LITTLE MARLOW PARISH COUNCIL

Minutes of the Council Meeting held on 13th March 2018 at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

UNCONFIRMED

Duggante			
Present: Cllr V Brownridge (VB) – Chairman Cllr G Fitchew (GF)			
	• •	Cllr G Fitchew (GF)	
	orton (VM)	Cllr R Randall (RR)	
Cllr D Dov	* *		
CIII P EIII	mett (PE)		
Mrs E Ma	rsden Parish Clerk	Members of the public present	
		e Sheet was duly signed	
	The Attenuanc	e Sheet was utily signed	
Minute	Agenda Item		
Ref:			
775/18	1. Apologies for Absence	sented from Davish Councillors Asses	
		cepted from Parish Councillors Acres,	
	Falk and Mash, District Councillor-Johncock and Savage. County Councillor Watson.		
776/18	2. Declarations of interest – pe	ecuniary or prejudicial	
770710	Cllr V Brownridge Agenda Item 7a) as Chairman of the Little Marlow		
	Amenities Committee and applicant.		
777/18	3. To approve Minutes of Annual Council Meeting held on 13 th		
	March 18		
	The Council RESOLVED to accept the minutes of the meeting and		
	they were duly signed by the Chairman.		
770/10	4 To take Domenta from the age	minutes for NOTE	
778/18	4. To take Reports from those minutes for NOTE Posts on the Recreation Ground. Cllr Fitchew gave details of a slightly		GF/PE
		ll be smaller and have an access gate.	OIVE
	The Council AGREED for this	•	
	Permissive Path – The Clerk had not received any contact from the		
		. Cllr Downes gave information of the	
		D to write to them to open dialogue	
	regarding the continuation of the permissive path. It was noted with		
	disappointment that the local angling club had been served notice.		
779/18	5. Finance		
	To approve income and expen	diture report from January and	
	Fohmomy 2019		I
	February 2018.		
1 1	The Council RESOLVED to ac	except the accounts for January 2018. In	
	The Council RESOLVED to acregards to February there was a	discrepancy with Lloyds Bank where	
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Chairman initials

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b) VAT Legislation for LMPC

The Clerk gave details of VAT considerations for LMPC. As LMPC is registered for VAT there may be circumstances where they need to charge VAT on previous VAT exempt services. To ensure that the Council is meeting all regulations correctly, the Clerk is seeking advice from the SLCC expert and will report back to Council. This was **NOTED.**

780/18

6. Planning Report

a) Consideration of the report.

Case Ref	Applicant	Application for:	LMPC Comment
18/05135/CTREE	Garden Cottage School Lane Little Marlow Buckinghamshi re SL7 3SA	4 metre tip reduction to two Yew trees (T1 & T2), 3 metre tip reduction to a Holly tree (T3) & 2 metre tip reduction to Cherry trees (T4 & T5)	Tree Comment
18/05351/CTREE	Priors Lea The Drive Bourne End Buckinghamshi re SL8 5RE	Fell to ground level 1 x Silver Birch (T1)	Tree Comment
18/05408/CTREE	Withy Cottage Lockbridge Road Bourne End Buckinghamshi re SL8 5QT	Fell 1 x split Willow	Tree Comment
SCLARK/18/05529/ CTREE	Chant Cottage The Drive Bourne End Buckinghamshi re SL8 5RE	Fell 1 x Apple Tree (T1)	Tree Comment

Decisions

Case 17/08200/TPO Decision: Application Permitted Date 23/01/2018

Address: The Manor House Church Road Little Marlow Buckinghamshire SL7 3RZ

Proposal: Fell & grind Lime Tree (Tag 0631) leave wood cut into 8-10 in lengths and rings and chip prushwood & leave on site in designated area. Tree is diseased with very large hole at approx 7m which is hollow all the way up with holding wood of less than 2 in

Applicant Mr Buckland Agent: South Bucks Tree Surgeons Limited Ward: Flackwell Heath And Little Parish: Little Marlow Parish Council

Case 17/08462/CTR Decision: Not to make a Tree

Preservation Order Address: Otters Pool The Avenue Bourne End Buckinghamshire SL8 5QY Proposal: Tree works as per schedule Applicant Mrs D Croft **Bartlett Tree** Agent: **Experts** Ward: Flackwell Heath And Little Parish: Little Marlow Parish Council Case 17/08359/LBC Decision: Application Permitted Address: Old Thatch Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS Proposal: Listed building application for works to replace existing kitchen alterations to south porch Applicant Mr & Mrs R Johnston Agent: Wolff Architects Ward: Flackwell Heath And Little Parish: Little Marlow Parish Council Case Ref: 17/08436/FUL Decision Application Permitted Address: Old Thatch Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PS *Proposal:* Householder application for construction of new detached single garage and associated driveway alterations, alterations to the east wing of the listed building and new residential garden annexe ancillary to the main dwelling house Case Ref: 17/08118/FUL Decision Application Permitted Address: Little Cranford Coldmoorholme Lane Bourne End Buckinghamshire SL8 5PR Proposal: Householder application for erection of single storey side extension following removal of existing garage The Council **RESOLVED** to accept the report. 781/18 7. The Pavilion & Rec Grd. a) Consideration of Little Marlow Amenities Committee request to sell alcohol at Village Fete. The Council had a lot discussion regarding allowing alcohol to be sold The Bradish-Ellames Institute and Recreation Ground Rules were consulted to confirm compliance. It was **RESOLVED** to allow the Amenities Committee to sell Pimms and Beer for the duration of the Fete only and for one year (27th August 2018) only. The situation would be reassessed for 2019. It was the responsibility of the Amenities Committee to ensure they have the correct alcohol licencing permission and insurance in place. It was suggested that the Amenities Committee consider local public houses to operate the bar. 782/18 8. Abbotsbrook Hall a) Consideration of emergency exit work at Abbotsbrook Hall Clerk This work still needs to be completed. This was **NOTED** b) Consideration of hire of car park for Clayton School Event Clayton School is holding a Festival on the 30th June and would like to

hire the car park for the day to alleviate the number of cars on the neighbouring roads. After discussion it was RESOLVED to allow parking that day for the hourly charge of the use of Abbotsbrook Hall. The Clerk would liaise with the organisers regarding the number of spaces but this is envisaged to be around 20 spaces. It was NOTED to the organisers that they needed to be mindful of the Well End Cottage residents who use the car park. 783/18 9. The sale of land near the Athletics Track and to the west of Little Marlow for NOTE It was brought to the Council's attention that the Land Owner had put 93 acres of land for sale. This included the land where the Athletics	
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Track is situated and some buildings. This was NOTED .	
784/18 10 Little Marlow Parish Council Action Plan.	
a) Review of Action Plan for 2017/18	
The Council reviewed the 2017/18 Plan and were delighted that the	
majority of projects have been completed. Those which haven't been	
fully completed will be added to the 2018/19 Action Plan. This was	
NOTED.	
b) Review of Action Plan for 2018/19	
The Council considered the Plan for 2018/19 and RESOLVED to	
accept the Plan as the objectives for LMPC for the coming year.	
785/18 11. GDPR – General Data Protection Regulations Clerk	
The Council considered the following GDPR consent documents and	
policies. With some minor amendments it was RESOLVED to adopt	
the following polices and statements:	
Data Retention Policy	
Removable Media Policy	
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LMPC Privacy Statement	
LMPC – Allotment Privacy Statement and Consent	
LMPC- Employee Privacy Statement and Consent	
LMPC – Cemetery Privacy Statement and Consent	
LMPC – Councillor Privacy Statement and Consent	
LMPC – Abbotsbrook Hall Car Park Licence Privacy Statement and	
consent	
786/18 12. Devolved Services	
a) Report of expenditure for NOTE.	
This report was accepted for NOTE.	
787/18 13. Burial Ground Clerk	
a) Consideration of cemetery Fees for 2018-19.	
The Council RESOLVED to increase the fees for 2018/19 by £10 per	
charge.	
788/18 14. Reports from Meetings	
a) SLCC Practitioners Conference.	
The Clerk attended another worthwhile conference. Particularly useful	
seminars were on VAT and GDPR.	
b) Marlow Society	
Cllr Morton was unable to make the meeting however on receipt of the	
minutes, concern was being expressed by the Society on the Secretary	
of State's minded decision to have a single unitary authority for Bucks.	
c) Abbey Barn North Liaison Group	
Outline planning permission for up to 550 homes and 120 apartment	
extra care facility on the Abbey Barn North site and a full planning	
application for the development of Phase 1 involving the construction	
of the first 131 of these homes has been submitted to WDC for	

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consideration so there will be no further discussion at Liaison Group. Meeting was therefore devoted to presentation of the proposed development of the Abbey Barn South site. There is a mixture of flats, houses and the scheme has had sympathetic landscaping added. The overall scheme looked very attractive with interesting use of the land's natural slope. d) Globe Park Access Additional meeting has been undertaken. No further forward at the moment with still different options being discussed on how to improve the access in and out of Globe Park. e) WDC Planning Training Cllr Emmett attended the training and found it interesting and helpful. f) LMRA Meeting Cllr Downes attended LMRA meeting and was pleased to report that Enterprise Inn have a new landlord for The Kings Head. It is hoped that it will be open again in the summer. Work on the safe path along School Lane and the movement of the entrance at Little Marlow School will now have to revisited as the secondary entrance is not viable due to the lack of space. Cllr Downes is to arrange a meeting of the LM School Working Party. 789/18 15. Correspondence to the Council A request from the Little Marlow and Well End Women's Institute to install a screen for presentations etc. It was RESOLVED to allow the installation as part of the refurbishment. It was AGREED to use the same type of screen as the one installed in Abbotsbrook Hall. 790/18 16. Public Participation – maximum 15 minutes None 791/18 17. Confidential Items None 792/18 18. Items to be included on the next Agenda LMPC Spring/Summer Newsletter – deadline for articles 20th April. Rose Bowl nominees Consideration of response to Bucks becoming a single unitary authority Heating controls for Pavilion Boiler – to have separate thermostat for Council Office. 793/18 Dates of next meetings, 10th April Budget Meeting, 24th April Full Council There being no further business to be transacted the meeting was closed at 9.10pm			1	
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There being no further business to be transacted the meeting was closed at 9.10pm	/D1 1 1			
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Abbreviations:

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support	ROW	Rights of Way
	Officers		
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
LMRA	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership
AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village	GDPR	General Data Protection Regulations
Signed: Chairma	n		
Date:			

Chairman initials

Please note Minutes become CONFIRMED following resolution at the following Full Council Meeting.

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