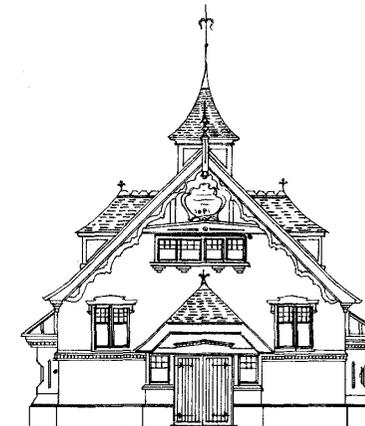


Mickleham Village Hall

Registered Charity 243405

Dell Close, Mickleham, Dorking RH5 6EE

HIRING AGREEMENT FOR CHINA & CUTLERY



Day & date of hire : _____ To be used in the hall / To be taken away

CONDITIONS OF HIRE

Full online payment to be made when submitting this form.

**Pay A/c Name: Village Hall Mickleham
A/c No: 00005176 Sort Code: 40-52-40**

- for items taken away from the hall, the period of hire is for two days. All items to be collected from, and returned to, the Village Hall at agreed times.
- All items must be returned in a clean condition. An additional 50% of the hire charge will be levied for washing items.
- All breakages or losses must be paid for at cost. (for items taken away from the hall, the hirer should consider insuring them for the period of hire.)

A place setting includes: dinner plate, side plate, bowl, cup and saucer, two knives, a fork, two soup/pudding spoons and a teaspoon.

The charge is 60p for each place setting. Partial settings can be supplied, but the cost remains the same.

ITEMS REQUIRED

_____ Place settings @ 60p each _____
_____ Partial settings as indicated below @ 60p each _____
_____ Serving spoons @ 10p each _____
_____ Large baking/serving dishes @ 30p each _____
Total cost _____

Partial place settings: Please tick which pieces you require

- | | | |
|----------------------------------------------|-------------------------------------|----------------------------------|
| <input type="checkbox"/> 10" plate | <input type="checkbox"/> 7" plate | <input type="checkbox"/> 6" bowl |
| <input type="checkbox"/> tea cup & saucer | <input type="checkbox"/> knives (2) | <input type="checkbox"/> fork |
| <input type="checkbox"/> soup/pud spoons (2) | <input type="checkbox"/> teaspoon | |

For official use only:

Cheque: £ _____ Payment

Collection Date: _____ Time: _____

Return Date: _____ Time: _____

Checked

I have read and accept the Conditions of Hire

Signed _____ Date : ____/____/____

Name: PLEASE PRINT _____

Address: _____

Telephone number(s): _____

Email: _____

The committee agrees to permit the hirer to use/ take away the items listed below for the agreed period in accordance with the Conditions of Hire.

On behalf of the Mickleham Village Hall Trustees

Please return this form & cheques to:

Mary Banfield, Garden Corner, Old London Road, Mickleham, Dorking RH5 6DL

Telephone: 01372 373912 Email: admin@micklehamvh.co.uk

who will contact you to arrange the times for collection etc.