

**BOURTON ON THE WATER PARISH COUNCIL**  
**The George Moore Community Centre, Moore Rd, Bourton on the Water, Glos GL54 2AZ**  
**Telephone: 01451 820712**

**APPLICATION TO INSTALL A MEMORIAL IN THE COUNCIL CEMETERY**  
**(or to repair an existing memorial, or alter an inscription)**

Please note:

1. Attached to this form are the Council's Regulations regarding Memorials; submission of this form implies your understanding of and agreement to abide by the same.
2. The form must be completed by or on behalf of the applicant, and any agent or craftsman acting on behalf of the applicant.

Full name and address and telephone number of applicant (being the person commissioning the memorial, and who will assume responsibility for its safety and upkeep thereafter; if joint applicants, please give details on a separate sheet, if necessary):

Relationship to the deceased:

Full name of the deceased:

Date of death of the deceased:

Burial/Interment Plot No (if known):

Type of memorial proposed (a sketch of the memorial and its foundations must be attached or drawn on the reverse of this form, showing major dimensions and indicating any jointing specified):

Material (name of stone or wood from which the memorial will be made, also colour):

Proposed Inscription (and decoration, if any):

Name and address of Craftsman/Stone Mason:

Telephone:

I/We hereby request permission to install/alter/repair a memorial as described above, and shown in the attached sketch, and confirm that I/we will commission the work in accordance with the Council's construction and installation requirements, a copy of which I/we have read and understood.

Signed:

Date:

**NB: The Council respectfully advises that if, at any time, the Council considers that the memorial has become unsafe or constitutes a safety hazard, then the Council reserve the right to take whatever action it deems appropriate to make the memorial safe, at your cost.**

## SKETCH OF PROPOSED MEMORIAL/ALTERATION/REPAIR

**Please show all relevant dimensions for both the memorial and its foundations.**

**Brief notes should also be added to indicate proposed jointing arrangements, and any ground-anchoring systems.**

**The Council also requires that for all initial replacement memorials, the name of the monumental mason and the plot number should be discretely inscribed on a suitable lower rear part of the memorial.**