

**Minutes of The Annual Parish Meeting of Kemberton Parish Council held in The Village Hall,
Kemberton on Wednesday 13th May 2015**

Present: Martyn Bidgood, Giles Greenwood, Philip Jones, Mark Lea, James Rennison, Mary Wright

In attendance: Valerie Edwards clerk to the Council

1 Apologies for Absence Ian Amos and Bill Lathe

2 Report from The Chairman on the Council year 1 May 2013 to 30 April 2014.

The Chairman Councillor James Rennison delivered his second Chairman's Report. He commented on the following topics:

- He commenced by highlighting a planning application for change of use at Grindle House Farm in the neighboring parish of Ryton and Grindle. This application, which has impact on all the surrounding Parishes, has been ongoing for 14 months. The application is due to be heard on 19th May.
- There have been five scheduled meetings of full council held since the last Annual Parish Meeting in May 2014. The meetings have been very well attended.
- **Planning** - During this session the Council has considered and commented upon 6 applications for planning consent for property alterations and three for tree works within the conservation area. Matters relating to the change of use / development proposals at Grindle House Farm remain the focus of attention for the Parish Council.
- **Village Defibrillator** - The Kemberton defibrillator Service went live at the beginning of March with trained volunteers, supporting the project. The first "shout" received within days pointed up a number of operational issues related mostly to the geographical area that is expected to be covered. Further information about the delivery of this service will be taken in the monthly meeting following this Annual Parish Meeting.
- **LJC** - The format of this committee of Shropshire Council has changed. The committee has taken on the role of communication and advisory panel. The LJC no longer has funded budget for distribution.
- **Finance** This has been subject to tight management, costs have increases this year while restrains have been imposed via a change in the payment of Council Tax Support Grant. The finances still remain in credit.

3 Report from Shropshire Councillor Michael Wood on the Council year 1 May 2014 to 30 April 2015. In the absence of Councillor Wood no report was available.

3 Questions relating to reports. There were none.

Minutes of Meeting of Kemberton Parish Council held in The Village Hall, Kemberton on Wednesday 13th May 2015

Present: Martyn Bidgood, Giles Greenwood, Philip Jones, Mark Lea, James Rennison, Mary Wright

In attendance: Valerie Edwards clerk to the Council.

1 Apologies for Absence: Ian Amos and Bill Lathe

2 Declaration of any Disclosable Pecuniary Interests in respect of items on the agenda. They will be annotated at the relevant item in the minutes.

3 To approve the minutes of meeting held 11th March 2015 The minutes were approved by the meeting and signed by the Chairman.

4 Matters arising from the minutes None were raised

5 Election of officers for 2015/16

- 5.1 **Election of Chairman** – Councillor Rennison still holding the chair called for nominations for the office. Councillor Jones nominated him to remain. This was seconded by the remainder of Councillors present. Councillor Rennison was returned unanimously, unopposed.
- 5.2 **Election of Vice Chairman.** The Chairman called for nominations. Councillor Lea was nominated by Councillor Jones and seconded by Councillor Bidgood and elected unopposed.
- 5.3 **Representative of Kemberton PC to Local Joint Committee,** Councillor Amos was proposed by the Chairman seconded by Councillor Lea and returned unopposed.
- 6 **Matters related to Grindle House Farm and Ren-new.** The Chairman informed the meeting that after 14 months this planning issue has now been scheduled to be heard on 19th May. The application has been recommended for approval by Shropshire Council officers. It was determined that Councillor Jones would attend the meeting and speak on behalf of Kemberton PC. An opportunity to co-ordinate the evidence with the other PC's involved will be taken at a meeting on 14th May.
- 7 **Correspondence**
- 7.1 **From SALC** Invitation to renew membership – Fee for year £145.13 (cf last year £130.84). This was approved unanimously for payment
- 7.2 **From AON Insurance** Invitation to renew policy cost £224.70 this is no change since last year. This was approved unanimously for payment
- 7.3 **From Shropshire Council** Notice of Annual Town and Parish Emergency Planning Briefing 2015 – Wednesday 3rd June at Shirehall, 6.00pm This was noted.
- 8 **Matters Reported from Shropshire Council** In the absence of Councilor Wood no report was available.
- 9 **Financial Matters**
- 9.1 **Precept A payment of £2100.00 precept for 2014/15 has been received.**
- 9.2 **From Mazars** Notice of Annual External Audit of accounts. Time Table:
Deadline for approval of Annual Return – 30th June,
Annual return to be submitted to Mazars – 3rd July,
Appointed date for exercise of elector's rights – 31st July.
These dates were noted
- 9.3 **Annual Receipts and Payments Account for yearend 31st March 2014 For Approval** Copies were tabled by the clerk.
- 9.3.1 A matter was raised by Councilor Philip Jones, who declared an interest and took no further part in the discussion..
It was noted by the other Councilors that a decision to donate funds to Saint Andrew's Church under Section 137 had been put off until the financial impact of the restoration of the old maps was known. It was stated that this work has now been completed and that there will be no need for funds from the Parish Council for this project.
Councilor Lea proposed that a donation of £100.00 be made to The Church. This was seconded by Councilor Greenwood and unanimously approved. This would be actioned at the July meeting.
- 9.3.2 The Accounts for year end 31st March 2015 were approved by the meeting and signed off by The Chairman.
- 9.4 **Copy of Accounting Statement to be forwarded to Internal and then External Audit.** Copies were tabled by the clerk. These were approved and signed off by the Chairman
- 9.5 **Reappointment of Internal Auditor Julian Gronow FCA** This was unanimously approved by the meeting.

10 **Village Defibrillator To receive a further report.** Councillor Lea gave a verbal report on the provision of this service since the last meeting. He noted that he alone had taken the responsibility for this service, he had done this because of the operational difficulties. Several further calls had been received by him, none effecting from residents of Kemberton Parish. He outlined the process of daily communication between himself and West Midland Ambulance Service. He also informed that WMAS have now adapted their computer software to accommodate the defined restricted area of cover for Kemberton Village Defibrillator Service.

11 **Planning**

Plans received up till 7th May

PLANNING REFERENCE 15/01130
DEVELOPMENT Erection of a first floor extension to side elevation
PROPOSED:

LOCATION Wrenmore Lodge, Mill Lane, Kemberton, Shifnal,
OS Reference 373198 - 304805

APPLICANT: C/O Agent. No Objection

PLEASE NOTE: Councillor Rennison declared a personal interest in this application.

12 **Parish Plan/Place Plan.** Councilor Jones reported contact with Tracey Johnson at Shropshire Council he informed the meeting of the now restricted level of support available. He has been informed that there may be some funding available for this project. It was agreed to proceed with the preparation for distribution of questionnaires, which would be delivered by hand to each household.

13 **Any Other Business**

- 13.1 It was reported that Bill Lathe had once more raised the issue of the inadequate repair of pot holes. The Clerk is to contact Highways on the matter.
13.2 It was reported that a suspicious Transit Van has been noted in the Village in recent days.

14 **Date and time of next meeting.** Wednesday 8th July 2015

Meeting schedule 2015

Wednesday	9th September 2015
Wednesday	11th November 2015

Meeting closed at. 8. 50.

