

**Q4 2021/22 Budget Report and Bank Reconciliation**

<b>RECEIPTS</b>	<b>Actual 2020/21</b>	<b>Budget 2021/22</b>	<b>Actual Q4 2021/22</b>	<b>Variance</b>	<b>Variance explanation</b>
Precept	£ 4,600.00	£ 4,785.00	£ 4,785.00	100%	
Environmental Maintenance Grant	£ 180.00	£ 135.00	£ 135.00	100%	
Neighbourhood Fund		£ -	£ 34.57		
VAT	£ 253.09	£ 25.00			
Clerk's Training Agreement	£ 18.75	£ -			
Other	£ 109.24	£ -			
<b>TOTAL RECEIPTS</b>	<b>£ 5,161.08</b>	<b>£ 4,945.00</b>	<b>£ 4,954.57</b>	<b>100.19%</b>	

<b>PAYMENTS</b>	<b>Actual 2020/21</b>	<b>Budget 2021/22</b>	<b>Actual Q4 2021/22</b>	<b>Variance</b>	
<b>Administrative &amp; Establishment Costs:</b>					
Clerk's Salary	£ 2,476.95	£ 2,570.00	£ 2,556.40	99%	
Mileage		£ 70.00	£ 48.60	69%	
Expenses, misc. admin	£ 227.74	£ 200.00	£ 142.61	71%	
Subscriptions	£ 224.55	£ 230.00	£ 226.56	99%	
Training	£ 37.50	£ 200.00	£ 10.00	5%	
Insurance	£ 290.64	£ 350.00	£ 349.36	100%	
Audit	£ 125.00	£ 125.00	£ 135.00	108%	
Room hire/heating		£ 40.00	£ 40.00	100%	
Play area inspection fee	£ 80.00	£ 100.00	£ 80.00	80%	
New computer equipment	£ -	£ -	£ -		
Elections			£ -		
Asset repairs	£ 380.00	£ 550.00	£ 111.50		
Churchyard maintenance (S137)	£ 100.00	£ 100.00	£ 100.00		
Under the Wrekin	£ 50.00	£ 50.00	£ 50.00		
Mowing of crossroad verges	£ 270.00	£ 360.00	£ 360.00		
VAT	£ 34.57		£ 20.33		
<b>Sub Total Admin &amp; Establishment</b>	<b>£ 4,296.95</b>	<b>£ 4,945.00</b>	<b>£ 4,230.36</b>	<b>86%</b>	

<b>FUNDS TO ADD TO RESERVES</b>	<b>Actual 2020/21</b>	<b>Budget 2021/22</b>	<b>Actual Q4 2021/22</b>	<b>Variance</b>	
Elections	£ 100.00				
General reserve	£ 100.00				
<b>TOTAL FUNDS TO ADD TO RESERVES</b>	<b>£ 200.00</b>	<b>£ -</b>	<b>£ -</b>	<b>100%</b>	

<b>RESERVES</b>	<b>Actual balance 31.3.21</b>	<b>Contributions 2021/22</b>	<b>Expenditure 2021/22</b>	<b>Reserves as at Q4 2021/22</b>	<b>Explanation</b>
Elections	£ 250.00		£ -	£ 250.00	
Transparency Fund	£ 607.89	£ -	£ 162.24	£ 445.65	1 hr clerk time per month + web domain renewal
Asset maintenance	£ 675.00	£ -	£ -	£ 675.00	
Professional fees	£ 500.00	£ -	£ -	£ 500.00	
Neighbourhood Fund	£ 461.22		£ -	£ 461.22	Allocated to play area equipment
<b>Total Ringfenced Reserves</b>	<b>£ 2,494.11</b>	<b>£ -</b>	<b>£ 162.24</b>	<b>£ 2,331.87</b>	
<b>General Reserves (balance less ringfenced reserves)</b>	<b>£ 3,524.06</b>			<b>£ 4,926.54</b>	
<b>Balance</b>	<b>£ 6,018.17</b>			<b>£ 7,258.41</b>	

**BANK RECONCILIATION Q4 2021/22**

Balance b/fwd from 31st March 2021 - Treasurers (7)		£6,438.19
Balance b/fwd from 31st March 2021 - Business (23)		£0.01
<b>RECONCILED BALANCE B/FWD 31ST MARCH 2020</b>		<b>£6,438.20</b>
Less payments 2021/22		£4,230.36
Add receipts 2021/22		£4,954.57
<b>BALANCE AS PER CASHBOOK</b>		<b><u>£7,162.41</u></b>
Represented by bank balances	Treasurers 30 March 2022	£7,258.40
	Business (23)	£0.01
	<b>Total balances</b>	<b><u>£7,258.41</u></b>
	Less unrepresented online payment	£96.00
<b>RECONCILED BALANCE</b>		<b><u>£7,162.41</u></b>

Prepared by: Sarah Morris  
Date: 05.04.2022

Signed by:

Date: