

Minutes of the Winterborne St Martin Annual Parish Council Meeting held in the Parish Office, Winterborne St. Martin on Monday 22nd May 2017

The meeting commenced at 7.30 pm.

Present: - Mr D. Read, Mr N. Hallett, Mrs D. Wiltshire, Mr J. Walker, Mrs A. Priddle, Mrs A. Bennett, Mr M. Hall and Mr M. Usherwood, Mr R. Freeman, (District Councillor) and Mr S. Slade (Clerk), together with 9 members of the parish.

Apologies tendered on behalf of: - Mr P. Jeffery and Mrs J. Dunseith (County Councillor).

Declaration of interests.

There were no declarations of interest on items on the agenda.

Mr M. Hall stated that he had previously declared an interest in a Planning Application to make alterations to Old Brewery Cottage and had taken no part in the comments made on the proposal and submitted to WDDC by the Parish Council.

1. ELECTION OF CHAIRMAN.

Mr M. Hall proposed and seconded by Mr N. Hallett that Mrs D. Wiltshire is nominated to serve as Chairman of the Parish Council for the period until the Annual Meeting of the Parish Council in 2018. There were no other nominations.

Resolved

That Mrs D. Wiltshire is elected to serve as Chairman of the Parish Council for the period until the Annual Meeting of the Parish Council in 2018.

Mrs Wiltshire thanked members for electing her then read and signed the declaration of acceptance of office.

1a. PUBLIC PARTICIPATION PERIOD.

- i. Report of a large van parked on Manor Grove road at the junction with the B3159 which obscured visibility for drivers of vehicles exiting from Manor Grove. *This should be reported to the PCSO or on the 101 system.*
- ii. A road gully is blocked on the south east corner of Manor Grove. This appears to be as a result of gravel washing into the gully from an un-adopted road. *Appropriate action will be taken to have the gully cleared.*
- iii. Congratulations accorded to the new web-site which had received over 2500 hits in the last two months. *Noted.*
- iv. Loose stones had been removed from the Washing Pool and timber posts had been replaced prior to other work being carried out in the late summer when the water level drops. *Noted.*
- v. Positive response to the Annual Parish Meeting was reported. *Noted. The 2018 Annual Parish Meeting will be held in the Martinstown Village Hall.*

1b. COUNTY COUNCIL AREA HIGHWAYS OFFICER.

The Chairman welcomed the new County Council Highways officer, Mr Blair Turner who explained his role in this regard. His remit covered a wide area of the County but he will endeavour to do his best to resolve problems reported to him concerning highway problems in the parish. He would investigate the possibility of placing 30mph speed roundels on the C53 road similar to those in place on the B3159 road. It might be possible to have traffic speed sensors to be placed across the C53 road in the Mallards Green area. This would incur a charge possibly in the region of £250 - £260.

D. M. D. B.

1c. SPEEDING TRAFFIC.

The issue of the speed at which vehicles were driven through the village continues to be a serious concern. Several near "misses" were reported from cyclists and pedestrians who had to take evasive action to avoid an accident. These incidences should be recorded and could then be used as evidence.

1d. WARD WALK.

County Councillor, Mrs J. Dunseith, had agreed to organise a walk along the village roads with members of the Parish Council to see for herself the situation with speeding traffic. Members will be contacted with the date when this walk will take place.

2. MINUTES

The minutes of the Parish Council meeting held in the Parish Office, Winterborne St Martin on Monday 27th March 2017 and Tuesday 18th April 2017 had been circulated to all members.

The minutes of the 27th March 2017 were amended at vi. *to include that DCC had apparently at some time in the past given an assurance that there would be no development past the by-pass.*
6ii. Add *"due to potential additional costs to the Parish Council"*. iv. Add *this had previously been reported.*

Proposed by Mr M. Hall seconded by Mr J. Walker

Resolved

That the minutes as amended be signed as a true and correct record.

3. MATTERS ARISING FROM THESE MINUTES.

No matters raised.

4. ELECTION OF VICE-CHAIRMAN.

Mrs A. Bennett proposed that Mr M. Hall, be nominated to serve as vice-chairman of the Parish Council for the period until the annual meeting of the Parish Council in 2018. Mr J. Walker seconded the proposition.

There were no other nominations.

Resolved

That Mr M. Hall is elected to serve as vice-chairman of the Parish Council until the Annual Meeting of the Parish Council in 2018.

Mr Hall thanked members for electing him and signed the declaration of acceptance of office..

5. ANNUAL REPORT OF THE PARISH COUNCIL.

A copy of the Annual Report of the Parish Council for the year ended March 31st 2017 had been read at the Annual Parish Meeting held in the Manor Grove Communal Room on the 18th May 2017

Proposed by Mrs A. Bennett and seconded by Mr J. Walker.

Resolved

That the annual report of the Parish Council for the year ended 31st March 2017 is accepted with thanks and a copy is pasted in the minute book for historical reference.

6. CODE OF CONDUCT AND STANDING ORDERS.

Members had been furnished with a copy of these documents. It was agreed that at paragraph 6 the sum recorded should be £1000.00. The amendment documents were adopted.

DAW

7. TRANSPARENCY CODE ... DECLARATION OF INTERESTS.

Members were reminded that it was their responsibility to report changes that may have taken place in their personal situation since they had completed their original declaration of interest statement. Any such changes must be forwarded to the clerk who will forward them to the WDDC Monitoring Officer for registration purposes. Copies will be returned to the clerk.

It was proposed by Mr M. Hall and seconded by Mrs A. Priddle

Resolved

That the Declaration of Interests statements of the Parish Councillors will be included on the Parish Council web-site.

8 ANNUAL REPORT OF THE BLANCHARD CHARITY TRUST.

A report from one of the Parish Council Trustee representatives on the Blanchard Charity Trust had been provided at the Annual Parish Meeting held on 18th May 2017. Mr Read alluded to that report and asked that if any person was in need of help from the Blanchard Charity Trust they should inform him and he would take appropriate action.

9. APPOINTMENT OF SUB-GROUPS.

Representatives were re-appointed as follows for the period to the annual meeting in 2018. Comments on planning applications will be made to WDDC/DCC after consultation with the chairman and vice-chairman and at least one other member. Major planning matters to be considered by full Council. All planning applications can be found on the Dorset for You website.

Footpath matters: - Mr D. Read as Footpath Liaison Officer for the parish with help from Mr J. Walker.

Village Hall Representative: - Mr P. Jeffery.

Blanchard Charity Trustees: - Mr P. Jeffery and Mr D. Read.

Flood Warden/Emergency Officer: - Mr S. Slade

Amenity Team: - All members when necessary.

Waste Watch: - Mr D. Read, Mr P. Jeffery and Mr M. Usherwood.

Speed watch co-ordinator: - Mrs D. Wiltshire.

DAPTC: - Mrs Wiltshire and Mrs Bennett. Substitutes: - Mr M. Usherwood & Mrs A. Priddle.

Web-site/ communications: - Mr M. Hall.

10. PLANNING MATTERS.

Comments made on Planning Applications during the interim period since the last meeting.

Proposed alterations to Old Brewery Cottage.

Object.

Applications determined by WDDC.

Tree works at 7, Manor Grove and The Smithy. Both approved.

Applications discussed at the meeting.

None considered.

Old planning application documents.

Members approved a suggestion from the Clerk that all old planning application documents forwarded to the Parish Council by WDDC may now be destroyed.

Local Plan review.

Mr Freeman informed that WDDC had asked land owners to put forward areas of land for future housing and in this regard they will be considering these sites in due course.

Hall

11. FINANCIAL MATTERS.***a. Payments and Receipts.******Payments since the last meeting***

K.Damen Grass cutting £ 50.00

Receipts since the last meeting: -

Half annual precept including LCTS £ 2750.00

b. Approval of accounts for payment.

Hire of Manor Grove Communal Room £. 20.00

c. Funds in the Parish Council Account.

The clerk reported a sum of £16,418.73 was held in the Parish Council Account reconciled to bank statement number 96. *Noted.*

d. External Auditors Report on Annual Accounts for the year ended 31st March 2016.

BDO LLB had audited and approved the Parish Council accounts for the year ended 31st March 2016 with no matters raised. *Noted.*

e. Annual Governance Statement.

The Annual Governance statement prepared and provided by the external Auditors BDO LLB was completed section by section.

Proposed by Mr D. Read seconded by Mr N. Hallett

Resolved

That the Annual Governance Statement prepared by BDO Stoy Haward LLB is formally signed.

f. Annual accounts for the year ended 31st March 2017.

The clerk had provided each member with a copy of the annual accounts. The Chairman presented the accounts page by page. There were no questions.

Proposed by Mr D. Read seconded by Mr N. Hallett

Resolved

That the accounts of the Parish Council for the period from 1st April 2016 to 31st March 2017 are approved and adopted & they are included on Section 1 of BDO LLB Annual Return.

g. Provision of Traffic Speed Sensors.

Mr M. Usherwood proposed and Mrs A. Bennett seconded

Resolved: -That a sum up-to £300.00 be set aside to pay for Traffic Speed Sensors to be located on the C53 road in the Mallards Green area.

12. CORRESPONDENCE AND OTHER MATTERS RAISED.

i. A report that some graffiti had been sprayed onto the walls of the bus shelter. The Clerk will ask for an estimate to repaint the walls and the woodwork. The PSCO will be informed.

13. FOOTPATH REPORT.

A report that the footpath running east-west to the north of the churchyard was very overgrown was given. The footpath officer will take the necessary action to have the path cleared.

14. AMENITY MATTERS.

Fly-posting is not permitted under planning regulations and posters may be removed especially from telegraph poles.

15. FLOOD WARDEN MATTERS.

The SWCFAG team will be arranging working parties to clear the stream of summer growth in June.

D. Hallett

16. NEXT PARISH COUNCIL MEETING.

This will be held on 24th July 2017 in the Parish Office starting at 7.30pm.

17. CLOSURE OF MEETING

The meeting was closed at 9.50 pm.

.....DAVID.....Chairman

Date...24 July 2017.....