



PARISH COUNCIL

## Hoo Saint Werburgh Parish Council

*Parish Clerk: Mrs Sherrie Babington*

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The next meeting of the Parish Council will be held at **7.30pm on Thursday 5<sup>th</sup> December 2019, in the Village Hall, Pottery Road, Hoo.** Members are hereby invited to attend.

*The Parish Council welcomes The Worshipful the Mayor of Medway and Mayoress of Medway, Councillor Habib Tejan and Mrs Bridget Tejan to the meeting.*

### AGENDA

1. Apologies.
2. Declaration of Interests.
3. Minutes of the previous meeting.
4. Matters arising from the Minutes.
5. Public Question Time.
6. Urgent Matters (if any with the Chairman's consent).
7. Meeting opened to Guest Speakers from Medway Council.
8. Monthly Financial Statement.
9. Urgent Items (referred from item 6).
10. Date of the next meeting – **Thursday 9<sup>th</sup> January 2020.**

*Councillors reports and requests for items to be included on the next agenda to be submitted to the Clerk no later than 24<sup>th</sup> December 2019.*

*Legislation allows for meetings to be recorded by anyone attending. Persons who have concerns about being recorded should speak to the Parish Clerk.*

*Please note that the meeting will finish at 9.30pm and any undiscussed items will be carried over to the next meeting.*

Mrs Sherrie Babington

Parish Clerk