

CLIPSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 1st May 2019 CLIPSTON VILLAGE HALL, 7.30pm

Minutes taken by Felicity Ryan, Clerk/RFO.

Contact: clerk@clipstonparishcouncil.org c/o 3 Skippons Court, Naseby NN6 6DT/ 01604 740429

Present: Councillors. R Burnham (Chairman), A Fellowes, H Weston, A Wilford, M Ward , District Councillor R Auger

Attendees : No members of the public were present.

16/449 Apologies : None received.

16/450 Declarations of Interests : P Hooper declared an interest in respect of item number 16/457 - TPO/DA/507 2019.

16/451 Comments from the Public – None received

16/452 Updates from County and District Councillor : District Councillor Auger spoke to confirm the process for the formation of the two unitary authorities is ongoing, but a final decision from central government is awaited.

16/453 Approval of Minutes of the meeting held on Wednesday 3rd April 2019 : It was **RESOLVED** to sign the minutes as a true copy of that meeting.

16/454 Action Points from the last Minutes: -

Fence on Church Lane – Ongoing **ACTION : Clerk to write a formal letter of complaint as the matter has been ongoing for over two years. Clerk to emphasise safety concerns.**

Neighbourhood Plan update – The process is ongoing and the next meeting is to be held 7th May 2019

16/455 Finance – the following payments were approved :

Hitachi (Mower Lease) (SO)	- £199.20
E-ON (power 1/1/19-31/3/19)	- £1084.84
S.J Burnham (Mower shed repair)	- £290.00
F Ryan (Clerk salary Feb/Mar/Apr)	- £549.58
HMRC (Tax)	- £137.20
F Ryan (Clerk expenses Feb/Mar/Apr)	- £88.00
Your Locale (NDP fees)	- £1800.00
NCALC – Annual sub and Audit fee	- £515.35
Came and Co (Insurance)	- £559.74

Internal Audit – The Internal Audit had been carried out and the following comments made : The Clerk should make separate minute references regarding the budget and precept discussion and that the approval of the governing documents should be approved under a separate and clear minute reference. No other matters arose. It was **RESOLVED** to accept the internal audit.

Approval of external audit –

i) The Annual Governance Statement was reviewed and approved

ii) The Account Statements for 2018/19 financial year were reviewed and approved and signed by the Clerk and Chairman.

16/456 Planning Applications :-

DA/2019/0228 – Construction of agricultural access track at Land off Kelmarsh Road – It was **RESOLVED** to offer **NO OBJECTION** to the application.

DA/2019/0309 – Single storey rear extension and front porch at 16 Church Close – It was **RESOLVED** to offer **NO OBJECTION** to the application.

DA/2019/0288 – Removal of condition 5 of planning permission DA/2018/0031 (Change of use of agricultural land to accommodate a mixed agricultural and game farm use) requiring details of passing places to be submitted and approved prior to the first use of the site – It was **RESOLVED** to comment to confirm the road is a single track road and therefore the presence of passing places is essential, regardless of what weight vehicles are used.

Decision Notices :

TPO/DA/507 2019 – Noted

DA/2018/1131 – Land adj to A14 – Construction of agricultural building - granted with conditions

DA/2019/0179 – Carport to front of dwelling at Hillside Kelmarsh Road – Granted with conditions

16/458 Village Maintenance:

Mower shed roof repair – Completed

Overgrown weeds at Church Close – **ACTION : Clerk to chase**

Longhold Road crossroads flooded – **ACTION : Clerk to chase**

Drain clearance schedule – **ACTION : Clerk to chase**

Streetlight at Chestnut Grove glare – **ACTION : Clerk to chase**

Streetlight continually on in Chestnut Grove – **ACTION : Clerk to chase**

Streetlight at the top of 13 Bassett Way overgrown hedges – **ACTION : Clerk to chase**

Potholes at Longhold/Station Road – Work awaited

The Jitty – Leaves to be swept – **ACTION : Clerk to chase**

Drain on Kelmarsh Road – **ACTION : Clerk to chase**

Footpath on Naseby Road out of village - **ACTION : Clerk to chase**

Streetlight at The Old Forge – **ACTION : Clerk to report**

16/459 Consultations:-

Stand out Northamptonshire - Noted

16/460 Correspondence –

Bus Service– Confirmation of service and framework awaited.

16/461 – Annual Review of Policies

- Standing Orders
- Financial Regulations
- GPC Status
- Risk Assessment
- Equalities Statement
- Complaints Procedure
- Insurance Policy
- GDPR and DPO Appointment

It was **RESOLVED** to review and adopt the above policies as drawn. NCALC to be appointed as DPO for a further year at a cost of £10 per annum.

16/462 Any Other Business (for discussion only, no items can become decisions)

Meeting Closed 8.10pm