

Minutes of the Annual Meeting of Hanslope Parish Council, held on 13<sup>th</sup> May  
2019 at 7pm  
at Hanslope Pavilion, Recreation Ground, Hanslope.

**Present:**

Councillors: -

M Palmer (Chairman)

E Price

R Simpkins

D Courtman

S Proctor

Clerk: G Merry

0 Members of Public

**1. Apologies:**

Apologies were received and accepted from Cllrs B Green and R Green.

**2. Declaration of Interest Forms**

Declaration of interest forms were to be submitted for the year, to MK Council. However, Cllr Palmer had not received these and advised they would be forwarded to Councillors in due course. Cllrs were asked to then return these via the clerk and were also reminded to submit any outstanding election expenses forms.

**3. Election of Chair of the Parish Council for 2019-20**

Cllr Palmer was PROPOSED by Cllr Proctor, SECONDED by Cllr Simpkins and Elected as Chairman

**4. Declaration of Acceptance of Office**

It was agreed the Declaration of Acceptance of Office would be forwarded when available

**5. Election of Vice Chair of the Parish Council for 2019-20**

Cllr Courtman was PROPOSED by Cllr Palmer, SECONDED by Cllr Simpkins and Elected as Vice Chairman

**6. Declaration of Acceptance of Office**

It was agreed the Declaration of Acceptance of Office forms would be forwarded when available

**7. Appointment of Councillors to Working Groups**

The following appointments were agreed:

- i Recreation Ground Group: Cllrs B Green, R Green and Palmer  
Cllr Palmer stated this was a temporary management structure for the Recreation Ground/Pavilion but would remain in place for the time being.
- ii Allotments Group: Cllrs Simpkins and Cass
- iii Rights of Way: Cllr Courtman
- iv Newsletter: Cllr Palmer
- v Tree Warden: Cllr Simpkins
- vi Parishes Assembly: Cllrs Courtman, Price and B Green (Ward Cllr)
- vii Neighbourhood Action Group: Cllrs Courtman and Price

- viii Neighbourhood Plan: Cllrs Palmer, Courtman, Price and R Green.
- ix Traffic and Road Safety: Cllrs Courtman and Price
- x School: Cllrs Courtman and Cass
- xi Planning: There was a discussion re. the formation of a Planning Group, in the main to prepare notes on new planning applications being considered. It was agreed this would be formed with Cllrs Price, Cass and Proctor as members.

**8. Financial Regulations and Code of Conduct**

Financial Regulations and the Code of Conduct had been circulated and Cllr Palmer asked if any changes were requested. There no requests and these were re-approved for the year ahead.

The meeting closed at 7.20pm

Signed: ..... Date: .....