

ASHENDON PARISH COUNCIL

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE
PARISH COUNCIL WILL BE HELD ON:**

Monday 15th May 2017 at 8pm

in Ashendon Village Hall

ANNUAL GENERAL MEETING

Councillors are summoned to attend.

A G E N D A

Parishioners Question Time will take place after Item 6

15 minutes will be set aside to receive representations from members of the public

1. Election of Chairman

To elect the Chairman of the Parish Council for 2017/18

2. Apologies

To receive apologies for absence

3. Election of Vice Chairman

To elect the Vice Chairman of the Parish Council for 2017/18

4. Declaration of Acceptance of Office by Chairman

To complete relevant form.

5. Representatives of Committees/Working Groups

To agree representations – Local Area Forum, HGV/Village Kerbing, Village Speed Watch and Broadband. To also appoint a Councillor responsible for monitoring Parish Council Assets and reviewing Insurance Policy.

6. Minutes

To agree and sign the Minutes of the Parish Council meeting held on Monday 20th March 2017

7. Parishioners Question Time

8. Matters Arising

To address the Matters Arising from the Minutes and carry forward any further actions

9. Declarations of Interest

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda

10. Contributions from BCC Cllr and AVDC Cllr

To receive a report from Bucks County Council and Aylesbury Vale District Council

11. Broadband

To receive a progress report from the Broadband Working Party.

12. PC Governance

To review Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.

13. Devolved Service

To approve Annual Report to be shared with BCC (deadline 31st May 2017)

14. Annual Village Meeting

To review and bring forward any action points.

15. Grass Cutting by ToolShed

To note proposed cutting dates of (19/20th April) 17/18 May, 14/15th June, 5/6th July, 5/6th September, 10/11th October

16. Reports from Councillors attending meetings and outside organisations

To receive any reports

17. Correspondence

To note any correspondence outside the Agenda including Repair to Street Light (Michael Rand) Village of the Year competition (to resolve to enter).

18. Finance

a. Balance of Minutes of Previous Meeting (20th March 2017): £7,569.13

- **Receipts:** £1,056.76 (£500.00 LAF Sports Equipment funding; £556.76 Devolution Grant)
- **Debits:** £0.00
- **Plus unrepresented cheques:** £442.90 (£265.00 Len Holder, £57.90 Kevin Nash, £120.00 Ashendon Village Hall Hire for 2017/18)
- **Less standing orders:** £476.68 (£238.34 February, £238.34 March Clerk Salary)
- **Balance of Bank Account: £8,592.11** (31st March 2017)
Available Funds: £8,592.11 (balance of bank account less unrepresented cheques)
Closing Balance year ending 31st March 2017: £8,592.11

2017/18:

- **Opening Balance: £8,592.11**
- **Receipts: £13,125.00** (£6,000 LAF Funding, £7,125 Precept Funding)
- **Debits: £47.01** (E-on)
- **Plus unrepresented cheques:** £120.00 (Village Hall)
- **Less standing orders: £238.34** (April Clerk Salary)
- Available Funds: **£21,551.76** (balance of bank account less unrepresented cheques)

b. Orders for Payment: £6,955.17

- **Connecting Ashendon CIC - £6,000.00** (LAF Funding)
- **Venetia Davies - £9.45** (Clerk travel)
- **Peter Smettem - £31.12** (AVM Refreshments)
- **Aon UK Limited - £279.80** (Parish Council Insurance – renewal date: 1st June 2017)
- **BALC - £31.00** (Subscription 2017/18)
- **JE Accountants - £135.00** (Payroll administration 2016/17)
- **New Meaning (Toolshed) – £342.00** (£285.00 + VAT £57.00) (grass cutting - April)
- **Ashendon Playing Fields Association - £20.00** (Hire of Pavilion for Play Around the Parishes)
- **Venetia Davies - £54.00** (Membership to Society of Local Council Clerks; shared with Cuddington PC)
- **ARG Compulink - £52.80** (£44.00 + £8.80 VAT) (to set-up computer/anti virus licence under Transparency Funding)
- **BALANCE: £14,596.59 (Available Funds less Orders for Payment)**

c. Audit 2016/17.

Approval of accounting statements and annual governance statement (deadline to Mazars 30th June 2017)

19. S106 Contribution Received - Lower Pollicott (15/03575/APP)

To formally note notification of S016 contribution received from planning application 15/03575 and consider future projects.

20. Planning

To note that there have been no planning application since date of last meeting – 20th March 2017

21. Items for Information

- Play Around the Parishes: Monday 24th July 2pm to 4pm, LAF – Wednesday 5th July 2017, VALP – to note new meeting dates and public consultation as late July (tbc)

22. Date and Time of Next Meeting:

Monday 19th June 2017 - Ashendon Village Hall

**The Agenda and Minutes of the Parish Council can also be viewed at
www.ashendonparish.org.uk . email: ashendonpc@gmail.com**