MATTINGLEY PARISH COUNCIL

Minutes of the Parish Annual General Meeting for Mattingley Parish Council

Monday 18th May 2015

Heckfield Hall, Heckfield 7.30pm.

Present:

Cllr Doug Wheeler (DW) CHAIR

Cllr Janice Hughes (JH)

Cllr David Sexton (DS)

Cllr Bob Aylmer (BA)

Mrs Joanna Waland-Hadley (JWH) Clerk

5 members of the public

Meeting chaired by Cllr Doug Wheeler

REF	AGENDA ITEM	ACTION
15/63	Public Open Session – No matters were raised.	
15/64	Receive Police Report – PC Caroline Webster was	
	unable to attend the meeting but provided a report	
	which was read out by the Clerk. Within the Parish	
	one incident of anti-social driving was reported in	
	Hound Green. Throughout the beat area which	
	covers Hook, Hartley Wintney, Eversley &	
	Rotherwick there has been 1 reported burglary and 1	
	theft of a bicycle. There has been an increase in theft	
	offences and suspicious incidents recently and all	
	non-emergency crime should be reported via 101 and	
15/65	emergency incidents on 999.	
15/65	Apologies – None were received.	
15/66	Declaration of interest in items on the Agenda	
	Declaration by members of any personal prejudicial,	
	pecuniary interests or non-personal interest in any	
	Agenda item – None were declared.	
15/67	Signing of Declaration of Office and Code of	JWH – to forward completed
	Conduct by Elected Councillors – DW, JH, BA	forms to Hart DC.
	and DS completed all relevant forms.	
15/68	Election of Chair for 2015 – 2016 – JWH requested	
	for nominations. JH Proposed DW to continue as	
	Chair, BA seconded. All in favour of DW being re-	
	elected. DW accepted office of Chair and signed	
15/60	acceptance of office.	
15/69	Election of Vice Chair for 2015 – 2016 –	
	Councillors considered need for Vice Chair and	
	agreed unanimously that it was not required.	

REF	AGENDA ITEM	ACTION
15/70	Confirm the Minutes of the Council Meeting held	
	on 20 th April 2015 – the minutes were confirmed and	
15/51	approved. Proposed BA, Seconded JH, Signed DW.	*****
15/71	Council to consider, vote and appoint, by co-	JWH – to forward completed
	option 2 Councillors – Adam Knight and Keith	forms to Hart DC.
	Alderman both put themselves forward for co-	JWH – to organise acceptance of office forms with KA within time
	option. No further candidates presented themselves. Councillors considered merits of both candidates and	lines.
	previous work for the Council as Councillors and	inies.
	unanimously to co-opt both candidates. AK	
	completed all relevant forms.	
15/72	Realignment of roles and distribution of areas of	
10//2	responsibility for Councillors and representative	
	for HDAPTC meetings – Councillors agreed to	
	keep roles the same as previous.	
15/73	Council to consider approval of Governance	JWH – to arrange return within
	Statement and Signing of the Annual Return to	time lines as outlined by external
	the Audit Commission - JWH presented completed	auditor.
	and internally audited annual return for Council's	
	consideration. Councillors approved. DW signed	
	Annual Return.	
15/74	Council to consider tree quotes for works	JWH – to contact contractor and
	required within 12 months on the village green	arrange works and to contact
	and appoint contractor – JWH presented 4 quotes	Southern Electric to organise shut
	to the Councillors for consideration based on works	down of power whilst works
	required within 12 months outline in the tree	undertaken on trees affecting the
	inspection report completed in 2014. Councillors	power line.
	discussed pros and cons of each report & opted	
15/75	unanimously for 1 contractor. Council to discuss and consider options regarding	JWH – to contact the Legal Team
13/73	possible sale of section of village green behind	at Hants CC for an update.
	The Lanterns and owners request for screening	JWH – to write formally to
	plants along the brook – KA was unavailable to	owners of The Lanterns
	provide an update on the progress of the sale of land.	confirming Parish Council
	JWH updated on information provided by KA at	providing permission for planting
	previous Parish Meeting and discussions with Legal	to be undertaken on Parish
	Team at Hants CC. DW raised recent conversation	Council owned land.
	with Sarah Castle at Hart DC in respect of works	JWH – to update Hart DC with
	being undertaken by owners of The Lanterns on	Council's decisions.
	Parish Council land without permission. Councillors	
	discussed and agreed for JWH to contact Legal	
	Team for update. Councillors considered request	
	from owners of The Lanterns to allow them to	
	purchase and plant screening plants (agreed with Dr	
	Paul Howe at Hart DC) along the boundary with	
	neighbouring property on Parish Council land by the	
	brook, which since clearing work completed in	
	Summer 2014 has left their property exposed.	
	Councillors agreed for planting to be undertaken.	

REF	AGENDA ITEM	ACTION
15/76	Council to consider and approve final logo	JWH – to request changes,
	designs – JWH presented finalised designs and	implement new designs on
	costings for business cards. Councillors agreed on	stationary and order business
	design with minor changes and to proceed with	cards.
	printing.	
15/77	Council to consider and approve cheque	JWH – to action payments.
	payments	
	Current account balance as at 1 May 2015 £17,501.	
	- Cheques to approve retrospectively: none	
	- Cheques to approved and signed AK & JH:	
	Chq No. 230 NALC £17.00 (membership renewal)	
	Chq No. 231 Premier Grounds & Garden	
	Maintenance £160.00 (grass cut)	
	Chq No. 232 Heckfield Memorial Hall £48.00 (hall	
	hire x 2 in April)	
	Chq no. 233 Broker Network Ltd £555.48 (insurance	
	renewal)	
	Chq No. 234 Mrs J Waland-Hadley £25.00 (clerks	
	expenses)	
15/78	Council to review and approve any changes to the	JWH – to action changes.
	budget – JH put forward increase of budget on tree	
	work of £500 and reduction of £500 on	
	contingencies in respect of tree quotes. Councillors	
	considered and approved unanimously.	
15/79	Council to consider and decide upon the following	JWH – to submit decision.
	planning applications:	
15/80	Hazeley Farm, Hazeley Heath – no objections.	
13/80	Councillors to provide reports on areas of responsibility.	
	JH – None.	
	BA – Application form for Lengthsman Scheme still	
	awaited. C.Cllr David Simpson requested to be	
	contacted and will chase on our behalf. BA requested	
	comments on sketch for information boards. DS	
	suggested contacting Rotherwick Parish Council for	
	details of their boards.	
	AK – Updated on Spring Clean in KA's absence – 3	
	people attended & 18 bags of rubbish collected from	
	around village green, Hound Green, Reading Road	
	and Glebe Wood. Day considered as a success.	JWH – to contact PC Caroline
	DS – Raised availability of Neighbourhood Watch in	Webster to enquire about
	local area – DW confirmed to contact Police	Neighbourhood Watch schemes in
	representative.	Parish.
	DW – Raised recent conversation with local	JWH – to contact Mike Coates at
	Parishioner in regards to works agreed in minute	RSPB for an update & to relay
	reference 15/55 by the RSPB appears not to have	Parishioner's concerns.
	been done. DW also raised Lowde Fest due to take	JWH – contact organisers of
		Lowde Fest for information
	keen to support.	posters for noticeboards.
	place in the Summer within the Parish. Councillors keen to support.	

REF	AGENDA ITEM	ACTION
15/81	INFO ONLY – Matters Arising from Council	
	Meeting held on 20 th April 2015 –	
	15/54 – JWH completed	
	15/56 –DS updated on successful meeting with local	
	contractor regarding repair of bus shelters in Hazeley	
	Bottom along B3011. Contractor keen to assist and	
	producing designs for consideration by Council.	
	15/56 – Clerk to confirmed costings for metal	
	shelters but no longer required due to local	
	contractor agreement to assist.	
	15/58 – JWH completed	
	15/60 – JWH completed	
	15/61 – JWH completed	
	15/62 – JWH completed	
	15/62 –DW completed	
	15/62, 15/42 – KA unavailable to provide update on	
	leasing of Glebe Wood. AK confirmed in his	
	absence of planned meeting with Woodland Trust to	
	discuss thinning out of trees & types of trees for	
	planting. See agenda item 15/75 for update on land	
	sale.	
	15/62, 15/43, 15/16 – AK confirmed approval letter	AK – to approve letter to Hart DC
	to Hart DC to be done.	
	15/62, 15/43 & 15/22 – See agenda item 15/74	
	15/62, 15/43 & 15/25 – See agenda item 15/76	
	15/62, 15/43, 15/30 – JWH completed	DC to marrido un doto on
	15/62, 15/43, 15/31 & 15/06 – DS provided update	DS – to provide update on alterations to bus shelter on
	on quote for alterations to bus shelter on village	
	green, Hound Green and will approach local contractors to assist with project.	village green, Hound Green & quotes if required.
	15/62, 15/43, 15/31 & 15/14 –JH provided quotes on	JH – to provide quote on clearing
	repair of track and installation of dragon teeth on	of ditches on village green,
	village green, Hound Green. Quote for clearing of	Hound Green.
	ditches to be forwarded asap.	Hound Green.
	15/62, 15/43, 15/31 & 15/14 – AK confirmed	AK – to advise of new date for
	meeting with Chris Williams regarding fly tipping on	meeting and to contact legal team
	village green, Hound Green to be re-arranged. DW	at Hants CC in regards to process
	advised of new further fly tipping. Councillors	for prosecution.
	suggested contacting legal team at Hants CC for	Tor prosecution.
	advice on prosecution.	
	au i i proboution.	

Meeting closed 8.52pm

Next MPC Meeting: 15th June 2015 – Parish Meeting. Booked for 7.30pm at Heckfield Hall