

CHELTENHAM WHADDON BOWLING CLUB

MINUTES OF MANAGEMENT COMMITTEE MEETING HELD AT THE CLUBHOUSE ON FRIDAY 07 JULY 2023 AT 2.00PM

Attendees: Andy Todd, Dave Hooper, Yvonne Anderson-Foss, Don Bailey, Peter McGiffie, Alan Adams, Derek Fry, Jan Bowd, Ray Hawkins, Mike Newman

Following the resignation of the President the Committee no longer had an ex-officio chairperson. Andy suggested that in these circumstances, we should elect a chair from those present. Yvonne volunteered to do the job for this meeting only and took the Chair with the consent of the meeting.

APOLOGIES

1. Apologies for not attending had been received from Jill Whistler, David Hearle, Debby Hooper, Dave Simmons.

MINUTES OF THE PREVIOUS MEETING

2. The minutes of the previous meeting on 08 June 2023 were approved as a true record and were signed by Yvonne as Chair of the meeting.

MATTERS ARISING

3. Andy had spoken to the representative of Iglu and confirmed that they would not be able to use the car park for the friendly now arranged for 18 July, as the Ladies had a league match at home. Iglu had originally asked for 20, 22 & 25 July to trial this arrangement.

CLUB OFFICERS

4. Andy confirmed that Debby Hooper had been formally co-opted onto the Committee as **Membership Secretary** by a unanimous vote by e-mail.

5. As indicated above Mike Newman had resigned as Club President and declined to give his reasons for doing so. Andy would advertise for a member to stand in to represent the club.

6. Yvonne confirmed that she would no longer be **Ladies' Captain** after the final 2 league matches. She outlined the arrangement to share captaincy duties for remaining friendlies agreed at a ladies' meeting. The Committee were satisfied with this arrangement.

CLUB SECURITY

7. Andy reported that the new security cameras overlooking the car park and lobby were now working correctly, though some small adjustments were still needed. They only record when motion is detected and could store 4 -6 weeks of activity.

8. Noting that the club had been left insecure recently (investigation has revealed who was at fault), Yvonne had some suggestions and questions on measures to improve security:

- More frequent changing of key safe combination and how changes should be disseminated.
- Only allowing officers to hold keys and making all other members make use of the key safe.
- Risk of members, who had left the club, but not returned keys

9. We discussed these suggestions and agreed that, since we now had camera coverage of all access to the club, it was unnecessary to change locks or have more frequent changes of code for key safes. The risk from members not knowing the correct procedure for securing the club was greater, so Andy agreed to put together a checklist to be followed by members when they were locking up the club.

USE OF CAR PARK ON FOOTBALL MATCH DAYS

10. As agreed at the last meeting Andy was drawing up a written agreement with Iglu to cover the use of the car park by (see also para 3 above), which would be circulated to the Committee for approval. Comparing our fixture list with the published dates of CTFC home matches, Yvonne drew our attention to 2 notable clashes on 12 and 26 August and 23 September against Caer Glow, for the Family Fun day and Gloucester Co-Op respectively. We agreed that we would have to refuse use of the car park on those days. Since we could not use the club on 22 and 25 July, Andy would make all rinks unavailable on the booking system.

AOB

11. Peter McGiffie queried the number of **disabled spaces in the car park**: one had been marked out, but he believed the Committee had proposed to create 2 spaces. Andy would check how many we had agreed to provide [*Post Meeting Note: we had resolved to provide 2 spaces at our meeting on 08 December 2022*], investigate whether there was a minimum number we had to provide under the relevant legislation and report back to the Committee.

12. Derek Fry asked why **teams were no longer appearing on the club calendar**, as this had been a useful service. Andy was no longer doing it as it took too much time – it all had to be retyped, as there was no simple way to attach a team list to the calendar entry. Dave Hooper interjected that he had previously sent e-mails to all selected members and then phoned the few who did not use e-mail (only 2-3 per game) but was now using WhatsApp to promulgate teams. Andy would ask for a volunteer to take on the task of entering teams into the calendar.

13. On the subject of **WhatsApp** Dave Hooper felt that the number of groups had proliferated and should be condensed into fewer, more manageable groups. Yvonne said that she and Debby would be looking into rationalising the Whatsapp groups, though this still left the problem of reaching out to those few members who did not use e-mail or a smart phone. Currently they would have to visit the club in the traditional way.

DATE OF NEXT MEETING

14. We agreed to meet next at the clubhouse at 2.00pm on Thursday 03 August 2023.

Andy Todd
Secretary

Signed as a true
record:

(Chair)