

Stoneleigh & Ashow Joint Parish Council

Minutes of the Ordinary Meeting held on Thursday 14th April 2022
At Stoneleigh Village Hall

PRESENT:

Chairman Cllr R Hancox
 Cllr A Bianco
 Cllr J Astle
 Cllr S Matthews
 Cllr T Wright
 B Maoudis (clerk)

There was 1 member of the public present.

171. Apologies

Apologies were received and accepted from Cllr D Jack, Cllr L Rolli, Cllr P Redford and Cllr W Redford.

172. Declarations of Interest

There were no declarations of interest.

173. Minutes of the last meeting

Minutes of the ordinary meeting of 10th March 2022 were approved.

174. Co-option of Councillor for Ashow Ward

The councillors unanimously agreed to co-op Sophie Matthews on to the Parish Council.

Standing orders were suspended at 19.11.

175. Public Session

A member of the public asked if the Parish Council knew what work had been done during the closure of the crossroads. Cllr Hancox informed the resident that the road was closed to enable various surveys, information gathering and preparation for the traffic light installation.

The member of the public also asked if the ruts at the side of the road on Crewe Lane were being addressed. The member of the public was informed that sixty-seven tonnes of stone had been ordered to fill the ruts in the side of the lane.

Cllr Wright will write to Cllr W Redford to request that the initial repair work is carried out to the sides of Crewe Lane and WCC erect signs warning motorists to reduce their speed.

Cllr Bianco reported that the fencing that had been erected at the side of the road had encroached onto the verge and was making the road difficult to navigate. Cllr Hancox informed the meeting that if the speed limit is 50mph, there should be a suitable verge in place.

Clerk to send pictures of verge to safety team to check that they meet required safety standards.

Cllr Hancox to contact network manager at WCC Highways to verify that the contractors have a section 171 (1980 Highways Act) in place.

Cllr Bianco asked for the item to be kept on the agenda.

Standing orders were reinstated at 19.30.

176. Finance

Finance Report 1st April 2022

Income / Expenditure

Balance brought forward from 1st February 2021 **£48,098.20**

Payments to 31st March 2022

Clerk salary & expenses B Maoudis (February) £735.64

HMRC £288.66

Royal Mail Group £360.00

Bank Service Charge £18.00

Income:

Interest on bank account £10.85

Balance **£46,706.75**

Funds at Unity Bank

Current Account 1 £26,694.67

Instant Access account £20,012.08

£46,706.75

Online payments to be authorised

Clerk salary & expenses B Maoudis (March) £738.74

WALC £328.00

WALC £36.00

Clerk salary H Watts (backdated to April 2021) £111.86

- a) The finance report was reviewed and agreed.
- b) All payments to be authorised were agreed.
- c) The summary of income and expenditure for the year ending 31st March 2022 was noted. It was also noted that the council hold the recommended equivalent of one year of precept in the reserve funds alongside earmarked funds detailed in the end of year budget update (appended document 1).
- d) It was unanimously agreed that the clerk would enrol in to a NEST pension. The Parish Council agreed to contribute the minimum of 3%.
- e) It was unanimously agreed that the clerk would undertake CiLCA training.

177. Planning

New Planning Applications

Application No: W/22/0476

Description: Formation of dropped curb access

Address: 1 Swedish House, Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr P Shankster

Closing date: 15th April 2022

Planning Officer: Jacob Paul

The Parish Council object to this planning application due to concerns regarding the offset drains and water management.

Application No: W/22/0446/TCA

Description: 1 x Conifer – removal, 1 x Hazel – reduction by 1/3rd, 1 x Beech – reduction by 1/3rd, 1 x Horse Chestnut – reduction by 1/3rd.

Address: 1 Swedish House, Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr P Shankster

Closing date: 22nd April 2022

Planning Officer: Planning enforcement

The Parish Council object to this planning application on the basis that the trees will not need removing or reducing if planning permission W/22/0476 is not granted.

Application No: W/22/0496/TCA

Description: (1) Holly - Remove ivy and remove any deadwood (2), (3) & (4) - 3 x Ash - Pollarding to 4 metres

Address: Rock Cottage, Grove Farm Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mrs S Gudge

Closing date: 27th April 2022

Planning Officer: Planning enforcement

The Parish Council take a neutral position on this application.

Progress of planning applications

Application No: W/21/0031 & 0032LB

Description: Erection of a garage extension to number 2 and a freestanding garage to the rear of number 4 with an extended vehicular access from an established vehicular access off the Coventry Road.

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Messrs T & P Sawdon

Closing Date: 10th December 2021

Planning Officer: George Whitehouse

Planning permission has been granted.

Application No: W/21/0033

Description: Proposed erection of a single storey rear and side extension. (Notification of amended plans)

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Mr and Mrs Sawdon

Closing Date: 10th December 2021

Planning Officer: George Whitehouse

Planning permission has been refused.

Application No: W/21/0034LB

Description: Proposed erection of a single storey rear extension to create a boot room.

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Mr and Mrs Sawdon

Closing Date: 10th December 2021

Planning Officer: George Whitehouse

Planning permission has been granted.

Progress of planning applications (No outcome yet)

Application No: W/22/0342

Description: Erection of first floor extension and new smaller dormer

Address: 14 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr Hill

Closing date: 28th March 2022

Planning Officer: George Whitehouse

Application No: W/22/0002

Description: Erection of proposed garage loft conversion

Address: Stoneleigh House, Church Road, Ashow, Kenilworth, CV8 2LE

Applicant: Mrs S Blackwood

Closing Date: 11/02/2022

Planning Officer: Thomas Fojut

Application No: W/21/2216 & 2217LB

Description: Proposed single-storey rear extension and minor internal alterations to the ground floor rear of Jasmine Cottage and conversion of an existing store building to a kitchen via a linked roof.

Address: Jasmine Cottage 16 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr and Mrs Malone

Closing date: 13th January 2022

Planning Officer: George Whitehouse

Application No: W/21/2262

Description: Erection of two storey side extension.

Address: Waverley Farm, Stareton Lane, Stoneleigh, Kenilworth, CV8 2LL

Applicant: Mr & Mrs Gendler

Closing date: 28th January 2022

Planning Officer: Millie Flynn

Application No: W/21/0315

Description: Construction of timber framed all weather Driving Range with 4 bays, 1 teaching bay and rear store room

Address: Coventry Golf Course, St Martins Road, Finham, Coventry, CV3 6RJ

Applicant: Course Director, Coventry Golf Club Ltd

Closing date: 6th July 2021

Planning Officer: Dan Charles

Application No: W/21/0031 & 32LB

Description: Erection of a garage extension to number 2 and a freestanding garage to the rear of number 4 with an extended vehicular access from an established vehicular access off the Coventry Road.

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Messrs T & P Sawdon

Closing date: 11th May 2021

Planning Officer: George Whitehouse

Application No: W/21/0033 & 34LB

Description: Proposed erection of a single storey rear extension.

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

Applicant: Messrs T & P Sawdon

Closing date: 11th May 2021

Planning Officer: George Whitehouse

Application No: SCR/21/0003 (Pre-application request)

Description: Scoping Opinion under the Town and Country Planning (EIA) Regulations 2017, Regulation 15, regarding the proposed battery manufacturing development on land at Coventry Airport (extending north eastwards from Bubbenhall Road to the junction of Rowley Road and Siskin Drive at Tollbar Roundabout.

Address: Land at Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

Applicant: Wardell Armstrong

Closing date: 22nd April 2021

Planning Officer: Helena Obremski

Application No: W/20/2013

Description: In conjunction with the scheduled Warwickshire County Council alignment of the A46 Link Road Scheme, this application proposal seeks highway improvement works along a section of Stoneleigh Road. The highway works proposed includes the construction of a 4-arm roundabout to provide two additional access roads. One to access the proposed relocation of the Rugby Farmers' Market; The other to a HS2 46/Ashow Road Main Works Civils Contractors compound.

Address: Stoneleigh Road, Stoneleigh

Applicant: High Speed Two (HS2) Limited

Closing date: 24th March 2021

Planning Officer: Rob Young

Application No: W/20/2020

Description: Hybrid planning application comprising: Full planning application for 98 dwellings (Class C3) served via two new vehicular / pedestrian / cycle access connections from Leamington Road, pedestrian and cycle access to Thickthorn Close; strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works Outline planning application for demolition of existing buildings and structures; residential development of up to 452 dwellings (Class C3); primary school (Class F.1); employment (Class B2); Class E development; hot food takeaway (sui generis), community centre (Class F.2); strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works with means of site access (excluding internal roads) from the new junction into the detailed parcel of development and access junction off Glasshouse Lane; all other matters (internal access, layout, appearance, scale and landscaping) reserved for subsequent approval.

Address: Land at Thickthorn, Kenilworth
Applicant: Barwood Development Securities Ltd
Closing date: 15th January 2021
Planning Officer: Dan Charles

Application No: W/20/1483

Description: Application for the approval of reserved matters (details of access, appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/16/0239 for the construction of a new office building with associated parking arrangements at Whitley South (within Development Zone 3 on the parameters plan).

Address: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Segro
Closing date: 19th October 2020
Planning Officer: Lucy Hammond

Application No: W/20/0020

Description: Reserved Matters application pursuant to condition 1 of planning permission W/17/1631 [variation of original outline W/16/0239] for details of appearance, landscaping, layout and scale for a car showroom and ancillary workshop, repairs and valeting areas with associated external car parking, storage and display areas, and hard and soft landscaping (Zone 2 on the parameters plan). W16/0239, as varied by W/17/1631, was for a comprehensive development comprising offices, research & development facilities and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5).

Address: Land to the North and South of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

Applicant: Sytner Group Limited
Closing date: 28th February 2020
Planning Officer: Lucy Hammond

Application No: W/18/1635

Description: Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

Address: Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth
Applicant: Catesby Estates Plc
Closing date: 12th April 2019
Planning Officer: Dan Charles

NOTIFICATION OF AMENDED PLANS:

- Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.
- Addition of proposed primary school.
- Omission of community hall

Application No: W/18/0522

Description: Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

Address: Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry

Case Officer: Rob Young

Planning Appeal

Address: 13 Hall Close, Stoneleigh, CV8 3DG

Proposed development: Erection of two storey side extension, single and two storey rear extension with two rear balconies, installation of 3no. front roof windows, 3no. rear roof windows and 2no. side roof windows

Appellant's name: Mr Parminder Bal

Appeal reference number: APP/T3725/D/22/3294785

Appeal start date: 12/04/2022

Cllr Wright to write to planning department in relation to application W/22/0476 requesting serious consideration be given by WCC regarding the water and drainage of the project. He will also raise concerns with application W/22/0446/TCA regarding a TPO.

Clerk to request the pollarding and preservation policy from WDC.

178. Stoneleigh Park events

The Parish Council still have concerns with the pedestrian use of the highway during The Kenilworth Show due to take place on 4th June 2022.

The Parish Council resolved to contact Stoneleigh Park again to encourage communication.

The Parish Council would like to congratulate Colin Hooper on his retirement and thank him for his continued help over the years.

179. HS2 update

A site visit has been arranged for Councillors on 21st April 2022. Clerk will extend the invite to Cllr S Matthews, Cllr T Wright, Cllr P Redford and Cllr W Redford.

The first noise monitor has been installed with the remaining devices due to be installed on 21st April 2022. Three receptors have been allocated to Stoneleigh.

We have a new HS2 Project Officer for both Warwick District Council and Stratford on Avon District Council, and will be working part-time at each Council dealing with HS2 related matters.

180. A46 Link Road

Cllr Wright stated that there is unlikely to be any movement on the link road until HS2 have finished in the area. There will need to be an agreement in place to link the road at the opposite end and that the Gigafactory will have an impact on the progression of the road.

181. South Warwickshire Local Plan

The South Warwickshire Local Plan team will be running two virtual briefing sessions to update Parish Councils from both Stratford-on-Avon and Warwick Districts on the progress on the South Warwickshire Local Plan on 27th April, 6-7pm and 5th May, 12-1pm.

Cllr Wright informed the meeting that he and Cllr P Redford are keen to protect a natural boundary and ensure that the green belt area between their ward and Coventry does not become eroded.

182. Crewe Lane Report

This item was discussed in public participation.

183. Neighbourhood Plan

Clerk has contacted WDC to see if the South Warwickshire Local Plan will have any effect on the parish council commencing work on a neighbourhood plan and if the previous groundwork completed two years ago would still be relevant. WCC have suggested that considering the length of time that many Neighbourhood Plans take to initiate, create, agree and go through the adoption process, 2 years doesn't seem too long ago, especially with the Pandemic in between. Clerk has been referred to a contact at WDC for more advice regarding the timing of the neighbourhood plan.

Cllr Wright recommended the Parish Council develop a Neighbourhood Plan as a priority.

Clerk to request WDC signpost the council to a contact for advice.

184. Platinum Jubilee Celebrations

WDC have created a fund for the Queen's Platinum Jubilee. The fund is open to voluntary and community sector groups, Parish Councils and local resident groups. A total of £10,000 is available to support projects and events in the district, with grants available between £250-£1000.

Parish Council support the clerk applying for grants on behalf of Stoneleigh Village Club and Ashow Club if requested.

185. Community Speed Watch

Warwickshire Police have contacted the Parish Council regarding reintroducing Community Speed Watch to the village.

Warwickshire Police have identified a potential site for assessment on both side of the Birmingham Road, between Stoneleigh Close and the post box.

They have advised that teams of three volunteers, performing every three weeks, would be most effective. So, three teams means that there would be an active Speed Watch every week.

Clerk to advertise the CSW poster in S&A News, Facebook and on the website.

186. Updates from Warwickshire Police, WCC Cllr Redford and WDC Councillors P Redford and T Wright

Cllr Wright asked residents to be vigilant in reporting any postcode signs marked on phone boxes, junction boxes etc. He urged any sightings, which are understood to be gang and drug related, be reported the Safer neighbourhood team and to Cllr Wright.

Cllr Wright also informed the meeting that the Warwick District Council and Stratford District Council merger is still continuing.

The change in waste services, due to take place in August 2022, is dependant on the procurement of certain vehicles. Cllr Wright has asked for an alternative plan to be put in place, if the specified vehicles are not purchased.

Cllr Wright confirmed that system for the £150 Council tax rebate (for bands A-D) is in process. For accounts that usually pay by Direct Debit the payment will be automatic. Cllr Wright urged any household that does not pay by Direct Debit to contact Warwick District Council. Cllr Wright asked that any resident receiving calls from persons, claiming that they can obtain the rebate on their behalf, to contact WDC.

Residents, above band D, in financial hardship may be eligible for discretionary funding.

187. Correspondence

Emails received from a resident concerned with vehicles parking on the grass verges in Crewe Lane and buses using Crewe Lane due to diversions. Cllr W Redford referred the issue to officers from WCC, who responded directly to the resident.

188. Questions to Chairman

Cllr Bianco asked what the next steps were with regards to the crossroads.

Cllr Hancox stated that the next steps are unknown at this stage as full permission from WCC has not been granted for the designs.

189. Date of next meeting:

- Thursday 12th May 2022 at 7pm (to include Annual Meeting of the Council) – Stoneleigh Village Hall

190. Closure

The meeting was called to a close at 21.45.

Appended document 1:

Expenditure:	<u>Q1-3</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total spend</u> <u>in Q4</u>	<u>Total spend</u> <u>year to date</u>	<u>Budget</u>	<u>Comments</u>
Salary (including tax)	£6,772.88	£1,063.19	£1,542.98	£986.51	£3,592.68	£10,365.56	£9,057.00	Crossover with new clerk
Stationary	£34.99		£3.30		£3.30	£38.29	£150.00	
Postage & Telephone	£301.70	£3.40	£7.92	£300.00	£311.32	£613.02	£325.00	
Clerk Travel expenses	£67.50		£41.85	£23.40	£65.25	£132.75	£250.00	
Playground equipment	£0.00				£0.00	£0.00	£0.00	
Playground maintenance	£194.50				£0.00	£194.50	£1,000.00	
Office equipment	£0.00				£0.00	£0.00	£0.00	
Equipment maintenance	£240.00				£0.00	£240.00	£2,150.00	
Insurance	£392.76				£0.00	£392.76	£450.00	
Grants	£0.00				£0.00	£0.00	£2,000.00	
Training	£0.00				£0.00	£0.00	£250.00	
Audit (External and internal)	£360.00				£0.00	£360.00	£350.00	
Village Hall hire/ room hire	£129.51	£39.39	£14.39	£14.39	£68.17	£197.68	£500.00	
Subscriptions	£455.00				£0.00	£455.00	£525.00	
Chairman's Allowance	£0.00				£0.00	£0.00	£80.00	
VAT	£144.90	£60.00			£60.00	£204.90	£250.00	
Election expenses	£0.00				£0.00	£0.00	£0.00	
Bank account charges	£54.00			£18.00	£18.00	£72.00	£72.00	
Misc	£130.52	£500.00			£500.00	£630.52	£300.00	
TOTAL	£9,278.26	£1,665.98	£1,610.44	£1,342.30	4,618.72	13,896.98	17,709.00	

	<u>Q1-3</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total spend</u> <u>in Q4</u>	<u>Total spend</u> <u>year to date</u>	<u>Budget</u>
Earmarked funds							
Defibrillator*	£0.00				£0.00	£0.00	528.00
Neighbourhood Plan	£0.00				£0.00	£0.00	4,346.76
Elections	£0.00				£0.00	£0.00	7,500.00
Planning campaigns	£0.00				£0.00	£0.00	1,085.00
Grant Speed Gun	£0.00				£0.00	£0.00	1,080.50
Stoneleigh Village Hall	£2,400.00				£0.00	£2,400.00	2,400.00
Planning Consultation	£0.00				£0.00	£0.00	100.00
Transparency Fund	£0.00				£0.00	£0.00	400.85
	£2,400.00	£0.00	£0.00	£0.00	£0.00	£2,400.00	£17,441.11
Total payments	£11,678.26	£1,665.98	£1,610.44	£1,342.30	£4,618.72	£16,296.98	

	<u>Q1-3</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Total income</u> <u>in Q4</u>	<u>Total income</u> <u>year to date</u>
Income received Quarter 4						
Interest	£1.23			£10.85	£10.85	£12.08
Precept	£17,709.00				£0.00	£17,709.00
VAT refund	£305.31				£0.00	£305.31
WALC CILCA cashback	£0.00				£0.00	£0.00
	£18,015.54	£0.00	£0.00	£10.85	£10.85	£18,026.39

Quarter 4: 1st January - 31st March 2022

Balance as at 31st December 2021	£51,314.62
Total income Q4	£10.85
Total expenditure Q4	£4,618.72
Balance as at 31st March 2021	£46,706.75