



ALLOTMENT TENANCY AGREEMENT

Note: The Springvale allotments site is leased from Cotswold District Council (CDC) by the Parish Council. Some rules differ from the other parish allotments owing to CDC's lease requirements.

1. All tenancies are effective from 1st January each year. The rent for an allotment garden shall be paid in advance annually on receipt of the rent request. The rent is reviewed on an annual basis no later than November.
2. A plot will only be let to residents living within the parish of Bourton-on-the-Water. In the first year of tenure, allotment holders shall only be permitted to rent one half plot. Additional plots will only be allocated to existing Tenants if there are no new applicants on the waiting list.
3. The Tenant shall not under-let, assign or part with the possession of an allotment without Council's consent. If a plot is in a sole tenancy and becomes vacant owing to the demise of the Tenant or through abandonment, it will be offered to the next resident on the waiting list.
4. The allotment garden must be kept clean, tidy and in a good state of cultivation and fertility. **It should not be used for any purpose other than the cultivation of vegetables, flowers or fruit.** Particular attention must be paid to the prompt removal of seeding weeds. Perennial weeds must not be allowed to get out of control.
5. The site must not be used for sleeping accommodation, residential purposes or for any dangerous trade, business, manufacture or occupation, or for any illegal or immoral act or purpose. The Tenant shall not cause any nuisance or annoyance to another Tenant or neighbour. Machinery which might cause excessive noise or vibration or structural damage to neighbouring properties must not be used.
6. The Tenant shall not permit (or suffer) alcohol or other intoxicating liquors or any other controlled substances to be brought onto or stored at or retailed from the site.
7. A minimum 80% of all plots should be cultivated during the growing season, with the remainder of the plot being kept in a tidy and weed-free condition. It is the Tenant's responsibility to mark and display the plot number at all times.
8. Ponds, ditches and water features are not permitted. The Tenant may not keep any live animal, fish, reptile or bird on allotment land. Dogs will only be permitted within the allotment areas if kept on a lead.
9. The Tenant shall not obstruct any path set out by the council for the use of the allotments or cemetery. There must be a path between each adjacent plot and these paths must be maintained to a minimum width of 50cm (20 inches), and be kept level and properly cut and trimmed by the adjacent Tenants.
10. Tenants shall keep every hedge that forms part of the allotment garden in good repair, properly cut and trimmed.

11. Sheds, greenhouses and other constructions e.g. fruit cages or trellis may only be erected with the written permission of the Council. Constructions should be in proportion to the size of the plot. The maximum permitted dimensions are as follows:
Shed - 6ft x 4ft (1.83m x 1.22m) Greenhouse - 8ft x 6ft (2.44m x 1.83m)
Permission for a shed or greenhouse in excess of the stipulated size will not normally be granted.
All constructions must be maintained in good weatherproof and serviceable condition. Poly tunnels are not permitted to be used and water pumps are not permitted to be used unless approved in writing by the Parish Council due to mobility issues.
12. No rubbish other than garden refuse may be deposited on Tenants' allotment gardens. Oils, grease, paints, stains and wood preservative etc. must be disposed of correctly and not contaminate the land.
13. No electric fence or barbed wire to be installed on allotments.
14. Tenants are asked to respect the communal grassed and parking areas. Any manure delivered to the site may only be stored temporarily on a communal area if placed on a protective ground sheet. It must be removed within 3 days in order not to cause permanent damage.
15. Springvale site: Bonfires are **NOT** permitted (CDC lease requirement due to the proximity of the main road and residential properties).
16. Cemetery Lane & Piece Hedge sites: Bonfires may be lit but Tenants will be required to respect guidelines from The National Allotment Society. Smoke nuisance to neighbouring Tenants and residents must be minimised and Tenants must put out smoking bonfires if asked to do so. Fires must not be left unattended and must be extinguished at the end of the day.
17. Cemetery Lane site: Pedestrian access only is permitted from Greystones Lane.
18. Any member or officer of the Council shall be entitled at any time to enter and inspect an allotment garden.
19. Tenants are expected to treat all councillors, employees, other tenants and members of the public with civility and respect. Allegations of bullying and harassment will be treated seriously. Investigations will be carried out promptly, sensitively and, as far as possible, confidentially.
20. **If any Tenant fails to comply with the aforementioned conditions, the Parish Council shall at its discretion terminate the tenancy at one month's notice.**

Declaration of Tenant

I AGREE TO ABIDE BY THE ABOVE RULES.

_____ (Name) _____ (Tel no.)

_____ (Address)

_____ (Email address)

Signed _____ Date _____