



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 9th FEBRUARY 2022**

Cross Park Pavilion, 6:30pm

PRESENT: Cllr Chris Draper Chairman
Cllr Sue Morrice
Cllr Len Lovatt
Cllr Karen Draper
Cllr Trevor Bowley
Cllr Rachelle Freeguard
Mr Chris Fribbins Parish Clerk
Cllr Yvonne Forrest

Apologies:
In attendance: None

- 649 1 **APOLOGIES FOR ABSENCE** Cllr Forrest (Family)
- 650 2 **DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Freeguard, Trustee Cross Park Association.
Audio Recording – Cllr Morrice records the meeting for personal use.
- 651 3 **TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 12th January 2022** Proposed as a correct record by Cllr Freeguard, Seconded Cllr Morrice. **ALL AGREED.**
- 652 4 **MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): None
Cllr Morrice reported on the discovery of many NOx cylinders in the village, but the police do not appear to be interested.
- 653 5 **CLERK'S REPORT**
- a) Reply received from the Medway Council Chief Executive in response to the Parish Council letter of concern. Agreed that this should be published on the parish website.
 - b) Platinum Jubilee Report – Cllr Freeguard is coordinating. There has been a positive response from Haven/Bourne Leisure and subject to the approval of the Slough Fort Trust, 4 days of activities planned – led by them.
- 654 6 **GRANT REQUESTS –**
- 655 7 **PLANNING**
- a) **MC/22/0185 Allhallows Golf Course Avery Way Allhallows Rochester Medway ME3 9QJ** Details pursuant to condition 4 (external materials) and 8 (lighting) on planning application MC/18/0288 for Change of use of land for siting of eighty-one park homes for the purpose of permanent residential accommodation by persons over 50 years old and associated amenity space and allotments, permissive footpath, new pond, and alterations to existing pond. **No comment raised to the details pursuant.**
 - b) **MC/21/0361 Land Rear Of British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW** Details pursuant to conditions 3 (materials), 4 (boundary treatment), 7 (CEMP), 9 (surface water), 10 (cycle and refuse storage) 11 (acoustic assessment) and 12 (acoustic protection) on planning permission MC/20/2438 - Variation of condition 2 (approved plans) on planning permission MC/19/0007 to allow for a minor material amendment for changes to internal wall layouts; materials revised from zinc cladding to facing brickwork; roof pitch revised to create a central

ridge at same height as original and roof materials change to roof tiles. **No comment raised to the details pursuant.**

- c) **MC/21/3328 Allhallows Holiday Park Allhallows Caravan Park Allhallows Rochester Medway ME3 9QD** Details pursuant to condition 4 (CEMP), condition 8 (Drainage) and condition 14 (Noise) on planning application MC/19/1820 for Upgrading of existing central facilities complex including the provision of a new marina stage bar building, activity hub and outdoor activity centre, creation of a replacement car park and associated access, hard and soft landscaping, and associated works/infrastructure. **No comment raised to the details pursuant.**
- d) **MC/22/0242 Binney Farm Binney Road Allhallows Rochester Medway ME3 9PL** Details pursuant to conditions 8, 9, 10 and 11 (contamination), 13 (SUDS), 15 (surface water management plan) and 16 (reptile mitigation strategy) on planning permission MC/21/1638 for demolition of existing buildings and the erection of nine new dwellings. **No comment raised to the details pursuant.**
- e) **MC/22/0015 (rear of) British Pilot Hotel Avery Way Allhallows Rochester Medway ME3 9QW**
Construction of one x 4 bed roomed detached dwelling house with associated parking and landscaping. **No comment raised to this amendment of existing plans at the site.**
- f) **Medway Local Plan** Publication of Draft and public consultation still delayed due to problems with documentation available and issues with Chatham dockyard allocation for housing. Now consultation expected to be further delayed to June. There has been a government imposition of 25% more housing land due to a failure to build at the rate required to achieve their targets.

656 8 **HIGHWAYS AND FOOTPATHS**

- a) **Footpath Officers Report** – Cllr Bowley’s report circulated.
- b) **Verbal contributions** – There has been an ‘emergency closure’ of Stoke Road with no notice to residents and transport operators. This was to remove Ivy from a telegraph pole. The Chair was in contact with Medway Cllr Filmer regarding this. The issue of road closures will be followed up by a letter as this has been a problem for some time now.

657 9 **LOCAL ISSUES**

- a) **Countryside Contract** – No issues reported.
- b) **Street Cleaning** – No issues reported. Issues from previous meeting being followed up. There had been concern about rubbish in the Recreation Ground.
- c) **Active Cemetery** – Continued concern regarding use of Active Cemetery for waste storage – recently there was food waste. Rev Gwilt to be contacted to arrange a meeting.
- d) **General Issues** – None Raised

658 10 **CROSS PARK ISSUES**

Cllrs Freeguard declared an interest in this item as a trustee of the charity.

- a) **Expansion of Facilities** – Awaiting a meeting with Turners Group and Medway Council regarding the s106 monies. The planning permission for the extended hall is due to expire in May 2022 – there has been a Fee Proposal to address this, but it is expensive. Separate electricity and water supplies are also required (but no release of funds currently).
- b) **CCTV** – A quote has been received from a Cross Park Trustee to upgrade the CCTV (and allow for further expansion when the extension is built). Due to the cost further investigation into the proposed specification and quotes will be required.
- c) **Flooring for the Entrance Lobby**-Entrance Hall flooring needs carpet/lino etc. after problems with sewage backflow. Proposed Chair, Seconded Cllr Lovatt that the entrance lobby and toilets flooring be addressed (including a seal at the edge and hallway skirting removed).
- d) **Ceiling leaks** – Further investigation indicates no roof leaks, so is likely to be condensation. External windows can be opened, even with shutters down.

- e) **Annual Report 2021** – approved and to be submitted to the Charity Commission.
- f) **Extractor Fan** – Alternative solution identified and purchased by CPA.
- g) **Internal CPA Issues** – Two trustees and the cleaner have resigned. Meeting with Football Club arranged (there could be capacity for a Saturday team, more). Café staff will be helping with cleaning and opening/closing. Support for the installed hatch required, a dishwasher has been purchased and will need plumbing in, and the cooker from the Brimp to be relocated to Cross Park. The Café will be reopening in March on Sundays only Advertising signs have been purchased for the Cross Park Entrance and the two former British Pilot signs in Avery Way.

659 11 **THE BRIMP ISSUES including Youth**

- a) **Youth Club Issues** – The club has now re-opened, and numbers are around forty. Separate bank account still being investigated with Barclays Bank (meeting with Business Manager scheduled for 24th February). Use of the football pitch, outside youth club hours, could be allowed if supervised.
- b) **Floodlighting Football Arena** – Manual switch to be installed. Some complaints have been received from properties (some distance away) about lighting being left on – timer to be adjusted to Tuesday evening only for now, timer to be retained as well to switch it off automatically. Some minor adjustment to lighting alignment required.
- c) **Extending Brick Store** – The Contractor has still not confirmed that he will be onsite in Early February following another job they are completing. Other quotes to be reviewed and updated if no starting date is confirmed by the March parish council meeting.

660 12 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.
- b) **KALC (Medway)** – Cllr Morrice/Forrest – A meeting has been arranged for 23rd February in Memorial Hall, Wainscott. They have a guest speaker who requires expenses. KALC (Medway) have agreed to seek £10 per Parish Council. £10 payment approved – Proposed Cllr Morrice, Seconded Cllr Freeguard – AGREED.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting 2/3/22.
- d) **Village Hall** – Tree work has been carried out, but a few jobs left to do. Hall is now reopened. Insurance claim settled.
- e) **Cross Park** – Vacancies for Trustees.
- f) **Village Fete** – Cllr Forrest – Fund raising for the Platinum Jubilee underway (Bingo/Easter Draw in addition to ongoing monthly draws)
- g) **Friends of All Saint’s Church** – Cllr Forrest – No meeting.

661 13 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** (Cllr Freeguard declared an interest as an allotment holder) Cllr Forrest – No report. (Allotment rents have been received).
- b) **Recreation Ground and Playpark** Cllr Forrest –Extra four signs to be installed banning horses, motorbikes/quads, but are likely to require fixed poles installed for them – still outstanding. Playground repairs have been carried out by Colin Davis.
- c) **Bourne Leisure Liaison** Cllr C Draper – A liaison meeting was held with Bourne Leisure. It was confirmed that the commercial vehicle parking would be available to site users. Support for Platinum Jubilee events and village activities confirmed. They also reported on issues with fly tipping behind gardens in Avery Way and their decision to fence off their land from this and unauthorised access.

- d) **Allhallows Primary School Liaison Chair** – Cllr Freeguard has met and there were discussions about the Jubilee and the Circus event which was now moving to Cross Park.
- e) **Turners Group** – Work in in progress to extend Kingsmead/Allhallows Park. Meeting required to discuss issues regarding their development and impact on Cross Park.

662 14 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31 January 2021)** Financial reports were circulated, all agreed to note.

b) **Income**

Receipts December/January Noted
 CPA First Aid Kit February £32.39
 CPA Dishwasher/Extractor Fan £528.00
 Youth Club Tuck/Subs February to date £74.90

- c) **To make payments for February** Proposed – Cllr Morrice, seconded – Cllr Freeguard that the payments as listed be paid. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	220201		
John Price Salary/less PAYE Holiday	220202		
Mick Smith Salary/less PAYE	220203		
HMRC PAYE	220204	436.66	
NEST Employee/Employer Pension	220205	63.59	
EDF Energy Brimp Electricity DD	220206	158.00	7.52
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	220207	2,289.98	381.66
4G Internet Cross Park Broadband	220208	54.00	9.00
Colyn Property Servs Cross Park Door vent	220209	53.00	
Colyn Property Servs Play Park Repairs	220910	60.00	
TJP Prop Servs Active Cemetery Grass Cut	220210	160.00	
Business Stream Allotment Water	220211	5.41	
KCS Supplies Pape Plastic Pockets First Aid	220212	51.48	
TJF Property Servs Active Cemetery Grass	220213	160.00	
Colyn Property Servs Cross Park Roof/Ceil	220314	46.00	
Colyn Property Servs Brimp Main Door Paint	220215	20.00	
Karen Draper Youth Club Tuck/Equip	220216	71.80	
AO.COM Dishwasher/Extractor Fan	220217	528.00	88.00
Amazon.com Basketball Hoop	220218	99.59	16.60
Proludic Playground Damage Repair	220219a	327.43	54.56
Proludic Bolt Caps	220219b	29.76	4.96
LUMBERZAC Village Hall/Allotments Trees	220220	910.00	none
Online Playgrounds Spring Rocker Handle	220221	26.80	4.47
Paid previously, to note			

- 663 **The exclusion of press and public to discuss personal staff issues and the Community Award was moved by the Chair and seconded by Cllr Forrest – ALL AGREED**

- 664 15a **STAFFING ISSUES** None reported.

- 15b **GARAGE** – Offers considered, further investigation required as to use/cost/legal.

- 15c **CROSS PARK** – The Chair reported on initial estimates of cost of surfacing the car park, clearing rubbish from Avery Way/Cross Park boundary and drainage/flooding issue. Indicative costs discussed. Chair to discuss with Cllr Bowley and report back.

- 665 16 **DATE AND TIME OF NEXT MEETING**

The next meeting will be Wednesday 9th March 2022 at 6:30pm **at the Cross Park Pavilion.**

666 17 FUTURE AGENDA ITEMS –

At 21:05 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council