



Minutes of the Parish Council Meeting for Mattingley Parish Council

15 August 2016

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr Janice Hughes (JH)
 Cllr David Sexton (DS)
 Cllr Alan Woolford (AW)
 Cllr Keith Alderman (KA)
 Cllr Bob Aylmer (BA)

Mr Ron Darley (RD) Parish Clerk

No members of the public

Meeting chaired by Cllr Janice Hughes

| REF | AGENDA ITEM | ACTION |
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| 16/109 | Public Open Session: No members of the public were present. | |
| 16/110 | Receive Police Report: no officer was present, no report received. | |
| 16/111 | Apologies were received from Cllr Knight, County, Cllr Simpson. | |
| 16/112 | Declaration of interest in items on the Agenda: <i>Declaration by members of any personal prejudicial, pecuniary interests or non-personal interest in any Agenda item - there were none.</i> | |
| 16/113 | Confirm the Minutes of the Council Meeting held on 18 July 2016. – the minutes were confirmed and approved. Proposed KA, Seconded BA, Signed JH. | |
| 16/114 | Council to receive feedback from a meeting with Paul Howe re Hound Green & determine further action: a revised maintenance routine was agreed which will involve cutting the major proportion of the green monthly rather than in some areas bi-annually. A revised quotation for the increased specification will be obtained from our current contractor and a local contractor who has expressed an interest in quoting for the work. This revised routine should answer criticism from a local resident received on the day of the meeting. HDC (Paul Howe) had asked to meet MPC representatives on Thursday 18 August to specify the precise location of the furniture (benches etc) and a waste bin which will be available shortly. It was agreed that AK/JH would meet him. It was further agreed (i) to postpone the installation of dragon's teeth until September at the earliest (ii) a quote is to be obtained for 20, rather than 10 tonnes of material to resurface the private road alongside the Green (iii) KA will contact SSE to confirm a date when they will carry out the major tree works project in that area (iv) that the works involved in (i), & (iii) should be carried out before that involved in (ii) is undertaken. | JH AK/JH AW |

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| | The possibility of providing a car parking facility for users of the Green was discussed at length, but felt not to be feasible. | |
| 16/115 | Council to discuss the problem of water seepage at Hound Green. This problem has now been resolved. | Delete |
| 16/116 | Council to note Clerk in discussion with BDO re Annual Return. The Clerk had resolved this matter with BDO. | Delete |
| 16/117 | <p>Council to consider and approve cheque payments: Current account balances as at 31 July 2016: £ £23,865.19 Cheques to approve retrospectively: None. Cheques to approve and sign: CQ No 306: £24.00: Heckfield Hall: Hall hire:18/07/2016. CQ No 307: £212.00: Premier Grounds & Garden Maintenance: Grasscutting @ Hound Green July. CQ No 308: £254.90: R. Darley: August salary/allowance. CQ No 309: £63.60: HMRC: PAYE August 2016 CQ No 310: £73.27: R Darley: Admin Expenses CQ No 311: £36.00: CPRE: Membership 2016: £36.00: Minute 16/47 CQ No 312: £71.89: R.Darley: Refund of cost of business cards via Vistaprint</p> <p>It was agreed that MPC would continue to bank with TSB and pursue the possibility of electronic banking arrangements with them. A protocol for approving payments etc is to be drafted.</p> | RD RD |
| 16/118 | <p>Council to consider and approve cheque payments. New Applications: 16/01796/HOU: Thistledown, Hazeley Heath: New entrance gates and side walls. 16/01955/HOU: Hatts Cottage, Hazeley Heath: Pitched roof over existing ground floor, single storey side extension. Small rear single storey extension. 16/02008/CA: Mattingley Cottage, Reading Road Mattingley: T1 - Top T1 by approximately 6ft and fell T2. T2 will not be replaced as it is surrounded by other mature trees and shrubs.</p> <p>It was agreed (i) to make no comment on the above applications (ii) that the Clerk will in forward all emails notifying the Council of new planning applications as they are received (iii) that the Clerk will provide councillors with a link for direct access to HDC applications.</p> <p>Decisions: 16/01603/HOU : Acorns Hound Green Mattingley: Amendment to alter the dormers approved under 16/00589/HOU - loft conversion: GRANTED. 16/01305/HOU: Glenavon Hazeley Heath Hartley Proposed replacement of existing log store outbuilding to provide a hobbies room outbuilding GRANTED. 16/00197/CON: The Bungalow Aldermoor Farm Reading Road Heckfield: Discharge of Condition 3- materials- pursuant to 16/00197/HOU Remove existing attached garage and link , raise roof and provide two storey side extension, front porch and rear balcony and first floor accommodation: GRANTED. 16/01541/FUL: The Bungalow Aldermoor Farm Reading Road Heckfield: Static caravan to be used as temporary accommodation to enable approved proposed development 16/00197/HOU: GRANTED. 16/01339/CA: Kale House, Reading Road Mattingley: Remove 8 Eucalyptus tree and</p> | RD RD RD |

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| | render regrowth impossible: NO OBJECTION. | |
| 16/119 | <p>Councillors to report on areas of responsibility:</p> <p>DS: had attended a public meeting regarding the proposed major housing development at Bramshill and circulated documents received out at the meeting. It is now a matter of maintaining a watching brief on this project. MPC's principal concern is the traffic flow it will engender.</p> <p>DS: reported further flytipping in Hazeley Bottom. The Clerk has reported the incident and English nature have been asked to consider approving measures to prevent repeated incidents.</p> <p>DS: had attended an HHCG meeting at which it was reported (i) that surveys had shown the presence of Dartford Warblers and Nightjars and vipers (ii) plans are being made for the re-introduction of cattle grazing on the Heath. DS was concerned, however, that there was no mention of the needs of users of the Heath.</p> <p>BA: reported that the order for map-boards had been placed. Proofs are awaited.</p> <p>BA: referred to the mass of correspondence in circulation regarding the effect of devolution arrangements in Hampshire and felt that there is little parishes can do to influence the debate.</p> <p>JH: advised that she had received information regarding the temporary closure of the B3349, and that a resident had challenged the right of HCC to close the road overnight. The Clerk confirmed that he receives regular report of such closures (but this one was not reported) and forwards relevant information to councillors. It was agreed that the Clerk will forward details of all road closures received.</p> | <p>RD</p> <p>RD</p> |
| 16/120 | Matters Arising from Council Meeting 18 July 2016: updates were given during the meeting. The current state of play is recorded in the Appendix to these minutes. | |

Meeting closed 9.15 pm

Next MPC Meeting: 19 September 2016 – 7.30pm at Heckfield Hall,

Signed.....

Date.....

Chairman

| Outstanding Matters: | |
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| Glebe Wood lease documents: KA: reported that the Glebe Wood lease can be expected very shortly.. | <i>KA</i> |
| Installation of dragons' teeth: Installation deferred until end-September at the earliest. | <i>AK</i> |
| Contact with Robert Thain regarding HARAHA & site choice: RD had discussed this with HARAHA (Mags Wylie at length). A Housing Needs Survey shows little need in Mattingley and s106 agreements call for vacancies at Heckfield and Rotherwick to be cascaded to MPC if there are no indigenous applicants in those parishes. It was agreed to put this on the backburner. | |
| Relocation of the red K6 telephone box: RD: reported no movement regarding the relocation etc of the phone box – no response has been received from BT regarding electricity supply. BT to be chased. | <i>Delete</i> |
| Hound Green furniture and bird/bat boxes. Installation imminent. | |
| Litter bins: A letter with full details of proposed siting of the litter bins had been passed to Hart officials. On the advice of AC, RD has contacted the Cabinet Members Cllr Forster. | <i>RD</i> |
| Compensation for telephone poles on the village green, Hound Green. The claim made against SSE is likely to take over a year to settlement. | <i>RD</i> |
| Hound Green: provision of bridge(s) over the ditch: plans for installation are in place but contractor has a heavy workload. | |
| SSE Tree Works: KW: KA to contact SSE to confirm a date when they will carry out the major tree works project on Hound Green . Logs are to be left for use by local residents. | <i>KA</i> |
| Provision of a spreadsheet to monitor progress against target dates on projects/action items agreed by MPC. A spreadsheet has been drafted, and is being simplified/shortened. | <i>RD</i> |
| Contingency plan to cover the eventuality of a Clerk's departure Amendments to a draft circulated to Members are to be made by the Clerk. | <i>RD</i> |
| Parking problems at Hazeley Bottom: Photographs supplied by DS. RD to write to RSPB regarding the unsightly parking and asking whether the existing length of white posts could be increased to prevent it. Action suspended in light of 16/100 (ii) | <i>RD</i> |
| Transfer of bank account & electronic banking. Bank account to remain with TSB. | <i>Delete</i> |
| The Lengthsman Scheme: MPC appears to be in the Yateley PC "Lengthsman cluster." Clerk to contact Yateley and establish the way forward. | <i>RD</i> |
| Private Road Improvement: AW is to obtain a quote for 20, rather than 10 tonnes of material to resurface the private road alongside the Green. | <i>AW/KW</i> |
| Provision of Business Cards: Delivery of cards expected 19 August | <i>Delete</i> |
| Tree Reports: Clerk to approach Insurers to ascertain how often tree reports are to be provided to them. | <i>RD</i> |