

STANTON HARCOURT PARISH COUNCIL

Minutes of the Annual Meeting of Stanton Harcourt Parish Council held on Monday 15th May 2017 in the Village Hall

Present:	Charles Mathew	(CM)	Chairman
	Matthew Judson	(MJ)	Vice-Chair
	Graham Dixon-Brown	(GDB)	Councillor
	Jose Eaton	(JE)	Councillor
	Joe Deane	(JD)	Councillor
	Colin Wells	(CW)	Councillor
	Trudi Gasser	(TG)	Parish Clerk
In Attendance:	Steve Good	(SG)	WODC District Councillor
	22 Members of the public		
Apologies:	Hilary Fenton	(HF)	WODC District Councillor

Minute Ref	Item	Action Agreed
AM17.01	Welcome and Introductions: The Retiring Chairman/Vice-Chairman to welcome those present. CM welcomed all present.	
AM17.02	Apologies: To note apologies from those Councillors absent from the meeting. Hilary Fenton – District Councillor	
AM17.03	Election of Chair. a) To elect the Chairman for the forthcoming year: MJ – JD proposed, CW seconded – 3 for, 3 against. CM– JE proposed, GDB seconded – 3 for, 3 against. As retiring Chairman, CM held the casting vote – CM elected as Chairman. b) The Chairman to sign the Declaration of Office Form: Declaration of Office signed.	
AM17.04	Election of Vice Chair: To elect the Vice-Chair for the forthcoming year. MJ – JD proposed, CW seconded – MJ elected Vice-Chairman	
AM17.05	Banking arrangements: To agree the 'banking arrangements' for the year and to agree any	signatories

	changes to the nominated signatories. TG confirmed current signatories – no changes required.	
AM17.06	Asset Register: To note the Asset Register dated 31 March 2017. Current Asset Register still in draft pending confirmation from Mick ill regarding Maintenance Machinery condition and whereabouts.	TG to circulate draft to councillors for further comment with view to approve at the next PC meeting.
AM17.07	Insurance Cover: To note the extant/proposed insurance cover and decide whether it is adequate. Adequate cover confirmed in place.	
AM17.08	Accounts for the Year ending 31 March 2017: To receive a report Year End Accounts were circulated and noted.	TG to publish in web
AM17.09	Budget Details for Financial Year 2017/2018: To note the agreed Budget for the year 2017/18 Budget circulated and noted	TG to publish in web
AM17.10	Standing Orders To adopt Standing Orders	TG confirmed minor changes required – to be adopted at the next PC meeting. TG to publish in the web.