

Elkesley Parish Council

I hereby give you notice of a Meeting of the Elkesley Parish Council to be held on Tuesday 20th December 2022 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 13th December 2022

W Davies

Clerk to the Parish Council

AGENDA

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 18th October 2022
- 7) To approve payments and finance reports as of 31st October & 30th November 2022
- 8) To consider purchase of a seat for dog walkers
- 9) To approve order for independent play area inspection
- 10) To consider items the council may wish to do in 2023 or to support other groups in doing (to include in the budget)
- 11) To consider costs and items for the 2022-23 budget
- 12) To receive information regarding energy efficiency funding
- 13) To consider any planning applications as listed or planning correspondence – see below.
- 14) To discuss any action by the Council regarding unauthorised building on Brough Lane
- 15) To receive reports and consideration of any expenses on the following:
 - a. Sports field & play area plus BMX safety inspections
 - b. Cemetery
 - c. Defibrillator inspections
- 16) To receive highways and service faults
- 17) To receive items for information only
- 18) Time and date of the next Parish Council meeting

Planning for consideration

Application: 22/01394/FUL

Proposal: Erect new single storey office building (associated with the approval sui generis use of hangars 5-11 as a safety and assurance centre for connected and automated mobility solutions under PO.A 20/01518/FUL, change of use of land to the rear of hangars 1-5 for use as a car park and associated works

Location: Land at Retford Gamston Airport, Ollerton Road, Gamston

Application: 22/01566/HSE

Proposal: Proposed porch with WC to be constructed with traditional masonry walls and render finish to match existing

Location: 73, Lawnwood Ave, Elkesley

Payments for approval

Wages £635.00 (SO) November & December

Elkesley Memorial Hall – Room hire £25.00 & Post Office contribution £TBA

Minutes of the meeting held 20th December 2022

Signed:

Date:

Clerk – reimbursement of Remembrance Wreath £25 and Christmas Tree licence £25.00 = £50.00

R May – reimbursement of fuel for grass cutting £15.36

R May – reimbursement for equipment storage £TBA

Idle Time – Contribution to Idle Times £330.00

J Skelton – reimbursement of Christmas lighting event £30.50

Bawtry Forrest – Christmas tree £365.00

Playdale Playground – proforma invoice for independent play area inspection £312.00 – if approved on agenda

Minutes of the Elkesley Parish Council held on Tuesday 20th December 2022 at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

Present: Cllr Skelton (Chair), Cllr May, Cllr Savill, Cllr O'Brien and Cllr Stronach
Others: Mrs Davies (Clerk) and member of the public

2789/22 To receive apologies and reasons for absence

No apologies received.

2790/22 To receive and record declaration of interests from Members in any item on the agenda

The Chair declared an interest on item 12.

2791/22 To receive the Chair's report

The Chair started the meeting by saying it is with great sadness that the village has lost another great character Geoff Savill. Geoff was a Parish Councillor for many years and then a volunteer and during this time Geoff did so much to shape and build our community; he was no stranger to getting stuck in with our projects, repairs and maintenance. He will be missed. The Parish Council then had a minutes silence in remembrance of Geoff.

The Chair then gave his monthly report.

2792/22 To suspend the meeting to hold a 10 minute public session

No questions asked.

2793/22 To receive reports from the District & County Councillors

District Cllr Dukes sent his apologies.

No reports received.

2794/22 To approve the minutes of the meeting held 18th October 2022

Cllr Stronach proposed to accept the minutes of the meeting held 18th October 2022 as a true record; this was seconded by Cllr May and resolved by the Council – 6 votes. The Chair duly signed the minutes.

2795/22 To approve payments and finance reports as of 31st October & 30th November 2022

The Clerk previously circulated copies of the finances, bank statements and budget figures for the Councillors to view.

Cllr Savill proposed to approve the following payments and approve the 31st October and 30th November accounts; this was seconded by Cllr O'Brien and resolved by the Council – 6 votes.

- 1) Wages £635.00 (SO) for November & December
- 2) Elkesley Memorial Hall – Room hire £25.00 & Post Office contribution £45.00 (2235)
- 3) Clerk – reimbursement of Remembrance Wreath £25 and Christmas Tree licence £25.00 = £50.00 (2234)
- 4) R May – reimbursement of fuel for grass cutting £15.36 (2233)
- 5) R May – reimbursement for equipment storage £250.00 (2240)
- 6) Idle Time – Contribution to Idle Times £330.00 (2236)
- 7) J Skelton – reimbursement of Christmas lights event £30.50 (2237)
- 8) Bawtry Forest – Christmas tree £356.00 (2238)
- 9) Playdale Playground – proforma invoice for independent play area inspection £312.00 (2239)– approved item 2797/22
- 10) Elkesley Memorial Hall – replacement of lost cheque 2226 £52.50 (2240)
- 11) The Play Inspection Co – inspection of BMX tracks £162.00 (2241)

2796/22 To consider purchase of a seat for dog walkers

After discussion, Cllr Stronach proposed to purchase 2 benches with a cap of £700.00; this was seconded by Cllr Savill and resolved by the Council – 6 votes.

One bench for Sandy Lane and a suitable place will be found for the second one. Cllr May will obtain some prices.

2797/22 To approve order for independent play area inspection

Cllr May proposed to arrange the annual independent play area inspection by Playdale Playgrounds; this was seconded by Cllr O'Brien and resolved by the Council – 6 votes. Cheque ref:2239

2798/22 To consider items the council may wish to do in 2023 or to support other groups in doing (to include in the budget)

Cllr O'Brien went through suggestions which she was aware of:

Someone has come forward to volunteer her services if the Memorial Hall Committee want do another Elkesley Feast event in 2023. Cllr O'Brien suggested that the Parish Council might want to work with the Memorial Hall to help with the event as it's for all the villagers.

Cllr Savill suggested that before looking at the Elkesley Feast it might be worth looking at the King's Coronation event, which will be happening during May, rather than the feast which usually happens around July time. Doing two large events might be too much at this moment in time. It was suggested to combine the two events together around the school holidays.

Cllr O'Brien commented that if there are any projects/events going on in the village e.g the Christmas tree event; that everyone would be beneficial to work together to put the event on, instead of duplicating events.

The Chair reported on a proposal for the Council to save money on purchasing a Christmas tree each year, after seeing an alternative Christmas tree at other venues, which looked incredible. The tree purchased this year cost £350.00 pounds and it took 7 people to lift it up. The proposal would be to be to build a purpose built one out of metal say 15-20' foot which would slot into the current base which we use, so the initial cost would be recouped during the first two years, if the cost was around £500-£600 pounds, plus the purchase of some lights, and hopefully both would last for many years.

The Councillors were all happy with the suggestion and for the Chair to look into the costing ready for the next meeting.

Cllr Stronach proposed the Chair investigate this option; this was seconded by Cllr O'Brien and resolved by the Council – 6 votes.

This year the lighting event and the Church's Christingle went very well indeed. The Chair suggested considering also doing something at the Memorial Hall on the same evening and tying the events together; this would help those people that are not able to stand outside in the cold.

Cllr Savill also suggested putting a Christmas meal on in the hall as well as other suggestions that were put forward for consideration in the future.

Cllr O'Brien suggested looking at a village lottery to raise funds towards putting events on.

2799/22 To consider costs and items for the 2022-23 budget

The Clerk went through the current budget with the Councillors and received suggestions for the 2023-24 budget; the Clerk noted the suggestions for the proposed amounts ready to be updated ready for the approval of the precept in January. The draft budget of £19,960 + ear marked reserves £2,550.00.

Cllr O'Brien proposed to approve the draft budget as discussed; plus to include proposed alternative Christmas tree as per the previous agenda item (if costs allow); this was seconded by Cllr May and resolved by the Council – 6 votes.

2800/22 To receive information regarding energy efficiency funding

The District Council's Climate Change Manager has contacted the council and reported that he is working on domestic energy retrofit for the private housing sector, particularly focusing on low income and low EPC households. Additionally, there is a portion of funding that is specifically ring fenced for off-gas properties.

The District Council has identified Elkesley as a potential area that they would like to engage with on the current and upcoming schemes (funded currently up to 2025) and would greatly appreciate getting in touch with the community. The funding is call Green Grants (Phase 3) Nottinghamshire and Derbyshire – contact 0115 947 2207 or GHGLADsNottsDerbys.com.

It was noted that he has distributed some leaflets in the village and would like to come to a Parish Council meeting to discuss further – an invite will be sent to him with the future council meeting dates.

2801/22 To consider any planning applications as listed or planning correspondence

The Clerk reported that the District Council has written to say there is an amount of £2,240.42 Community Infrastructure Levy being held by them for the Parish Council to spend within the parish area on local infrastructure improvements.

There were 3 options given regarding the money:

- Agree for the money, in full, to be transferred to the Parish Council to be spent on local infrastructure projects (criteria applies)
- Request that the money is held with the District Council to allow further pooling of the money or for subsequent transfer at a later stage and reviewed annually, or
- Request that the District Council undertake the work on a project that you specify or ask the District Council to identify an infrastructure project on our behalf

After discussion it was agreed for the District Council to hold the money to allow for the fund to grow; this was proposed below.

Application: 22/01394/FUL

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Location: Land at Retford Gamston Airport, Ollerton Road, Gamston

Application: 22/01566/HSE

Proposal: Proposed porch with WC to be constructed with traditional masonry walls and render finish to match existing

Location: 73, Lawnwood Ave, Elkesley

After consideration, Cllr O'Brien proposed not to make any objections to the above application and to request that the C.I.L money remains with the District Council to allow the fund to grow; this was seconded by Cllr May and resolved by the Council – 6 votes.

2802/22

To discuss any action by the Council regarding unauthorised building on Brough Lane

Cllr O'Brien reported that she had been in contact with the Planning Authority for clarification regarding their instructions that parishes should not discuss enforcement cases in public sessions until the cases are closed. The rationale behind this decision is to avoid anything that would affect any legal cases should they arise. With this in mind the Chair asked that the matter was not discussed during the council meeting. It was noted that the matter was being dealt with by the Planning Authority.

2803/22

To receive reports and consideration of any expenses on the following:

Sports field & play area plus BMX safety inspections

- It was noted that cows have been on the sports field – a letter to be sent to the farmer
- The BMX inspection report has just been received – Cllr May to go through it
- Cllr May has carried out 3 inspections since the last meeting; some monitoring/actions required

Cemetery – nothing to report

Defibrillator inspections – Cllr May will order some batteries

2804/22

To receive highways and service faults

- Cllr Stronach will contact Highways regarding gritting on Jockey Lane
- It was noted that a bin has been damaged by a vehicle; Cllr O'Brien has reported it to the Environmental Services for a replacement

2805/22

To receive items for information only

It was noted that the Bassetlaw Food Bank's Mobile community shop will not be visiting Elkesley after the 19th December. Since its launch in September, they have had just 7 residents' sign up to be members and for the last couple of weeks, they have had no one visit the shop. Compared to the other locations they visit these numbers are very small. They have reviewed usage of the facility and have decided they are going to re site the unit to another village in the New Year to see if there is a better uptake of the facility. They thanked the Parish Council and Memorial Hall for its support and help with this venture.

2806/22

Time and date of the next Parish Council meeting

The next Parish Council meeting will be held on Tuesday 17th January 2023 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley.