



DUNTON GREEN PARISH COUNCIL

Dunton Green Pavilion • Recreation Ground • London Road

Dunton Green • Sevenoaks • Kent • TN13 2UR

Tel: 01732 462966 • email: clerk@duntongreenpc.org.uk

Chairman: Cllr F. England • Clerk to the Parish Council: Tracy Godden

To members of the Council

You are hereby summoned to attend a meeting of Dunton Green Parish Council at Dunton Green Pavilion on Tuesday 9th April 2024 at 7.30pm for the purpose of transacting the following business.

00. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chairman.

01. PRESENT / APOLOGIES

To receive and accept apologies for absence.

02. MINUTES OF THE COUNCIL

To approve the minutes of the meeting held on Tuesday 12th March 2024 and, if in order, to sign as a true and accurate record.

03. REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest (Localism Act 2011 s.31 & s.33).

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

Members are requested to ensure that declarations of interest are made orally. Members are reminded that if an interest comes to light during the meeting it must be declared at that time and if the member considers it to be prejudicial then he or she **MUST** leave the 'room'. Members are reminded that they have a duty to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

05. GENERAL ADMINISTRATION

5.1 Learning Opportunities (Cllr & Staff): to consider what has been undertaken, booked and is available

5.2 To receive updates from Kent County and Sevenoaks District Councillors

06. DGPC REPRESENTATIVES – EXTERNAL BODIES

6.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

07. CLERK'S REPORT To receive the Clerk's report

08. COMMUNITY DEVELOPMENT & SAFETY

8.1 Anti-Social Behaviour – to note or consider any issues brought to the attention of the Parish Council

8.2 DGPC funded Community Activities: to note updates regarding youth and senior activities and to

consider a quotation for sessions for summer 2024

09. FINANCE

9.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified.

9.2 Internal Audit 2023-24

9.3 The Annual Governance and Accountability Return (AGAR) for the Financial Year 2023-24 has been completed in conjunction with the Final Year Internal Audit. The Council is requested to approve:

9.3a Section 1 Annual Governance Statement

9.3b Section 2 Accounting Statement

9.4 To reappoint the internal auditor for 2024-25

10. ACCOUNTS FOR PAYMENT

10.1 List of payments for approval

To resolve to note expenditure for March and April to date and to approve items for payment in April. A list of cheques, Bank transfers and direct debits (with supporting documentation) is provided and is to be signed off by two councillors.

11. PLANNING

11.1 CURRENT PLANNING To consider the applications and to resolve to agree recommendations. Any planning applications received between 26/03/24 & 09/04/24 will also be considered.

11.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

11.2a Planning Application 23/01544/HOUSE and APPEAL REF APP/G2245/D/23/3328814

Location: Pounsley Studio Pounsley Road

Development: Single storey detached garage

DISMISSED AT APPEAL (Inappropriate development in the Green Belt

Any planning notifications received between 26/03/24 & 09/04/24 will also be considered.

11.3 LOCAL PLAN: updates if available and to note the SDC press release dated 19/03/24 re Regulation 18 (Part 2) results

12. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

12.1 DGPC Land / Projects

12.1a DGPC 'Extension' Land: to discuss progress and next steps.

12.2 Pavilion

12.2a Pavilion Cleaning: to note an increase to charges from 1st April 2024

13. HIGHWAYS & TRANSPORTATION (INFRASTRUCTURE)

13.1 To note scheduled works on London Road (SGN gas line replacements) due from 1st April 2024

13.2 To note potholes in access road to recreation have been filled with tarmac

14. EVENTS

14.1 DGPC Events: to note/consider feedback/updates/requirements:

14.1a Annual Parish Meeting / Parish Reception (Weds 27th March 7pm)

14.2 Non-DGPC Events: to note

14.2a SDC Family Fun Day: to note this is scheduled to take place at Dunton Green Recreation Ground on Wednesday 31st July (10.30am to 1.30pm) and to consider any additional provisions

15. CORRESPONDENCE & COMMUNICATIONS

15.1 To consider or note correspondence received since the March 2024 meeting

15.1a SDC [Email] – SDC Cultural Grants Programme (funded by UK Shared Prosperity Fund) launches 15/04/24

15.1b SDC [Email] – DHULC Community Ownership Fund Round 4

15.1c CPRE [Email] – Petition/campaign re affordable homes and ‘broken housing model’

15.1d Kent Beekeepers Association [Email] – Donation request (relating to Asian Hornet concerns)

Any correspondence received between 26/03/24 & 09/04/24.

15.2 Dunton Green News (newsletter): to note copy deadline (1st May) and articles provided

16. CO-OPTION

To co-opt additional members of the Council if applications have been submitted for the current vacancy (and applicants have attended a meeting).

17. DATE OF NEXT MEETING

17.1 Scheduled: May 14th, 2024 (7.30pm)

18. PUBLIC SESSION

To enable any members of the public present to draw the attention of the Parish Council to any pre-advised matter, at the discretion of the Chairman.

TL Godden

Tracy Godden Clerk to Dunton Green Parish Council

Tuesday 26th March 2024

www.duntongreen.pc.org.uk