

Newington (Folkestone and Hythe) Parish Council

Extraordinary Parish Council Meeting held at The Barn, Newington on Monday 9 December 2019

MINUTES

- 01 Present**
Councillors: John Neale (Chairman)
Kevin Golding (Vice Chairman)
Craig Watt-Peters
Clerk: Melvyn Twycross
- Apologies**
Councillors: Robin Peters
Sue Smith
- 02 To declare any Disclosable Pecuniary Interests (DPI) and Other Significant Interests (OSI) relating to items on the agenda.**
A member who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and will not be able to speak or take part unless a relevant Dispensation has been granted. A member who declares an OSI will be able to speak on the item but will be required to leave the meeting for the vote.
None declared
- 03 Agree and sign the minutes of the Parish Council Meeting held on the 11 November 2019**
The minutes were agreed as a true and accurate record of the meeting and signed by the Chairman.
- 04 Matters arising from the previous meeting**
Ref. Item 11a – 'No kite flying signs' have been installed on two of the gates entering onto the playing field. The Clerk was instructed to obtain three further signs of the same pattern for installation at the remaining access points onto the playing field (two stiles and one gate).
Ref Item 12 – The .gov.uk mailboxes have been created by Fasthosts, but councillors were experiencing difficulty on setting them up on their computer/phone/tablet. The Clerk was asked to liaise with the Chairman to resolve these problems.
- 05 Open session – Questions from Parishioners**
None present
- 06 Finance**
a) In response to a motion put before Council, Councillors resolved to **adopt** the 'Financial Reserve Policy'. A copy of the policy will be placed on the Parish Council's website.
b) In accordance with the 'Financial Reserve Policy', Council **agreed** to set-up the earmarked and general reserves detailed in the 2020/21 Budget Proposal (see Appendix).
c) Council **agreed** the allocation of revenue spending set out in the 2020/21 Budget Proposal (see Appendix)
d) Council **agreed** to request a precept payment of £7,000 for the 2020/21 financial year.
- 07 Date of next meeting**
Monday 13th January 2020 – 7.00pm at The Barn, Newington
- 08 Close meeting**
There being no further business, the meeting closed at 7.55pm



Appendix

NEWINGTON PARISH COUNCIL - BUDGET 2020/21 (all sums exclude VAT)

Description	Spend 2018-19	Budget 2019-20 (Note 1)	Adjusted Budget 2019-20 (Note 2)	Spend 2019-20 (Note 3)	Budget 2020-21 (Note 4)
KAPC subscription	190	200	200	155	180
Grounds maintenance	1493	2000	2000	2033	2000
RoSPA Play Safety annual inspection	80	85	85	69	75
Playground equipment maintenance	0	1000	1000	605	0
War Memorial maintenance	0	200	200	50	0
Poppy Wreath	0	25	25	20	25
Playing field fences and gates	0	100	100	0	0
Bus shelter	0	100	100	0	0
Hall fees (meetings)	0	80	80	40	80
Bank safety box	25	25	25	25	25
Insurances	402	500	500	411	450
Election expenses	0	500	56	56	0
Audit fees	0	100	100	200	120
Conferences	0	0	0	0	150
Clerk's expenses	54	500	100	0	100
Clerk's salary (including income tax)	2450	2500	3544	3476	3200
Website hosting and mail boxes	0	0	0	237	150
Stationary and postage	0	100	100	109	100
Clerk and councillor's workshops	0	0	200	160	200
Replace printer	0	400	0	0	0
Land Registry	16	0	0	0	0
Total (revenue)	4710	8415	8415	7646	6855
Earmarked Reserves					
King George V Playing Field					550
Telephone box					500
Play area (equipment renewals)					750
Insurance excess					1000
War Memorial repairs/maintenance					550
Election expenses					1000
General Reserve	4410	3000	3000	3000	1650
Total (reserves)	4410	3000	3000	3000	6000

Note 1

Budget 2019-20

Budgeted sums as agreed at the Extraordinary Parish Council Meeting held on 28/01/19.

Note 2

Adjusted Budget 2019-20

The sums in this column have been adjusted to account for the virement agreed at the Parish Council Meeting held on 09/09/19 (Item 9c).

Note 3

Spend 2019-20

The sums in this column are projected to 31/03/20

Note 4

Budget 2020-21

The sums in this column are estimates based on information to hand on 27/11/19.

Bank balance: The projected bank balance at 31/03/20 is £5995.25