

Action Plan 2022/23

Fernwood Parish Council strives to work on behalf of parishioners on the issues that matter to the village. We are always keen to receive ideas and suggestions from parishioners on particular areas of interest or concern and where it is felt the Council may assist. Listed below is our current schedule of activity; this is regularly reviewed and updated as projects finish and priorities change. The Council's strategy can be found [here](#).

	Action	Strategy Item
1.	Finalise the purchase of the woodland behind the nursery, tidy this up, repair the lights, install bins and start a volunteer group with community activities.	
2.	Deliver Platinum Jubilee Celebration on June 2 nd 2022	
3.	Fully investigate the possibility of extending the village hall.	
4.	Support the Friday night Youth Club. Work with the Fernwood Youth Offer Partnership to assess demand and work to develop this service.	
5.	Complete the transfer of open spaces to Fernwood Parish Council (from Barratt David Wilson Homes to Newark and Sherwood District Council to Fernwood Parish Council). Once this has been done work with FirstPort to look at the provision of a better play park. Look to improve facilities for all age groups in Fernwood.	10
6.	Continue to work with NSDC to ensure the maintenance of the open spaces in new developments is arranged without the implementation/use of management companies.	
7.	Purchase a Coat of Arms for the Parish. Welcome to Fernwood signage to be considered when this is in place.	
8.	Continue to maintain Fernwood Village Hall and work the promote the venue.	
9.	Continue to work with NCC and Via to ensure the roads are maintained and safe. In particular, for school children crossing the B6326.	2
10.	Continue to maintain Dale Green, grit bins and dog poo bins.	
11.	Regular liaison meetings with developers in the village so residents can be kept up to date on their activity.	
12.	Representation at NCC, NSDC, British Gypsum, Police, Health meetings.	2, 4, 5, 8
13.	Continue to lobby for freeholders to have the same rights under the Law as leaseholders on a managed estate.	6
14.	Promote Parish Council meetings through the Fernwood Gazette, social media and noticeboards. Completed action summaries to be developed on Facebook.	1, 7
15.	Continue to develop and publish the Fernwood Gazette and distribute it to all households and businesses in the Parish.	1, 7 11
16.	Actively use Facebook and the Parish Council website to keep people updated on Parish Council activity and what is happening in the Parish.	11
17.	Support groups and organisations whose activities enhance community life.	1
18.	Liaise with local land owners/businesses on issues affecting the village.	1, 8
19.	Ensure staff and Parish Councillor training up to date for the running of the Council and services it provides.	
20.	Review all Council policies and procedures to ensure they are up to date and in line with current legislation/guidance.	
21.	Consideration and respond to consultations on issues specifically affecting the parish now and in the future.	
22.	Control and management of Parish public finances and administration of the Parish Council. Look into new financial package. New internal auditor to be found.	
23.	Work with Nottinghamshire County Council to consider the provision of Interactive signs on Dale Way and Goldstraw Lane to encourage drivers to reduce their speed.	
24.	Signage for Fernwood on the Balderton roundabout – continue to try get NCC to assist with this.	

2021/22 Action Review

	Action	Action Update
1.	Continue to work with NCC and Via to ensure the roads are maintained and safe. In particular, for school children crossing the B6326 and the resurfacing of the B6326.	During this year an interactive sign and more signage were installed by NCC. NCC reviewed the layout of the current crossing facilities at the Tawny Owl roundabout and have plans to take widen the central reservation therefore narrowing the carriageway make it safer for pedestrians/cyclists to cross. (Subject to budgetary approval)
2.	Continue to maintain Dale Green (DG), grit bins and dog poo bins.	Maintained to a high standard.
3.	Representation at NCC, NSDC, British Gypsum, Police, Health meetings.	<p>We have attended many meetings with these agencies</p> <ul style="list-style-type: none"> • Stakeholder meetings regarding the road network around the Parish • Work has been done with NSDC/Police to tackle antisocial behaviour in the village • British Gypsum – Regularly attend liaison meetings to receive updates on the work at Bantycok
4.	Regular liaison meetings with developers in the village so residents can be kept up to date on their activity.	<p>Regular meetings have been held with Barratt David Wilson Homes and Allison Homes to keep the Parish up to date with their activity and address residents' concerns.</p> <p>Collated residents complaints regarding construction traffic that has come through the village and mud on Hollowdyke Lane. Liaised with planning enforcement on these issues. This resulted in a planning breach notice being issued; the developer has tackled the issue by installing a second wheel wash on their site. We continue to encourage the erection of improved construction traffic direction signage and are hopeful this will be up early in the next financial year.</p>
5.	Continue to lobby for Freeholders to have the same rights under the Law as Leaseholders on a managed estate.	The Parish Council is no further with this but has actively been seeking a meeting with Robert Jenrick (local MP and Housing Minister) to tackle this issue.
6.	Continue to work with NSDC to ensure the maintenance of the open spaces in new developments is arranged without the implementation/use of management companies.	The Parish Council has worked with NSDC to ensure a management company will not be used for the new Barratt David Wilson Homes and Allison Homes developments. We are working with NSDC to ensure a management company will not be required for the Persimmon development either.

7.	Look into the provision of live streaming of Parish Council meetings. Promote Parish Council meetings through the Fernwood Gazette, social media and noticeboards. Action summaries to be introduced on Facebook	We have a temporary solution to providing hybrid meetings and did investigate a longer-term fixed solution. Due to lack of people joining the meetings online, the Council decided in February to no longer live stream the meetings. Parish Council meeting are promoted through these mediums but public attendance is minimal.
8.	Continue to develop and publish the Fernwood Gazette and distribute it to all households and businesses in the Parish	We continue to be publish the Fernwood gazette twice a year. Advertising income has helped subsidise the cost of this.
9.	Actively use Facebook and the Parish Council website to keep people updated on Parish Council activity and what is happening in the Parish.	Parish Council meetings are now set up as an invite through Facebook and shared to both local Facebook groups. Agendas and minutes are published on the Council website, noticeboards and shared to local Facebook pages.
10.	Look to improve facilities for all age groups in Fernwood	The purchase of the woodland is in its final stages. This has taken longer than we would have liked but as soon as the sale has been completed we will be making improvements in the area.
11.	Support groups and organisations whose activities enhance community life.	The Parish Council and volunteers from the village are planning a Platinum Jubilee event. The group meets regularly and plans are well underway for this community event.
12.	Village Hall transfer from NSDC to Parish Council ownership	Completed.
13.	Liaise with local land owners/businesses on issues affecting the village.	The Parish Council has liaised with all businesses on Rubys Avenue regarding the Jubilee event The Parish Council has found a volunteer to help maintain the flowerbeds in the car park between the village hall and nursery. The appearance of this area has significantly improved since he has been tending to it. The area does not belong to the Parish Council
14.	Investigate extending the Village Hall	Architect has been appointed and plans drafted. This is being submitted for pre planning application advice.
15.	Ensure the Village Hall is Covid 19 secure and follow government rules.	Hall has adhered to government guidance whilst covid 19 restrictions were in place.
16.	Ensure staff and Parish Councillor training up to date for the running of the Council and services it provides.	The Clerk has passed the CILCA qualification, allowing the Council to have General Power of Competence. The Clerk has also undertaken the following online training: Display Screen Equipment, Fire Warden, Health & Safety for Managers & Supervisors. The Caretaker has undertaken COSHH , Fire warden and Manual Handling online training. Councillor Newton has

		done New Councillor Training. Councillor Smith has done Chairman refresher training and Councillor Micah has done introduction to planning training.
17.	Review all Council policies and procedures to ensure they are up to date and in line with current legislation/guidance.	All policies are reviewed through each financial year. In 2021/22, the following policies/procedures have been adopted: <ul style="list-style-type: none"> • Village Hall Environmental Policy • New Local Government Association Code of Conduct • Performance Policy • Volunteer Litter Picking Risk Assessment • Woodland behind the Nursery Risk Assessment • Investments Policy • Employee Eye Tests Reimbursement Policy
18	Consideration and response to consultations on issues specifically affecting the parish now and in the future.	<ul style="list-style-type: none"> • Residents of Dale Crescent consulted regarding the use of the gym equipment on the green and the possible introduction of play equipment. • Social media consultation regarding the possible purchase of the woodland behind Fernwood Dale Nursery • PC distributed survey on behalf of NSDC regarding antisocial behaviour • Feedback sections in the Fernwood Gazette and contact details for feedback.
19	Control and management of Parish public finances and administration of the Parish Council.	Ongoing work which is subjected to internal and external audit. This year the personal hygiene contract has been reviewed giving the Council significant cost savings.
20.	Covid 19 Support	Offered and provided support to residents who were isolated due to Covid 19.
21.	Investigate the provision of Interactive signs on Dale Way and Goldstraw Lane to encourage drivers to reduce their speed.	Costs have been obtained. We have liaised with NCC on this and the County Councillor has arranged temporary signs – once these are in place and their effectiveness assessed the Parish Council can whether to proceed with this.
22.	Investigate the provision of signage for Fernwood on the Balderton roundabout.	Despite attempts to get costings for these from NCC, we are no further on with this as they do not want to install signage.
23.	Welcome to Fernwood signage - Consult on ideas for this and investigate provision	We have applied for a Coat of Arms. Once this work has been completed we can look into Welcome to Fernwood signage.

Actions that weren't in the original action plan

		Service Level agreement in place with Nottinghamshire County Council to provide a Youth Club in Fernwood on Friday nights from 22/4/22. We have worked with the Youth Services team to get this set up.
		Recruited Administration Assistant to work 15 hours per week.