

MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL
HELD ON TUESDAY, JULY 16th, 2019 AT 7.30 P.M. IN THE VILLAGE HALL

1.	<p>Present: Chairman A. Jones, A. Tuffin, D. Gardner, P. Blundell, C. Mitchell, Clerk J. Walsh-Quantick. Cllr Legg (from 8.35pm).</p> <p>Apologies for Absence:</p> <p>In attendance:</p> <p>Public – K. Gurd</p>	Action
2.	<p>To Approve Minutes of the Meeting held on Tuesday, 7th May 2019.</p> <p>The minutes of the meeting were unanimously agreed and signed by the Chairman. Proposed A Tuffin, seconded P Blundell.</p>	
3.	<p>Matters Arising Therefrom:</p> <p>Parish Council Vacancy</p> <p>Following the elections, one vacancy remains on the Parish Council. Interest in the vacancy has been expressed by K. Gurd (in attendance). Clerk to establish if the vacancy may be filled by co-option or needs advertising.</p>	Clk
	<p>Litter Picking</p> <p>S Meads to update, to follow up next meeting as absent.</p>	SM
	<p>Holt Lane Sign</p> <p>The replacement sign has been ordered by WDDC and will be placed once it has been delivered. Clerk to follow up.</p>	Clk
	<p>Speeding Update (Community Team)</p> <p>There has been no contact following the initial interest since the previous meeting. Clerk to obtain an update.</p> <p>Automated speed notices were discussed, Clerk to obtain updated quotes.</p>	Clk Clk
	<p>Closed Graveyard</p> <p>There has been no further comments about damage to the graveyard and on checking (following the meeting), the maintenance is still poor but of a better standard than previously experienced. Any complaints need to be directed to the Parish Council.</p>	
	<p>Newsletter / White Hart Magazine</p> <p>The copy dates are bimonthly and due on the 10th of the same months of the Parish Council meetings. It was discussed how best to utilise the magazine to publish information and it is likely that there will be a submission 1-2x per year unless otherwise requested.</p>	
	<p>Public Transport Meeting Feedback</p> <p>No further update</p>	
	<p>Village Plan</p> <p>As previously discussed, the clerk has been unable to finish work on this due to the merger of the Dorset councils to a unitary authority. It was agreed to put the project on hold until September based on the changes that the mergers will make to paperwork and policies locally.</p>	Clk

<p>4.</p>	<p>Planning Applications</p> <p>WD/D/19/000754 – 15 Hill View (WITHDRAWN 14/06/19) The application was revised to a single property then has been withdrawn.</p> <p>WD/D/19/000988 – The Priors (APPROVED 10/07/19) Application approved with 7 conditions listed.</p> <p>WD/D/19/001562 – All Saints School (NEW) New application, any comments are required to be submitted before 02/08/19. There were no objections from the Parish Council to this application.</p>	<p>Clk</p>
<p>5.</p>	<p>Audit Feedback</p> <p>N. Ladd has internally audited and approved the 2018-19 accounts, the exemption certification has been forwarded to the external auditors (PKF Littlejohn LLP). The required Exercise of Public Duties documentation is displayed and access to the public is for the month of July. Copies of the accounts were given to all council members.</p> <p>Payment of £50 for N. Ladd was agreed – proposed D Gardner, seconded C Mitchell.</p>	
<p>6.</p>	<p>Playarea</p> <p>Maintenance/Repairs/Work Completed to Date C Thompson has still not completed the weeding and the second invoice payment remains on hold.</p> <p>H&S Inspection Alvian have inspected the play area and a significant amount of work is required, a copy of the report was circulated prior to the meeting. D Gardener and A Tuffin will review the work needed and start actions (copy of any work completed with photographic evidence to be forwarded to the clerk so a report can be generated). D Gardner will source and price up the equipment needed for repairs</p> <p>2 padlocks and 2 chains have been purchased for the play area gates, code 1066 for both.</p>	<p>DG AT</p>
<p>7.</p>	<p>S106 Application</p> <p>S Meads to update at the next meeting.</p> <p>R Legg discussed that the S106 is being superseded with the CIL (Communities Infrastructure Levy) and that he is happy to assist with future applications to this.</p> <p>N.b. It was agreed in the Precept meeting that an amount of £4,800 may be used for the play area in conjunction with the S106 monies. This will come from the Tennis Monies and Parish Council savings account.</p>	<p>SM</p>
<p>8.</p>	<p>Football Club and Grounds</p> <p>D Gardner will clear the weeds at the entrance when the play area is worked on. The football social club are continuing to maintain the grass within the grounds.</p>	<p>DG</p>
<p>9.</p>	<p>Sherborne Transport Action Group (STAG) / Public Transport</p> <p>Minutes from the most recent STAG meeting are on file. It was agreed to remove this item from future agendas unless items were raised.</p>	<p>Clk</p>

10.	<p>Training</p> <p>C Mitchell attended the Councillor Induction course and stated the benefit obtained from this. DAPTC were forwarding a copy of documentation from the course to the Clerk to pass on.</p> <p>R Legg recommended the planning training course</p>	Clk																																																												
11.	<p>Finance</p> <p style="text-align: center;"><u>STATE OF FINANCES AS AT 16/07/2019</u></p> <table border="1"> <tr> <td>CURRENT ACCOUNT</td><td>£6762.46</td><td></td></tr> <tr> <td>DEPOSIT ACCOUNT</td><td>£15828.38</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td><u>£22590.84</u></td></tr> <tr> <td>TENNIS MONIES</td><td>£733.96</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td><u>£733.96</u></td></tr> </table> <p style="text-align: center;"><u>PAYMENTS IN</u></p> <table border="1"> <tr> <td>03/06/19</td><td>Tennis Monies Account Interest</td><td>£0.37</td></tr> <tr> <td>20/05/19</td><td>Payment for grave – Natwest Business Account</td><td>£517.20</td></tr> <tr> <td>Apr-Jun</td><td>Natwest Deposit Account Interest</td><td>£7.74</td></tr> </table> <p style="text-align: center;"><u>CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING</u></p> <table border="1"> <tr> <td></td><td></td><td></td></tr> </table> <p style="text-align: center;"><u>OTHER PAYMENTS SINCE PREVIOUS MEETING</u></p> <table border="1"> <tr> <td>Direct Debit</td><td>Dorset Waste Partnership July</td><td>£26.40</td></tr> <tr> <td>End June 19</td><td>PAYE Clerk Confirmed Amount (Est at £105.20)</td><td>£109.80</td></tr> <tr> <td>02/07/19</td><td>Alvian Play Area Inspection BACS</td><td>£114.00</td></tr> </table> <p style="text-align: center;"><u>CHEQUES TO APPROVE AT THE MEETING</u></p> <table border="1"> <tr> <td>001376</td><td>M Moore Grass Cutting July</td><td>£100.00</td></tr> <tr> <td>001377</td><td>M Moore Grass Cutting August</td><td>£100.00</td></tr> <tr> <td>001378</td><td>Mrs. J Walsh-Quantick Clerks Expenses Owing to 16/07/19 (2 months)</td><td>£42.15</td></tr> <tr> <td>001379</td><td>Mrs. J Walsh-Quantick Salary Apr-Jun 2019</td><td>£439.84</td></tr> <tr> <td>001380</td><td>Village Hall Rent (July Meeting)</td><td>£18.00</td></tr> <tr> <td>001381</td><td>N Ladd Internal Audit</td><td>£50.00</td></tr> <tr> <td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td></tr> </table> <p>Proposed: D Gardner Seconded: C Mitchell</p> <p>Monies from the Barclays Account are to be moved to the Natwest Savings account with a view to closing the Barclays Account. A spreadsheet showing current expenditure against budget was presented and agreed unanimously.</p>	CURRENT ACCOUNT	£6762.46		DEPOSIT ACCOUNT	£15828.38		TOTAL		<u>£22590.84</u>	TENNIS MONIES	£733.96		TOTAL		<u>£733.96</u>	03/06/19	Tennis Monies Account Interest	£0.37	20/05/19	Payment for grave – Natwest Business Account	£517.20	Apr-Jun	Natwest Deposit Account Interest	£7.74				Direct Debit	Dorset Waste Partnership July	£26.40	End June 19	PAYE Clerk Confirmed Amount (Est at £105.20)	£109.80	02/07/19	Alvian Play Area Inspection BACS	£114.00	001376	M Moore Grass Cutting July	£100.00	001377	M Moore Grass Cutting August	£100.00	001378	Mrs. J Walsh-Quantick Clerks Expenses Owing to 16/07/19 (2 months)	£42.15	001379	Mrs. J Walsh-Quantick Salary Apr-Jun 2019	£439.84	001380	Village Hall Rent (July Meeting)	£18.00	001381	N Ladd Internal Audit	£50.00							Clk
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	D Gardner suggested that a draft budget could be drawn up for 2020-21 prior to the next meeting as a discussion point. Clerk to generate.	Clk
12.	Routine Correspondence None. All routine emails are forwarded to councillors for comment.	
13.	Matters for Further Discussion/Next Agenda <ul style="list-style-type: none"> Village Hall Noticeboard – A request has been made from Colin West to use the old Parish Council noticeboard. This was unanimously agreed. C West is aware that it is in need of repair Lengthsman - D Gardner will ask his father in law if interested in occasional work within the village. Hedges – Complaints have been received by Parish Councillors of overhanging hedges. P Blundell will approach a neighbouring property, A Jones will contact the owners of the house close to the church. The third hedge mentioned was cut earlier today. 	PB AJ
14.	Time of Closure: The meeting closed at 9.15 p.m.	
15.	Date of Next Meeting: There is no meeting in August Tuesday, September 17th, 2019 at 7.30pm in the Village Hall.	

Future Meeting Dates 2019:

Tuesday, November 19th, 2019

Mr Jones
17/09/19.