



MINUTES OF THE FULL COUNCIL MEETING

Minutes of the Full Council Meeting held in the Wilkins Centre, Compton, on Monday 6th June 2022.
Commencing at 7:02 pm.

Members Present: Councillor Rebecca Pinfold, Vice-Chair
Councillor Tracy Brown
Councillor Jude Cunningham
Councillor Stephen Dearn
Councillor Alison Strong
Councillor Sharon Tiller

Members Absent: Councillor Dave Aldis, Chair
Councillor Linda Moss
Councillor Ian Tong

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: None

Minutes

In the absence of the Chairman, the Vice-Chairman, Councillor Rebecca Pinfold, chaired the meeting.

- 22/23-035 To receive, and consider for acceptance, apologies for absence from Members of the Council**
Apologies were received and accepted from Councillors Dave Aldis, Linda Moss and Ian Tong.
- 22/23-036 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests or Non-Registerable Interests by Members or the Clerk and to consider any requests for dispensation**
There were no declarations of interests or requests for dispensation.
- 22/23-037 To receive:**
Questions or comments from members of the public regarding items on the agenda
Representations from any member who has declared a personal interest
There were no questions, comments or representations.

22/23-038 To approve the Minutes and ratify the decisions made at the Full Council Meeting held on 9th May 2022

Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chair signed the minutes.

22/23-039 To discuss any matters arising from the previous meeting

There were no matters arising.

22/23-040 To receive a report from the District Councillor

Carolyn Culver sent her apologies.

22/23-041 To review the minutes and recommendations from the following committees:

The following minutes were reviewed:

Committee	Meeting Date	Minute Numbers	Recommendations
Planning	None		
Personnel	None		

22/23-042 To receive an update and review recommendations from the following working parties:

Queen's Platinum Jubilee: The Council expressed its thanks to Linda, Jude, Shelley and Jane and all the other volunteers involved in holding such a successful event. This working party will now be dissolved.

Street lighting: The working party has assessed the lights and reported back which ones are out.

22/23-043 Planning Applications :

22/23-043.1 To consider the following new planning applications:

There were no new planning applications.

22/23-043.2 To consider whether to request the District Councillor calls in any planning applications to the Western Area Planning Committee

No applications were requested to be referred to the Western Area Planning Committee.

22/23-043.3 To consider whether to refer any planning applications for further response from the Council's planning consultants

No applications were requested to be referred to the Council's planning consultants.

22/23-043.4 To receive a report on recent planning decisions taken by West Berkshire Council

The following decisions have been reported by West Berkshire Council since the last Parish Council meeting:

- 22/00627/FUL Units 1 - 3, Old Station Business Park, Compton, Newbury West Berkshire RG20 6NE - Retention of Portakabin building used as a canteen/break out area as well as office space for a period of 1 year. Application approved.

(N.B. Temporary permission for 1 year was given rather than the 5 years originally applied for).

- 22/23-044 To receive the Clerk's report**
There was no update.
- 22/23-045 Finance:**
- 22/23-045.1 To consider approving the payments listed on the Finance Report**
Resolved: To approve the payments listed in the Finance Report in Appendix 1.
- 22/23-045.2 To note the most recent bank reconciliations**
Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.
- 22/23-046 To review the Temporary Scheme of Delegation**
Resolved: To ensure the Temporary Scheme of Delegation remains in place in case it is required, to be reviewed every 3 months going forwards.
- 22/23-047 To receive a report from the Council's internal auditor and to consider any actions required**
The report was reviewed. No further actions were required.
- 22/23-048 Annual Governance Review 2021/22: To consider, approve, and sign and date the Annual Governance Statement**
Resolved: That the Council had met its obligation in the Annual Governance Statement. The Annual Governance Statement was approved and was then signed by the Chairman and the Clerk.
- 22/23-049 Accounting Statements 2021/22: To consider, approve, and sign and date the Accounting Statements**
Resolved: To approve the Accounting Statements. The Accounting Statements were signed by the Chairman.
- 22/23-050 To consider appointing an internal auditor for the 2022/23 accounts and to agree the scope of audit**
Resolved: To appoint Heelis & Lodge and adopt the scope of audit.
- 22/23-051 To consider Parish Council areas of responsibility and representation on outside bodies**
Resolved: To appoint Tracy to assist with Play Area & Inspections.
- 22/23-052 To consider quotes for the purchase of a tree and bench to commemorate the Platinum Jubilee**
The Council discussed possible options. Councillor Cunningham will do further research on this to present to the Council.

- 22/23-053** **To receive an update on vandalism and anti-social behaviour (ASB) in the village**
Some reports of quad bikes using byways inconsiderately have been received.
- 22/23-054** **To receive reports on the following:**
Village Hall: The Clerk will contact the Village Hall Committee regarding information needed for the use of the Recreation Ground for the fete.
- 22/23-055** **To discuss matters for future consideration and for information**
Station Road is overgrown and collecting litter. The Clerk will obtain a quote to cut back this area.
- 22/23-056** **To resolve under Section 1(2) of the Public Bodies (Admission to Meetings Act 1960) that as publicity would be prejudicial to the public interest by reason of the Confidential nature of the business about to be transacted, it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw**
Resolved: To temporarily exclude the Public and Press from items 22/23-057 and 22/23-058 due to the confidential nature of the business to be transacted.
- 22/23-057** **To consider actions required relating to tenancies at School Road Allotments**
Resolved: Confidential Report CR22/23-001 details the actions to be taken with regards to a tenancy at School Road Allotments.
- 22/23-058** **To consider actions required relating to tenancies at Newbury Lane Allotments**
The Council will research into a new solicitor to provide advice on this matter. This will be considered by the Council at a future meeting.

There being no further business, the meeting was closed at 9:05 pm.

Date and time of next scheduled Full Council Meeting: Monday 4th July 2022 at 7 pm.

Chairman: _____

Date: _____

Appendix 1: Finance Report

Status at last bank reconciliation 30th April 2022

	Amount
Unity Trust Current Account	£38,105.82
Unity Trust Deposit Account	£122,708.66
Lloyds Multipay Corporate Card	-£11.28
Total	£160,803.20

Income received 28th March - 2nd May 2022

Account	Income Detail	Amount
Current	Allotment Rent	£225.50
Current	Grant from Thames Valley Police for CCTV	£3,713.00
Current	Compilations advertising	£225.00
Total		£4,163.50

Payments made on Lloyds Corporate Card to be approved

Method	Date	Payee	Payment Detail	Amount
CC	03-May-22	Lloyds	Monthly card fee	£3.00
CC	27-May-22	Microsoft	Software	£11.28
Total				£14.28

Payments to be approved

Method	Date	Payee	Payment Detail	Amount
BACS	12-May-22	Castle Water	Water	£163.85
BACS	12-May-22	Castle Water	Water	£83.17
BACS	18-May-22	Vodafone	Mobile phone	£23.03
BACS	27-May-22	Arbtech	Preliminary ecological appraisal	£886.80
BACS	27-May-22	Arbtech	Habitat management plan	£1,066.80
BACS	27-May-22	Arbtech	Arboricultural report	£706.80
BACS	27-May-22	Richard Wilson Long Solicitors	Solicitors fees	£742.20
BACS	27-May-22	SparX Ltd	Street lighting survey	£1,192.80
BACS	06-Jun-22	BALC	Subscription 22/23	£362.61
BACS	06-Jun-22	SparX Ltd	Street light repairs	£2,849.64
BACS	06-Jun-22	Heelis & Lodge	Internal audit 21/22	£242.50
BACS	06-Jun-22	Staff Costs	Includes salaries, PAYE, pension contributions for May	£1,589.34
Total				£9,909.54

Transfers

Method	Date	From Account	To Account	Amount
DD	17-May-22	Unity Current	Lloyds	£14.28
Total				£14.28

