meet local Cllrs etc. There will still be a noise report every 6 months, but the group will cover other matters as well. New Commanding Officer is very keen to keep up local communications.
- North West Relief Road planning application hasn't gone in yet, it is likely to go in around September.
- Local Plan Review – Additional information agreed at cabinet has been passed on to Planning Inspectors.

Cllrs asked about possible reactions to the North West Relief Road. SC Cllr Jones reported there have been a lot of complaints and objections, but the silent majority are in favour of it. Cllrs also asked about govt funding for the NWRR as apparently it was the only funding available, but latest reported costs are nearly double the govt funding. There were also concerns about the potential for increased queues through Clive village. SC Cllr Jones notified the PC that central govt haven't come up with any more funding yet, but if planning permission is granted and business case is approved, this will release land for development, which will bring in income. It was **NOTED** that SC won't start work on producing a business case until planning permission has been granted.

d) **Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended**

- Cllr Walters attended the latest SALC North Shropshire Area Committee meeting, which covered the Place Plan. Lucy Roberts was the North Shropshire Place Plan contact, if projects need funding from CIL money, she will be looking at the Place Plan for that area. Cllr Walters had asked about budget at the meeting, but there is no specific budget for Place Plan projects.
- It was **NOTED** that the Clerk is due to attend a VAS Policy Working Group meeting on 8th August.
- Cllr Walter had also attended a meeting with West Mercia Police and Crime Commissioner (PCC) John Champion at Hindlip Hall. PCC John Champion did not attend the meeting, his deputy read out a prepared statement and then left, so there was no opportunity to ask questions or receive answers.

e) **AED management – Receive reports from latest AED inspections and agree actions**

It was **NOTED** that AED checks had been completed on 29.06.2023, and 14.07.2023, and 27.07.2023 and everything is in order. These checks were logged for PC records.

It was **NOTED** that the existing defib pads (and spares) had been replaced and the new ones have an expiry date of Nov 2025. Clerk has updated the maintenance logs and Circuit with the new info. Clerk would send the unused but expired pads to Wrexham Rural First Responders to use in training.

f) **Community Speed Watch – Consider an update and agree actions**

CSW are still running sessions and are hopefully gaining two new members in near future.

g) **Clerk's report – Consider matters arising since the last Council meeting**

Clerk read out the following report, which was **NOTED**:

- **Bank mandate** – Confirmation rec'd 29.06.2023 that mandate has been successfully updated.
- **Wall outside Church Lych gate** – Cllr Goldwyn and Vicar had checked the wall and removed the loose top

- stones. Main coping stones are stable and securely mortared top and sides so no further actions required.
- **Road markings (bottom of Glatt)** – In Programme of works but no further update on timeframes. Clerk has re-reported and asked for an update 26.07.2023.
- **Yorton bridge signs** – Triangle sign on approach to bridge from Yorton is still missing. Updated Fix MyStreet report 28.04.2023, and Clerk has chased again on 05.07.2023, no response as yet.
- **Brown sign for Corbet Wood** – SC raised a job 20.01.2023 with Keir but no timeframe given for work to be completed. No further updates.
- **Directional signage Sansaw Heath** - In Programme of Works, SC have closed report. No further updates.
- **Website** – Updated Community Info section of PC website with new info from Renshaw’s Field Association. News articles published re. Council vacancies, rogue traders, and road closures.
- **Newsletter** – PC update for Aug issue drafted and submitted by 15.07.2023.
- **Boundary Commission for England, Electoral division review for Shropshire** – Clerk drafted and submitted the PC’s response.
- **Hillside/Sandy Lane** – Further email sent to resident re. concerns about wording on SC blue signage. It was **NOTED** that Cllr Walters had recently spotted two large furniture vans stopped at end of Hillside. The blue signage and Google maps had caused them to stop and assess the situation before proceeding, so the measures were having the desired effect.

47/23: POLICIES TO APPROVE

It was **RESOLVED** to approve and adopt the following policies and Terms of reference:

- Document Retention and Records Management Policy
- Action Plan review – It was **AGREED** to remove school parking from Action Plan.
- Local Plan Review Committee Terms of Reference
- AED Working Group Terms of Reference
- Press and Media Policy

48/23: PARISH MATTERS – Council to discuss and agree actions

a) **Let’s Talk Falls event** – Council to ratify decision to sponsor event, and agree any actions
Cllr Walters gave some background on the purpose of the event, which is to prevent falls among senior members of the community. It was **RESOLVED** to ratify the decision made outside of meetings to sponsor the Let’s Talk Falls event, scheduled for 25th Sept 2023 at Clive Village Hall. It was **AGREED** that the PC will cover the cost of room hire (approx. £25), and the cost of leaflet printing to promote the event (expected to be around £20), and possibly some refreshments.

It was **AGREED** that the PC will include an agenda item for the Sept/Oct meeting to consider a donation to the Community Resource Charity who are putting on the event.

b) **Wildflower verges/meadows** – Council to agree possible sites and next steps

A member of the public had brought together a team of willing volunteers and they had identified 3 potential areas for wildflower verges:

- an area down Wem Rd near Millennium Stone
- the verges on both sides of Field Drive entrance.

The volunteers asked if the PC could fund a budget of £50 to help with purchasing seeds, equipment, etc. After discussion, it was **AGREED** that the PC will set aside £50 from Parish projects EMR for this.

c) **Highways concerns** – Council to receive updates on concerns (incl. data from existing VAS signs and Wem Rd speeding) and agree further actions

VAS data – Chairman thanked Cllr Donoghue for downloading the VAS data for the Station Rd, and Quarry View VAS signs and the Council considered this. It was **AGREED** that the Clerk will share the data and Cllr Donoghue’s summary with local SNT and will share on the Council website. It was **AGREED** that Cllr Donoghue will do quarterly reports moving forwards. It was **NOTED** that more than 20% of traffic was in excess of 35mph at the Quarry View site.

Wem Road speeding - It was **NOTED** that there were serious concerns about speed on Wem Rd. It was **AGREED** that Clerk will write to Supt Stuart Bill re. police support for speed enforcement in general.

Pot holes – nothing to report, but there will be an article in the newsletter on how to report using Fix My Street.

d) **511/512 bus service changes** - Council to receive update and agree actions

The PC **NOTED** the response from the Traffic Commissioner and the DVSA to the PC’s Freedom of Information Requests. No direct response had been received yet from Arriva re. the third Freedom of Information request. The

response from Arriva dated 24.07.2023 was **NOTED**. It was **AGREED** that Clerk will share Arriva's response with Simon Jones and Helen Morgan MP and share FOI responses with Simon Jones as well. It was **NOTED** that Helen Morgan MP is organising a roundtable for bus operators to address some of the issues raised in rural communities. Clerk will reply to Richard Emery and ask for clarification on justification for reducing service, i.e. punctuality issues or low numbers, and highlight that there are no amenities in Clive.

The PC also **NOTED** that Cllr Goldwyn had also reported the confusing information on the Arriva app about possible connections with the 512 service (that does not stop in Clive), and the PC **NOTED** Arriva's response. It was **AGREED** that the PC would wait for Arriva to look into the matter and allow them to make the necessary clarifications on the app.

e) **Severn Trent traffic management complaints** – Council to consider and agree actions

The Council considered the information shared by a member of the public. It was **NOTED** that Helen Morgan MP has been made aware of the situation already. It was **FURTHER NOTED** that SC are also aware of the issue and are fining Severn Trent each time they fail to remove traffic management after completion of work. It was **AGREED** that the Clerk would speak with a contact in Severn Trent in the communications department and ask if they can do anything about this problem. Cllrs will monitor and report to clerk if traffic management issues continue.

f) **Wem Road VAS sign** – Council to receive update on police funding application for VAS sign

Clerk has chased SC several times for an update on whether a) the PC could use s.101 (discharge of authority) power to purchase a VAS sign, without having to rely on s.137, and b) whether SC Highways could possibly provide and install a mounting post for cheaper than the PC's supplier had quoted. So far the Clerk had had no response to either question, but was due to attend a Working Group meeting on SC's VAS policy on 8th August to consider and suggest changes to SC's policy on VAS signs. It was **AGREED** that Clerk will raise these questions at the VAS meeting on 8th August.

Clerk had also written an email to PCC John Campion re. the £2-3k limit on grant funding for VAS signs, as this makes it very difficult for small Councils to purchase equipment, but no response received yet. It was **AGREED** that the clerk will write again and ask for a response.

g) **Sleap Airfield noise** – Council to consider and agree actions

Cllr Walters gave an update. Sleap Airfield are now running pleasure helicopter rides on Sundays which are causing disruption in Clive. It was **NOTED** that Helen Morgan MP has also received lots of complaints. Cllr Donoghue explained that the airfield's orders are to avoid specific named villages including Clive, and that the PC would need to apply pressure to the aerodrome operator. It was **AGREED** that Cllrs will monitor for now and put in complaints as needed, and keep records of incidents and complaints lodged. If there is no improvement, then the PC can take this to Shropshire Council. It was **AGREED** that the Clerk will put a note on PC website explaining how to complain.

h) **Local Plan Review** – Council to receive update and agree any actions

It was **NOTED** that SC Cabinet had considered the additional information that had been requested previously by Planning Inspectors, and had agreed that this should be shared with the Planning Inspectors. It was **NOTED** that SC Planning Policy were not currently proposing to increase the total housing requirement for Shropshire above the existing figure of 30,800, or to allocate additional development sites beyond those sites that have already been included in the draft Plan. There are no updates at present as to when Stage 2 Hearings will take place. It was **AGREED** that the PC will keep monitoring the situation closely.

49/23: CONSULTATIONS – Council to consider and agree response

a) **[West Mercia Police and Crime Commissioner Town and Parish Council survey](#)** (deadline 14.08.2023)

It was **AGREED** that the Clerk will re-send survey to Cllr Walters, who will complete the survey and circulate to other Councillors for feedback.

b) **Place Plan Engagement** – Council to consider priorities and new submissions (Deadline: 07.08.2023)

It was **NOTED** that the Clive Hub had made suggestions for the following infrastructure projects:

- Replace section of flat roof on Clive Hub
- Improvements to toilet facilities

It was **AGREED** that the clerk will submit Place Plan project nominations/updates as follows:

- Local sewage system capacity improvements – to carry over from previous Place Plan
- Improvements to Village Club (Clive Hub) – toilet facilities and replace section of flat roof.
- Provision of mobile outreach post office service in village
- Renshaw's Field Association – Support maintenance of playing field and upgrades e.g. boundary wall repairs (approx. £10k)

- ICT- Broadband improvements
- Traffic calming measures – 3rd VAS sign on Wem Road
- Traffic calming measures at school access points – 20mph limit at Whitley’s Drive and engineering to enforce this e.g. speed bumps
- Improve public transport links to and from Clive
- Wildflower verges/meadows
- Clive CofE school – feasibility study for decarbonisation projects, e.g. solar PV array, G/ASHP (possible community wind turbine)
- Clive CofE school – purchase Whitley’s Field and upgrades (play equipment, maintenance equipment, shed etc.)
- Clive CofE school – Purchase and refurb Hilltop cottage to provide ancillary school facilities
- Clive CofE school – upgrades to school spaces – playground, Solner room, woodland school, veg plot
- Clive CofE school –natural swimming/wildlife pool for school and community use.

50/23: PLANNING APPLICATIONS – Council to agree/ratify responses

Cllr Peter Slark left the meeting at 21:18.

1. Address: [3 Sunny Bank, Station Road, Clive, ref: 23/02679/FUL](#)

Proposal: Erection of first floor extension to bedroom (resubmission)

Comments deadline: 08.08.2023

After discussion it was **RESOLVED** to SUPPORT with the following comments:

The ecologist has no concerns with the bat surveys, and the Parish Council is not aware of any other criticisms or concerns from the community or neighbours. Therefore in accordance with the previously refused application, the Parish Council is happy to support the application with no objections.

Cllr Slark returned to the meeting at: 21:19

2. Address: [The Knoll, Station Road, Clive, ref: 23/02990/FUL](#)

Proposal: Proposed Extension to form a new bedroom

Comments deadline: 16.08.2023

After discussion it was **RESOLVED** to SUPPORT with the following comments:

The Council is not aware of any objections from neighbours, and it is not believed that the extension will lead to any loss of privacy or light for neighbouring properties. As the extension will not be visible from the road it will not have any detrimental impact on the local street scene either. Therefore the Parish Council is happy to support the application.

51/23: SHROPSHIRE COUNCIL PLANNING DECISIONS

No outstanding planning decisions.

52/23: FINANCE – Council to consider and approve

It was **RESOLVED** to **NOTE** and approve the following (a-d).

- [Receipts and Payments June 2023](#)
- Bank Statements June 2023
- [Bank Reconciliation June 2023](#)
- [Q1 Budget monitoring report](#)

This was **NOTED** and it was **AGREED** the Clerk will check if any funds can be moved to General Reserves.

- Internal controls checks – Council to consider and agree arrangements

It was **AGREED** that Cllr Hewitt will complete these once he takes his seat on the Council.

53/23: PAYMENTS

- Payments to be approved at the meeting

It was **RESOLVED** to approve the following payments:

- Clerk, July staffing costs, £722.94 (of which £3.42 VAT)

- NEST, July pension contributions (emp'ee and emp'er), £47.41 (no VAT), by direct debit.
 - Clerk, Aug staffing costs, £650.25 (no VAT) – to be paid 17.08.2023
 - NEST, Aug pension contributions (emp'ee and emp'er), £47.41 (no VAT), by direct debit to be paid 17.08.2023
 - MedUK, replacement AED pads x 2, £127.08 (of which £21.18 VAT)
- b) Invoices received after the agenda was set

None.

54/23: CORRESPONDENCE RECEIVED

It was **RESOLVED** to note the following:

- Traffic Commissioner FOI response (16.06.2023)
- RAF Shawbury, night flying hours (19.06.2023)
- Police warning re. Rogue traders (22.06.2023)
- Freedom Fibre, webinar event (23.06.2023)
- British Horse Society correspondence re. low branches on Hillside (27.06.2023)
- North Shropshire Area Committee meeting invite (17.07.2023)
- Cavity in road (Yorton bridge, 12.07.2023)
- Request for hay bales for RAF Shawbury event (13.07.2023)
- Save Our Shropshire, Climate emergency events (21.07.2023)
- Roadworks, Wem Rd, Clive (originally scheduled for 17-21.04.2023, but on hold currently)
- Roadworks: Urgent closure, Preston Brockhurst to Clive, (23.06.2023)
- Roadworks: High Street Clive, (Severn Trent, 13.08.2023)
- Roadworks: Merry Lane, Clive (Network Rail, overnight, 29-30.07.2023 AND 21-22.08.2023)

55/23: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Bus service provision
- Police speed enforcement
- Local Plan
- Neighbourhood plan

56/22: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting would be held on **Thurs 21st Sept 2023**, 7.30pm at Clive Village Hall.

There being no further business, the chairman thanked everyone for their participation and closed the meeting at: 21.30pm.

Confirmed as accurate: _____ Chairman Date: _____