

ACOL PARISH COUNCIL

Apartment 3, 85 Sea Road,
Westgate on Sea CT8 8QG
Phone: 01843 832243

AGENDA

A Meeting of Acol Parish Council will be held in the Village Hall, Acol on Tuesday 26th March 2019 at 2.00pm to consider the business set out below and to pass such resolutions as deemed necessary on those items set out within the agenda.

1. MINUTES

To approve the minutes of the Meeting held on 15th January 2019 (copy attached – Appendix A)

2. APOLOGIES FOR ABENCE

To receive apologies for absence (if any)

3. DECLARATIONS OF INTEREST

Members are invited to disclose any interest in any of the matters referred to within the agenda.

4. REPORTS OF THE POLICE/COMMUNITY WARDENS/PCSO'S

To receive reports as appropriate.

5. ACTION WITH COMMUNITIES IN RURAL KENT

The Council has been invited to become members of ACRK. The cost of membership is £52.00 for a population of less than 1000. The population of the Village taken from the 2011 census was 295.

ACRK provide (i) expertise in matters relating to social enterprise, village halls neighbourhood planning and general rural matters, (ii) discounted rates to conferences/seminars they run; and (iii) help in running projects within villages.

Council's views and instructions are requested

6. CHAIRMAN'S REPORT

The Chairman will report upon the following matters that have arisen since the last meeting:-

- To agree a Donation in memory of Bob Lawrence and to decide between The British Heart Foundation or Thanet Hospice.
- In accordance with the approval in December 2018 to purchase an additional salt bin for Nursery Fields, to agree when it will be required.
- To discuss proposed repairs to broken road sign.
- Update on progress at the Crown and Sceptre site.
- To decide upon a future meeting with the new Kent Highways Projects Manager for information on current and future traffic calming.

7. INTERNAL AUDIT OF PARISH COUNCIL'S FINANCIAL RECORDS

Council will be aware that Mr Eric Fewkes, who undertook the internal audit of the Parish finances, died in 2018. Accordingly Mr. David Buckett, who was recommended by the KALC, has been appointed to undertake this role. The Parish Council's financial records will be passed to him in June and the Clerk/RFO will report upon these matters at the next meeting.

8. GRASS CUTTING

Serco Has advised that it will be necessary to increase the grass cutting charges as follows: (i) by 3% if the Council enters into a year extension to the contract, or (ii) by 2% if the Council renews the contract for a 2 year period.

Council's instructions are requested .

9. CLERK'S REPORT

(i) Parish Elections - Members are reminded that if they intend to stand for re-election in the May elections they will need to contact TDC to receive copies of the necessary forms and information.

(ii) General - The Clerk will report upon any urgent matter that may have arisen since the despatch of the agenda.

10. RECREATION GROUND

Councillor David Hayfield will report upon work carried out by volunteers, the history of the field and dog walking, and the funding required for replacement swing seats.

11. FINANCIAL MATTERS

(i) Payments Schedule – A payments schedule will be tabled if required.

(ii) Bank Balance The bank balance at 1st March 2019 was £.

(iii) Refund of VAT – Members are advised that a claim for the repayment of VAT for the year 2018/19 and in the sum £372.39p. has been submitted to H.M.R.C.

(iv) General – The Clerk to report on any other financial matter as appropriate.

12. REPORT OF COUNCILLORS MS. DAWSON & CROW-BROWN (TDC)

To receive reports as appropriate.

13. MATTERS OF REPORT BY MEMBERS

To receive reports as appropriate.

14. DATE OF NEXT MEETING

Members are requested to agree the date for the next meeting, which will be the Parish Assembly Meeting.

The Annual AGM for the Parish Council will be held in May following the district and parish council's elections

Roy Wade Email:

roywade125@gmail.com

Clerk to Acol Parish Council

Phone: 01843 832243

16th March 2019

ACOL PARISH COUNCIL

Minutes of the Meeting of the Council held at the Village Hall, Acol on 26th March 2019 at 2.00p.m.

Present: Councillors Miss Bransfield (Chairman), D. Hayfield, J. Inchley and Mrs. Osborne

Also present: Roy Wade (Clerk) and Ms. Debbie Forsyth (Arrived 2.45pm)

77 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Johnson (APC), Hurst (KCC) & Crow-Brown (TDC).

78 MINUTES

The Minutes of the meeting held on 15th January 2019 were approved and signed by the Chairman.

79 MEMBERS' INTERESTS

No disclosures were made.

80. REPORT OF A POLICE OFFICER/COMMUNITY SAFETY PARTNERSHIP

Ms. Forsyth was not present and the Chairman read her report which (i) urged residents not to open the door to strangers, (ii) to have regard to elderly and vulnerable neighbours, (iii) the theft of agricultural machinery, and (iv) the ability to log into police.co.uk to report crimes.

81. ACTION WITH COMMUNITIES IN RURAL KENT

RESOLVED: That the invitation to become a member of ACRK be not accepted as the Village Hall Committee is already a member of this excellent organisation.

82. REPORT OF THE CHAIRMAN

The Chairman reported upon the following:

- Further enquiries will be made concerning the next available date to acquire a salt bin for Nursery Fields.
- Volunteers had rescued the damaged Plumstone Road sign post and the Parish Council has received assurances from Kent Highways that appropriate repairs and replacement will be undertaken in character. APC emphasised that modern signs would not be appropriate.
- The Crown & Sceptre roof was currently being reinstated.
- Contact has not yet been established with the new Kent Highways Projects Manager. A meeting with them in the village will be arranged in due course.

RESOLVED: That (i) the report be received; and (ii) a donation of £50 be made to the Thanet Hospice in memory of Bob Lawrence.

83. RECREATION GROUND/GRANTS AND RELATED MATTERS

Cllr. Hayfield reported on the work of volunteers in the Recreation Ground and the need to replace the seats of the swings. Members were also advised by Karen Ault that the bench was in need of repair and Paul Manser had offered to attend to the repairs. 8 bags of litter had been collected by the volunteers around the village.

Cllr. Hayfield reminded Council that the Recreation Ground is leased from Quex Estates had they had not wanted it be used for dog walking. They had relented on the understanding that it would be kept free from dog mess. There has been an improvement recently, but he would draft an item for the Village Voice to remind dog walkers of the need to clean up dog mess or Acol villagers may lose the use of the field.

84. INTERNAL AUDIT OF PARISH COUNCIL FINANCES

Council was advised that David Buckett had been appointed as the Council's internal auditor.

85. GRASS CUTTING

RESOLVED: That the grass cutting contract with Serco be renewed for a further period of 2 years and the increased cost of 2% to the service be approved.

86. CLERK'S REPORT

Parish Council Elections – Members were advised of the elections to be held on 2 May 2019 and the need to receive from TDC the necessary election papers.

87. PAYMENTS SCHEDULE/FINANCIAL REPORT

i) **Bank Balances** – Council were advised that the Parish Council's bank balance at the 1st March 2019 was £10,844.82p.

ii) **Payments Schedule –**

RESOLVED: That the following payments be made:

Cheque No	Payee	VAT	Amount
628	Serco grass cut	11.37	68.23
629	Quex Estates	0.00	60.00
630	CCTV Energy costs	0.00	45.00
631	Thanet Hospice	0.00	50.00

iii) **Repayment of VAT** – Members were advised that a claim for the repayment of VAT in the sum of £372.39 had been made.

88. REPORT OF COUNTY AND DISTRICT COUNCILLORS

No Members were in attendance to report.

89. MATTERS OF REPORTS BY MEMBERS

Cllr. Mrs. Osborne advised that the next meetings of TRRG and TAC would be held after the May elections.

90. DATE OF THE NEXT MEETING

It was agreed to hold the PAM and AGM at 6.00pm. on 7th May 2019.

Time concluded: 15.00