

## **LUDFORD PARISH COUNCIL**

Clerk: C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1DG

[www.2shropnet/ludfordparishcouncil](http://www.2shropnet/ludfordparishcouncil)

Email: [cewilliams1@btinternet.com](mailto:cewilliams1@btinternet.com)

The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Conference Centre on Monday 26<sup>th</sup> March 2012 commencing 10.00am

### **1. Present:**

Mr T Carter	Mrs I Liddle
Mr R Maddicott	Mr D Riley
Mrs N North	Miss E Jones
Mr C E Williams (Clerk)	

### **2. Apologies:**

Shropshire Councillor Mr. M Taylor Smith

### **3. Items from members of the Public:**

No items

### **4. Personal and Prejudicial Interest:**

Nil

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 16<sup>th</sup> March 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

The Chairman referred to the development of the proposed new Ludlow Hospital which will shortly receive planning approval with a meeting being held early May 2012 by the Strategic Health Authority to determine funding approval. There were still concerns about parking facilities for the hospital although different solutions were still being examined.

### **7. Planning Items:**

a) Shropshire Council had published the SAMDev Plan (Sites and Allocations and Management of Development) Consultation Document with responses to be submitted by the 8<sup>th</sup> June 2012.

The Parish Council were concerned that little reference had made to Ludford Parish in the document although most of the development is proposed in Ludford Parish.

The item would be discussed in detail at the next meeting of the Parish Council although initially the Council noted that Shropshire Council had proposed that Rocks Green should be the most appropriate area for housing development. It was noted that Ludlow Town Council would prefer to see more development of Housing at the Sheet on land near the proposed Hospital development.

If development were to take place at Rocks Green the Parish Council wish to see the construction of a footpath from Rocks Green to the Sheet.

The Parish Council had received correspondence from Lee Stephan Planning Ltd suggesting development of housing on land to the South of Sheet Road which will need to be considered within the SAMDev context.

In relation to the proposed site for industrial development at the Sheet there were again concerns about access and adequate parking.

b) Planning application 12/00765/Ful – Erection of a first floor extension to side – Broadlands Lower Barns Road Ludford – No Objection

### **8. Highway Items/Amenity Items:**

a) Park Road Ludford – It was agreed that changes be made to the Street light at Park Road to a part night facility where the light will be switched off at midnight.

- b) The Clerk would contact Shropshire Council to enquire when the speed restriction sign would be made available at Rocks Green and The Sheet.
- c) The Clerk to enquire with Shropshire Council the need for parking lights to on over-night at the Parking area of the Eco Park.
- d) Mr R Maddicott reported that Harry Tuffins had replanted the boundary of the site with appropriate trees and shrubs as requested.

#### **9. Financial Items:**

The following accounts were approved for payment  
Bishop Mascall Centre Hire of Room- £51.99

#### **10. Reports from other organisations:**

- a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on the recent meeting of the group and had also attended the planning area group organised by Shropshire Council which considered the Ludlow and Surrounding Area Place Plan and Planning Online. Mrs Liddle had also attended a meeting held by the Association of Parish and Town Councils which considered Localism and Neighbourhood Planning.
- b) Whitcliffe Common – No items to Report
- c) Teme Weirs Trust – Mr D Riley reported that a meeting was being held with the Environment Agency to discuss permanent fish passes.

#### **11. Other Items:**

- a) Emily Jones raised concerns about the high standing service charge for the eco friendly heating system levied by the South Shropshire Housing Association and whether this was now an appropriate option for an affordable housing site. The Clerk will write to the Housing Association concerning the matter.
- b) Olympic Torch – The Olympic Torch procession through Ludlow will start at Park Road on the 24<sup>th</sup> May 2012.
- c) Co-option of Parish Councillor – The Parish Council will deal with this item at the May meeting of the Council.

#### **12. Next Meeting:**

Next Meetings: 21<sup>st</sup> May 2012 Annual Public and Annual meeting of the Parish Council.

Chairman

*T. J. Carter*



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The **Draft** Minutes of Ludford Parish Council Meeting held at the Meeting Room Foldgate Farm Steventon Ludlow on Monday 11<sup>th</sup> February 2012 commencing 10.00am

### **1. Present:**

Mr T Carter	Mrs I Liddle
Mr D Riley	Mr R Maddicott
Mrs N North	
Mr C E Williams (Clerk)	

### **2. Apologies:**

Miss E Jones and Shropshire Councillor Martin Taylor Smith

### **3. Items from members of the Public:**

Mrs V parry attended the meeting as Chairperson of the SSAPTC and referred to the agenda for the next meeting of the Association

### **4. Registrable and Other Interests:**

Nil

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 11<sup>th</sup> December 2012 were agreed and signed by the Chairman as a correct record.

### **6. Matters arising from the Minutes:**

The Clerk reported on the Precept requirements for 2013/2014 at which it was agreed at the last parish Council meeting that the precept amount should remain at £3,939.

It should be noted that from 2013-14 the Council Tax Rebate System is to be replaced by a Local Council Tax Support Scheme which will now be part of the Council Tax System rather than a welfare benefit with the Government only funding 90% of the cost as opposed to 100% of the cost.. To help fund the shortfall of 10% Shropshire Council has made changes to various Council tax Concessions such as the abolishment of the second home discount.

This has an impact to the Parish Council because although the precept amount remains at £3,939 it will still result in an increase in Parish Council Tax Rate of approximately 3%.

Due to the changes to the rebate system the precept will be met by £3,597 being collected through the Council Tax System and a Council Tax Support Grant of 342.

### **7. Planning Items:**

The Clerk referred to the Draft Management Policies consultation being undertaken by Shropshire Council these will replace the existing saved policies from the former district councils merged into Shropshire Council.

The consultation period is from the 31<sup>st</sup> January to the 28<sup>th</sup> March 2013 the Clerk will forward appropriate details to each Parish Councillor for consideration and to notify the Clerk of any comments prior to the consultation end date,

### **8. Highway Items/Amenity Items:**

a) Mrs I Liddle referred to the proposed traffic lights scheme at Ludford Bridge which had been forwarded to the Ludlow Civic Society for comment; there was concern that the proposals may be slightly different to that previously considered by the Parish Council, the Clerk would contact Shropshire Council for clarification and if required will arrange a further meeting for discussion with the relevant officers of Shropshire Council.

b) The Clerk reported that the footpath which runs from Ludford Bridge to Lower Barns Road Ludford had been cleared with the parish Council meeting the cost from the Highways/Environmental Grant.

c) R Maddicott referred to the condition of Foldgate lane and the number of potholes the Clerk suggested that he report these directly to Shropshire Council using their online reporting system on the following website link: <http://shropshire.gov.uk/hwmaint.nsf/open/58FEA3A48D07CE9D80257316004DDF85>

d) The Clerk requests the reinstatement of the white lining at the end of Lower Barns Road Ludlow.

e) The Clerk to request that a speed survey be undertaken in the Sheet and Rocks Green to see if the speed activated warning signs have been effective.

#### **9. Financial Items:**

The following accounts were approved for payment:

A Williams - £75.00 - clearing the footpaths Ludford Bridge- Lower Barns Road Ludford

N Power - £63.76 - Street Lighting - It was agreed that this item could in future be paid by direct debit and the Clerk report the quarterly cost to relevant Parish Council meeting.

R Maddicott - £30.00 - Hire of Room

Inland Revenue - £180 - Tax

C E Williams - £273.95 Clerk balance of Salary and Expenses

#### **10. Local Elections:**

The Clerk gave details of the timetable for the Parish and Town Council Elections to be held on the 2<sup>nd</sup> May 2013, nomination Packs will be available from the Clerk (01584 874661) or Shropshire Councils Elections Office (03456789015 after the 11<sup>th</sup> March 2013.

This is an opportunity for members of the electorate to become a Parish Councillor and represent their local community on local issues of concern.

#### **11. Reports from other organisations:**

a) Ludlow Conservation Advisory Group - Mrs I Liddle reported on the recent meeting that had considered properties at risk.

b) Whitcliffe Common - Mr R Maddicott reported on the recent meeting which had considered the tree felling maintenance.

c) Teme Weirs Trust - Mr D Riley reported that a consultation document had been published which considers the management of the River Teme over the next fifty years and make reference to the Weirs and is to be considered by the Teme Weirs Trust. Mr D Riley would report back to the Parish Council should any comments on the consultation document need to be submitted.

d) Local Joint Committee - Mrs I Liddle reported that the next meeting of the Ludlow and Cleve Local Joint Committee would be held at the Ludlow Bishop Mascall Centre commencing at 7.00pm.

e) Ludlow Sustainable Transport - Mrs N North reported on the meetings of the group which were to introduce a Car Club and a Dial a Ride Scheme.

#### **12. Other Items:**

Mrs I Liddle referred to the document issued by Shropshire Councillor Martin Taylor Smith in relation to the Community Hub and the suggestion for one at Rocks Green.

The Parish Council were of the opinion that Rocks Green was close enough to the facilities in Ludlow and that these schemes were related to more remote villages the cost of implementing an appropriate scheme was also high although it was appreciated that some grants may be available.

The Parish Council would prefer to see improved crossing facilities of the A49 and the eventual link of a footpath with the Eco-park Area.

#### **13. Next Meeting:**

Next Meeting - Monday 22<sup>nd</sup> April 2013 at Bishop Mascall Centre at 7.00pm - This would be the Annual Public meeting of the electorate for the Parish Area and the last meeting prior to the May 2013 elections.  
Thursday 9<sup>th</sup> May 2013 at 6.30pm at Bishop Mascall Centre - Annual meeting of the Parish Council

Chairman

T. J. Carter



The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Conference Centre on  
Monday 16<sup>th</sup> January 2012 commencing 7.00pm

**1. Present:**

Mr T Carter  
Mr R Maddicott  
Mrs N North  
Mrs I Liddle  
Mr D Riley  
Mr C E Williams (Clerk)

Shropshire Councillor Mr. M Taylor Smith

**2. Apologies:**

Miss E Jones

**3. Items from members of the Public:**

Martin referred to:

- a) The planning application in respect of the new Ludlow Community Hospital and discussed the concerns of the Parish Council in relation to Access and Car Parking Facilities.
- b) The proposed construction of safety bollards at Ludford Bridge.
- c) The timetable for the production of SAMDev which will identify potential development sites for Housing and Industry which will have been approved by Cabinet before a twelve week consultation period.
- d) Mr R Dalton attended the meeting to express concern about the parking of unauthorised vehicles at the Ludford Park Meadow of Remembrance which was privately owned land. As the land was privately owned the Parish Council were unable to take any action but were agreeable to the erection of an additional sign at the entrance of the park stating that parking was strictly for cemetery visitors only.

**4. Personal and Prejudicial Interest:**

Nil

**5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 12<sup>th</sup> December 2011 were agreed and signed by the Chairman as a correct record.

**6. Vacancy Parish Councillor:**

The Chairman reported that Mrs S Farmer had resigned as a Parish Councillor due to her leaving the area.

The Parish Council recorded its appreciation of the contribution made by Mrs S Farmer particularly for the area of Rocks Green.

The Clerk will advertise the appropriate Notice of Vacancy.

**7. Planning Items:**

a) The Parish Council considered the following planning application:

11/05776/REM – Reserved matters (layout/siting, design/appearance, landscaping and scale for the development of a health facility to provide a Community Hospital – Eco Business Park – the Chairman had prepared a report which raised concerns about access and the car parking facilities. After discussion the Parish Council agreed to support in principle the application but requested that a number of aspects of the design, relating to the road system and patient and visitor access to the site that are unsatisfactory should be re-designed.

There would be a meeting of the Ludlow Community Hospital League of Friends on Wednesday 8<sup>th</sup> February 2012.

- b) The Parish Council will continue to pursue for a footpath to be constructed along the A49 from Rocks Green to the Eco Business Park.

**8. Highway Items/Amenity Items:**

The Clerk was asked to take up with the Housing Association /Shropshire Council the condition of the entrance to the Rocks Green Housing site which had become a slippery surface.

**9. Financial Items:**

- a) The following accounts were approved for payment  
Bishop Mascall Centre Hire of Room- £40.95  
Npower – Street Lighting - £63.88  
b) The Parish Council approved a grant of £100 The Queen's Diamond Jubilee Celebrations for Ludlow in June 2012.  
c) The Parish Council considered the Precept requirements for the financial year 2012/13 and it was agreed that the precept should be £3,939 which would result in no increase in the Council Tax Charge. It was agreed that the Clerks Salary should be £1,200 per year.

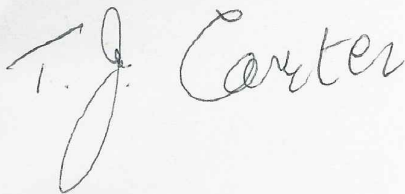
**10. Reports from other organisations:**

- a) Ludlow Conservation Advisory Group – Mrs I Liddle reported on the recent meeting of the group which had produced a new constitution, the group would no longer receive officer support from Shropshire Council.  
The Ludlow Town Council had submitted a funding application to the National Lottery which included a proposal to enclose the Buttercross with a glass surround this would be subject to a planning application.  
Mrs I Liddle would attend as the Parish Council representative to the new planning area group organised by Shropshire Council the first meeting to be held on the 24<sup>th</sup> January 2012.  
b) Whitcliffe Common – No items to Report...  
c) Teme Weirs Trust – No Items to report.

**11. Next Meeting:**

Next Meetings: 26<sup>th</sup> March 2012 and 21<sup>st</sup> May 2012.

Chairman

T. J. Carter



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The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Methodist Hall on Monday 12<sup>th</sup> December 2011 commencing 7.00pm

### **1. Present:**

Mr T Carter	Mrs I Liddle
Mr R Maddicott	Mr D Riley
Mrs N North	Miss E Jones
Mr C E Williams (Clerk)	

Shropshire Councillor Mr. M Taylor Smith

### **2. Apologies:**

Nil

### **3. Items from members of the Public:**

Martin referred to:

- a) A meeting had been held with representatives of Shropshire Council, Ludford Parish Council and Ludlow Town Council to discuss the changing of the traffic lights over Ludford Bridge were it was agreed to make several changes to improve the flow of traffic but still enable sufficient time for pedestrians to cross the bridge.
- b) A scheme had been produced by the Highway Agency for signed diversionary routes to direct HGV's along alternative routes than using Ludford Bridge. The scheme would cost approximately £120,000 and will need to be considered by Shropshire Council for inclusion in a future capital programme.
- c) An order had been placed by Shropshire Council for the widening of the footpath and provision of bollards to help prevent damage to the parapet on the northeast corner of the bridge.
- d) A public display of the new Ludlow Hospital proposals had been held and displayed in the Harley Centre Ludlow. The Chairman had raised concerns about access, car parking facilities and the Park and Ride service at the Eco Business Park site.
- e) Mrs N North had raised the issues of dog fouling and vandalism at the Eco Park which Martin had been taken-up with officers of Shropshire Council.

### **4. Personal and Prejudicial Interest:**

The Clerk reported that the Localism Act had now been enacted by Parliament which will made changes to the Code of Conduct, personal/prejudicial interests and planning procedures however the full detail and impact on Parish and Town Councils was not expected until April 2012.

### **5. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 17<sup>th</sup> October 2011 were agreed and signed by the Chairman as a correct record.

### **6. Co-option of Parish Councillor/ Vacancy Parish Councillor:**

- a) The Parish Council agreed to co-opt Emilie Jones 37 Rocks Green Crescent Rocks Green Ludlow who signed the Declaration of Acceptance.
- b) The Clerk reported that Mrs. S Farmer had resigned from the Parish Council as she had left the area; the Parish Council recorded its appreciation for the work that Suzanne had undertaken in representing Rocks Green. The Clerk will advertise the appropriate Notice of Vacancy for a Parish Councillor.

#### **7. Planning Items:**

- a) The Clerk had attended a workshop at Craven Arms arranged by Shropshire Council to explain the purpose of the Local Place Plans and their relationship to planning and the Community Infrastructure levy which will be part of the new Localism Act which will identify 2011. The next stage is the publication of the SAMDev Policy Document which will identify sites for development of Housing and Industry in Local Areas. Reference was made to the Parish Plan and the need to continually review with its relevance to the Local Place Plan produced by Shropshire Council.
- b) The Parish Council had received an invitation to nominate a representative to the newly formed Ludlow Area Planning Liaison Group which will meet bi-monthly and act as a forum for discussing significant pre-application planning schemes and to receive and provide feedback on service related issues. The Parish Council nominated Mrs I Liddle as the Parish Council representative with the first meeting being held on the 24<sup>th</sup> January 2012.

#### **8. Highway Items/Amenity Items:**

- a) The Clerk reported that the posts had been erected at Rocks Green and The Sheet for the provision of the speed activated warning signs and would obtain the details of the rotation of the signs at each location.
- b) The Chairman reported that the scheme to extend the Breadwalk scheme to the Charlton Hotel had been included in the Ludlow Town Council for funding towards the restoration of the Ludlow Walls Enhancement Scheme.

#### **9. Financial Items:**

- a) The following accounts were approved for payment  
Ludlow Methodist Church – Hire of Room - £20.00  
Bishop Mascall Centre Hire of Room- £34.00  
C E Williams – salary - £184.00  
Inland Revenue – Tax - £92.00
- b) The Clerk reported that the bank balances at the 12<sup>th</sup> December 2011 were £6,142.00.

#### **10. Reports from other organisations:**

- a) Ludlow Conservation Advisory Group – Mrs I Liddle reported that four conservation awards had been made to schemes undertaken in Ludford Parish ( Steventon Manor, Ludford Lodge, 1,2,3 Bell Cottages and Ludford Bridge).  
The Advisory Group which will not receive Shropshire Council Officer representation at its meetings were currently working on a new constitution.
- b) Whitcliffe Common – Main item related the restricted view over the Whitcliffe from the car park area by the Bowling Green House which was obstructed by an Oak tree were discussions were taking place about its removal.
- c) Teme Weirs Trust – The Trust were seeking another body to take over responsibility for the maintenance of the Weirs. After discussion with the Environment Agency work had recently been undertaken on the weir to allow an easier passage for the Salmon to move to the spawning grounds due to the difficulty the fish had jumping the weir due to the low level of the water.
- d) Mrs N North had attended the initial meeting of the Local Transport Sustainable Group which had considered, Walking and cycling improvements and promotions, Dial a ride community transport scheme, Car Club, Bus improvements to help workers and tourists and better travel and transport information

#### **11. Next Meeting:**

Next Meetings: 16<sup>th</sup> January 2012, 26<sup>th</sup> March 2012 and 21<sup>st</sup> May 2012.

Chairman

*T J Carter*



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The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Methodist Hall on Monday 17<sup>th</sup> October 2011 commencing 7.00pm

### **1. Present:**

Mr T Carter

Mr R Maddicott

Mrs N North

Mr C E Williams (Clerk)

Emilie Jones also attended the meeting

### **2. Apologies:**

Mr D Riley, Mrs S Farmer, Mrs I Liddle

### **3. Personal and Prejudicial Interest:**

Personal Interest – Mr T Carter – Planning application 11/03625/Full

### **4. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 25<sup>th</sup> July 2011 were agreed and signed by the Chairman as a correct record subject to the addition of Mrs N North under apologies.

### **5. Co-option of Parish Councillor:**

The Parish Council agreed to co-opt Emilie Jones 37 Rocks Green Crescent Rocks Green Ludlow as a Parish Councillor this being subject to acceptance by Emilie.

### **6. Planning Items:**

- a) Planning Application – 11/03625/Ful – Erection of 2 holiday Lodges – Charlton Arms Hotel, Ludford Bridge, Ludlow – No Objections to the application although there were some concerns about adequate parking facilities.
- b) Planning Application – 11/04628/AGR – Sheet Farm Buildings The Sheet Ludlow – No objection although the Clerk would raise with the planning office the use of materials.
- c) The Clerk reported that Shropshire Council will shortly be publishing the Draft Consultation Sites and Management of Development Plan.

### **7. Highway Items:**

- a) The Clerk reported that Shropshire Council will shortly install a rotating speed activated sign at Rocks Green and The Sheet. This will be partly funded by Shropshire Council and the Local Joint Committee for an initial period of two years.
- b) The Signs to indicate Ludford Village have been erected with one being placed at the entrance to Park Road and the other on the 30mph signs near Lower Barnes Road.
- c) The Parish Council nominated Mrs N North to attend meetings as representative of the Parish Council at meetings concerning the Ludlow and the Local Sustainable Transport Fund.

### **8. Financial Items:**

- a) The following accounts were approved for payment
  - A Williams – Grass Strimming Ludford Corner - £175.00
  - E-on – Street Light Repairs - £87.77
  - Npower – Street Lighting Energy - £63.88
  - Shropshire Council – Ludford Signs - £306.50
  - Mazars – External Audit Fee - £60.00
  - C E Williams – Salary - £184.00
  - Inland Revenue – Tax - £46.00

The external auditors Mazars had certified the Accounts for 2010/11

b) It was agreed to make a grant of £200 to Ludlow in Bloom for the planning of the roundabouts on the A49 at the entrances to Ludlow.

c) It was agreed to make a grant of £450 to Ludford PCC for the update of the churchyard at Ludford.

**9. Reports from other organisations:**

a) Conservation Advisory Group – No Items to Report

b) Local Joint Committee – The next meeting is to be held at Richards Castle Village Hall on the 20<sup>th</sup> October 2011 commencing 7.00pm when the main item on the agenda will be a presentation concerning the proposed new Ludlow Hospital.

c) Friends of Whitcliffe – No Items to Report

**10. Update Parish Plan:**

The Chairman had produced an update to the Ludford Parish Plan which was published in 2004. The purpose of the update was to identify the most significant changes that have occurred since the Village Plan was produced and at the same time to update the Village Plan to take account of the changes that have taken place.

Mrs N North requested that a further addition be made to the plan identifying the need for there to be a footpath from Rocks Green to the Eco-Park as walkers were regularly using the roadway on the A49.

It was agreed that the update of the Village Plan should be forwarded to Shropshire Council to be included in the Ludlow and Surrounding Areas Place Plan.

**11. Other Items:**

a) Mrs N North requested that a letter be sent to the Local Police Inspector about proposed cuts to the Community Police Officer role in Ludlow which will result in a reduced presence on the streets.

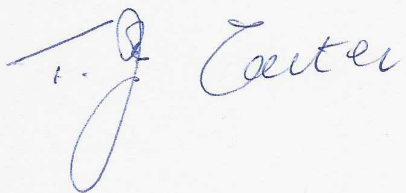
b) The next meeting of the Hospital Group will be held on the 18<sup>th</sup> November 2011 at the Ludlow Conference Centre commencing 2.30pm

c) Due to the lack of parking at the Ludlow Methodist Room it was agreed that future meetings revert back to the Ludlow Conference Centre.

**12. Next Meeting:**

Next Meetings: 12<sup>th</sup> December 2011, 16<sup>th</sup> January 2012, 26<sup>th</sup> March 2012 and 21<sup>st</sup> May 2012.

Chairman

A handwritten signature in blue ink, appearing to read 'J. Carter', with a large loop at the end of the first name.



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The **Draft** Minutes of Ludford Parish Council Meeting held at the Ludlow Conference Centre on  
Monday 25<sup>th</sup> July 2011 commencing 7.00pm

## **1. Present:**

Mr T Carter  
Mr R Maddicott  
Mrs I Liddle  
Mr C E Williams (Clerk)

## **2. Apologies:**

Mr D Riley, *N. North*

## **3. Personal and Prejudicial Interest:**

Nil

## **4. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 16<sup>th</sup> May 2011 were agreed and signed by the Chairman as a correct record.

## **5. Planning Applications:**

Mr R Maddicott reported that the construction of the new care homes in Foldgate Lane had commenced and also raised concerns about the screening of Harry Tuffins where several damaged plants had not been replaced.

## **6. Highway Items:**

- a) The Clerk reported that Shropshire Council had agreed to install a rotating speed activated sign at Rocks Green and The Sheet. This will be partly funded by Shropshire Council and the Local Joint Committee for an initial period of two years.
- b) The Signs to indicate Ludford Village have been ordered with one being placed at the entrance to Park Road and the other on the 30mph signs near Lower Barnes Road.
- c) Shropshire Council have provided additional signage on Overton Road to Lower Barnes Road Business Park.
- d) The Chairman will discuss with Ludlow Town Council the weight limit over Ludford Bridge following the recent survey undertaken by Shropshire Council into the possible restriction by the length of the vehicle.

## **7. Financial Items:**

The following accounts were approved for payment  
Ludlow Conference Centre - £39.00 – Hire of Room  
K L Adams – Internal audit fee - £52.50  
Npower – Street Lighting - £62.92  
C E Williams – Salary - £184.00  
Inland Revenue – Tax - £46.00

## **8. Reports from other organisations:**

- a) Conservation Advisory Group – Mrs I Liddle reported that Shropshire Council were proposing to create an enlarged Advisory Group which will incorporate the southern area of the district and may result in the demise in the existing Ludlow Conservation Advisory Group. A further report will be made to the next meeting of the Parish Council.

b) Local Joint Committee – Mrs I Liddle reported on the June meeting of the Local Joint Committee which had received a presentation from the Local Police and Mr C Edwards the Southern Area Director Shropshire Council. Several grants had also been given to local organisations.

c) Friends of Whitcliffe – the Chairman reported that a voluntary group meet weekly to undertake routine maintenance and that there was now insufficient space for memorial seats.

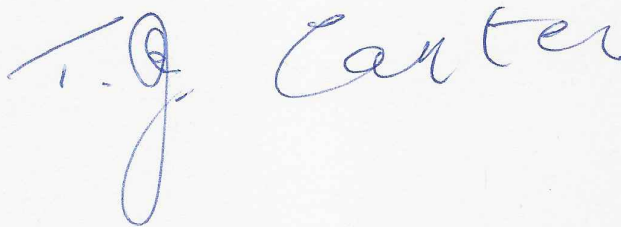
**9. Queens Diamond Jubilee Celebrations:**

The Parish Council had received a letter from Lin Dalton Secretary of the Ludlow Queen's Diamond Jubilee Group concerning the celebrations for Ludlow in June 2012 which would include the Parish of Ludford. The Parish Council agreed in principle to support the group with a donation once further details of the celebrations are obtained.

**10. Next Meeting:**

Next Meetings: 17<sup>th</sup> October 2011, 21<sup>st</sup> November 2011, 16<sup>th</sup> January 2012, 26<sup>th</sup> March 2012 and 21<sup>st</sup> May 2012.

Chairman

A handwritten signature in blue ink, appearing to read 'T. J. Carter'. The signature is written in a cursive style with a large, looped initial 'T'.



# **LUDFORD PARISH COUNCIL**

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The **Draft** Minutes of Annual Parish and the Annual Ludford Parish Council Meeting held at the Ludlow Conference Centre on Monday 16th May 2011 commencing 7.00pm

## **1. Present:**

Mr T Carter	Mr D Riley
Mr R Maddicott	Mrs S Farmer
Mrs I Liddle	Mrs N North
Mr C E Williams (Clerk)	

Shropshire Councillor Mr Martin Smith  
Members of the Public were present

## **Annual Parish Meeting**

## **2. Apologies:**

Nil

## **3. Chairman's Report:**

The Chairman highlighted the following items in his annual report:  
The Planning approval for Ludlow Hospital with anticipated completion 2014  
The Shropshire Council Sites Allocations and Management of Development Project  
The Repairs to Ludford Bridge and the continued campaign for a weight limit on the Bridge  
Planning applications – Care Home Foldgate Lane approval given October 2010 – Proposed Caravan Park Overton Road Ludlow this is due to be considered by Shropshire Council June 2011.  
The Parish Council had concerns about the Car Parking capacity at the Eco-Park

## **4. Presentation by Andrew Williamson Shropshire Council Policy Officer:**

Andrew gave a brief presentation about the Shropshire Local Development Framework Current and Future Progress highlighting the Core Strategy, Site Allocations and Management of Development (SAMDev), Infrastructure priorities, Place Plans and the Community Infrastructure Levy.

In respect of SAMDev responses to the consultations are being assessed with a consultation stage expected late 2011 on the Preferred Option with the Final Plan being produced in 2012 for Adoption 2013.

Andrew then answered various questions on the process and was thanked by the Chairman for his informative presentation.

## **5. Items from Shropshire Councillor Martin Taylor Smith:**

Martin highlighted the following issues:

The development of Ludlow Hospital with the preferred Contractor to be selected by October 2011

Proposed Caravan Park to be considered in June 2011 by Shropshire Council  
Ludlow Town Council were not in favour of a Weight Limit on Ludford Bridge a length restriction of long vehicles was now being considered/

## **6. Other Items from Members of the Public:**

Questions were asked about the cost of the Councils Annual Insurance, grant to Ludford PCC for upkeep of the Churchyard Burial Ground and Ludford Village Signs

## **Annual Meeting of the Parish Council**

### **1. Apologies;**

Nil

### **2. Personal and Prejudicial Interest:**

Nil

### **3. Election of Officers for the year:**

Chairman – Mr T Carter

Vice-Chairman – Mrs I Liddle

Teme Weirs Trust – Mr D Riley

Friends of Whitcliffe – Mr T Carter

Ludlow and Clee Local Joint Area Committee – Mr I Liddle

Sir Job Charlton Hospital Charity – Mr T Carter

Conservation Advisory Group – Mrs I Liddle

SSAPTC – Mr R Maddicott

### **4. Minutes of the Previous Meeting:**

The minutes of the meeting held on the 18<sup>th</sup> April 2011 were agreed and signed by the Chairman as a correct record.

### **5. Planning Applications:**

The Parish Council considered the following Planning Applications

11/01244/Ful – Conversion of existing detached garage into living accommodation – Spring Cottage Steventon Road Ludlow – No Objection

11/01740/LBC – 11/01740/LBC – Proposed restoration of small grotto; erection of galvanised hand safety rail down steps, replacement side door affecting a Grade II Star Listed Building – The Old bell House Park Road Ludford – No Objection

### **6. Highway Items:**

- a) Imogen Liddle would raise the issue of a weight limit over Ludford Bridge at the Local Joint Committee to see if it could be placed on the agenda for the public meeting of the Committee.
- b) Imogen Liddle would raise at the LJC the issue of pedestrians walking along the A49 by Rocks Green and the concern for safety.
- c) Signs will be ordered to indicate Ludford Village once siting has been agreed, enquiries will also be made about the moving of the Ludlow Entrance sign in Overton Road.
- d) The Chairman had agreed with Glyn Shaw Shropshire Council Highways for an improvement in the signage to Lower Barns Road Business Park.
- e) Following a request from Richards Castle Parish Council a review of the timing of the traffic lights over Ludford Bridge the Parish Council agreed to a review being undertaken. However there should be no change to the 30 second gap enabling pedestrians to safely cross the bridge.
- f) Dave Riley asked if the grass verge at the entrance to Lower Barns Road could be cut the Clerk would ask for this to be undertaken.
- g) An inspection is to be made of the Cherry Trees in Park Road and a report be made to the next meeting.

### **7. Financial Items:**

The following accounts were approved for payment

Ludlow Conference Centre - £42.50 – Hire of Room

The Parish Council approved the Annual Return of accounts to the External Auditors

### **8. Next Meeting:**

Next Meetings: 25<sup>th</sup> July 2011, 19<sup>th</sup> September 2011, 21<sup>st</sup> November 2011, 16<sup>th</sup> January 2012, 26<sup>th</sup> March 2012 and 21<sup>st</sup> May 2012.

Chairman

