

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 10th August 2022 in the Salmonsbury Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox – [VEC](#)

Sharon Henley

Mrs Sharon Henley

Clerk/RFO

4th August 2022

AGENDA

- 1) Apologies for absence: To receive.
- 2) Declarations of Interest: To note.
- 3) To receive and approve the draft minutes of the meeting held on 13th July 2022.
- 4) Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) Discussion with Public's Regulatory Support Officer and Community Safety Officer regarding liaison with Community Safety Officers.
- 6) Matters Arising:
 - a) Cemetery shed
 - b) Painting of Len Hill Memorial
 - c) Fixing of cemetery bench
 - d) Replacement of Rissington Road benches
 - e) Arrangements for CDC's Tourist Levy Consultation
- 7) Churchyard & Cemeteries:
 - a) Update on outcome of recent DEFRA proposals on burials.
- 8) Allotments:
 - a) To consider any action required in the case of a water shortage or drought.
 - b) Allotments inspections: To set a date for review of actions completed on site by tenants following the previous inspections.
- 9) Village Green:
 - a) To note damage to stone edge by riverbank – contractor has been instructed to repair.
 - b) Village Green railings: To agree costs from Bibury Landscapes for installation at £550 + VAT and removal at £440 + VAT.
- 10) Trees:
 - a) To review quotes received for all outstanding tree works from the 2021 and 2022 surveys (Paper 1).
 - b) To select a contractor for all of part of the works or agree further actions.
 - c) Work requested to tree outside Bourtanical (T77) (Paper 2)
- 11) Village Maintenance Contract:
 - a) To nominate committee members to review the existing contract (Paper 3)
 - b) To agree date to send out contract to tender in order to inform the 2023-24 budget.
- 12) Christmas display: To discuss possible arrangements for the Christmas lights switch-on.
- 13) Broken wooden bollard in Croome Gardens (Paper 4a & b): To agree any further actions required.
- 14) Village Signs (Paper 5):
 - a) To review advice from GCC Highways and agree further actions
 - b) To review list of signs and agree on any amendments to wording prior to finalisation by contractor.
- 15) To review proposal by CDC to install a new planter adjacent to the public toilets in the High Street. (Paper 6)

- 16) Environmental Action Working Group: To review draft Terms of Reference (Paper 7) and agree any amendments required for recommendation to full Council.
- 17) Crowdfund Cotswold: Update by the Clerk.
- 18) Correspondence:
 - a) To consider request from allotment tenant to add signage to manure and wood chipping bays at the Cemetery. In addition to close and/or lock the gate each night to prevent flytipping.
 - b) To consider complaint about the grass verge at the Lansdowne entrance to the village (Papers 8a & b)
- 19) Items to note only
- 20) Date of Next Meeting – 7.00pm on Wednesday 14th September 2022 in the Salmonsbury Room.
- 21) **Confidential Session: Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential as it relates to legal requirements for individual burial plots. As such, the press and public are excluded from this part of the meeting.**
- 22) To review advice received from solicitor in respect of Exclusive Right of Burial documents.